

**AMERICAN VISA OF DC**  
**1801 Columbia Rd., NW #200, Washington, DC 20009**

**Tel: 202-462-5908 Fax: 202-387-5430**

**Email: [info@americanvisadc.com](mailto:info@americanvisadc.com) or [avodc@aol.com](mailto:avodc@aol.com) [www.americanvisadc.com](http://www.americanvisadc.com)**

**THIS IS NOT AN APPLICATION; IT IS ONLY A COVERING LETTER FOR AMERICAN VISA OF DC**

**KENYA**

**Visa Requirements:**

- Signed Passport valid for six months with at least one blank visa page.
- One copy of visa application from completed and signed.
- Two color passport sized photos 2" x 2" ONLY on white background.
- A letter of financial responsibility from the company in the USA (business visa).
- Copy of flight itinerary from a travel agent or a copy of the tickets (tourist visa).
- Invitation from the organization in Kenya (mission/volunteer visa).
- Copy of flight itinerary or personal letter showing first entry into Kenya (East African Tourist visa).
- Copy of the Green Card (For Non-U.S. Citizens).

**Validity of Visas:** Tourist and Business visas are valid as indicated in the table below.

**Jurisdiction:** Residents of all states can be processed in Washington DC. East African Tourist visas must be requested from the country that is being entered first between Kenya, Uganda and Rwanda.

Contact Person's Name: \_\_\_\_\_ Phone and email: \_\_\_\_\_

**SHIPPING INSTRUCTIONS:** *Return completed process to:*

Company Name (If applicable): \_\_\_\_\_ Contact Name \_\_\_\_\_  
Address \_\_\_\_\_ Apt#/Mail Code \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Phone # \_\_\_\_\_ Email Address \_\_\_\_\_

**TRAVELER(S) INFORMATION:**

**Departure Date from U.S.A.:** \_\_\_\_\_ **Need by this date:** \_\_\_\_\_ \*Rush fees **will be** applied to meet this date **if necessary**

1) Last Name: \_\_\_\_\_ First Name \_\_\_\_\_

Passport #: \_\_\_\_\_ Passport Expires: \_\_\_\_\_ Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_

2) Last Name: \_\_\_\_\_ First Name \_\_\_\_\_

Passport #: \_\_\_\_\_ Passport Expires: \_\_\_\_\_ Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Processing Fees Per Person: (please check one)**

Processing Time:	American Visa of DC Fee:	Kenyan Embassy Fee	Money Order Fee	Fed Ex Shipping Fee	TOTAL
E-TOURIST VISA 3 business days single entry:	\$65	\$55	\$0	\$0	\$120
E-TOURIST VISA 3 business days multiple entry:	\$65	\$105	\$0	\$0	\$170
8 to 14 business days 3 month single entry:	\$65	\$50	\$25	\$35	\$175
5 - 9 business days 3 month single entry:	\$125	\$70	\$25	\$35	\$255
1 - 4 business days 3 month single entry:	\$200	\$90	\$25	\$35	\$350
8 - 14 business days 6 month multiple entry:	\$65	\$100	\$25	\$35	\$225
5 to 9 business days 6 month multiple entry:	\$125	\$120	\$25	\$35	\$305
1 - 4 business days 6 month multiple entry:	\$200	\$140	\$25	\$35	\$400
East African Tourist multiple entry:	\$75	\$100	\$25	\$35	\$230

**PAYMENT:** (check one)

I authorize American Visa of DC to charge my credit card for payment of passport/visa services.

Card holders' name \_\_\_\_\_ Number \_\_\_\_\_ Exp. Date: \_\_\_\_\_  
CVV: \_\_\_\_\_

Signature \_\_\_\_\_ Today's Date: \_\_\_\_\_

Check or Money Order made out to "American Visa of DC" for \$ \_\_\_\_\_ enclosed.

My company has a prearranged billing agreement.

American Visa of DC Inc. assumes no responsibility for the loss, damage or delay of passports or visas caused by an Embassy, Consulate, government office, postal or courier service, delivery service or travel agency. All service fees and Embassy Fees are NON-REFUNDABLE and not dependant on the visa being issued or declined. Requirements and fees relating to this request are subject to change without notice.



**EMBASSY OF THE REPUBLIC OF KENYA**

**2249 R STREET, N.W.**

**WASHINGTON, D.C. 20008**

**Tel: (202) 387-6101**

**Fax: (202) 462-3829**

**FORM 22 (REVISED 2012)**

**APPLICATION FORM FOR A VISA**

(To be completed in Block Letters)

1. Visa required (specify) .....
2. (a) Surname/Family Name .....
- (b) Other Names in Full .....
- (c) Sex .....
- (d) Full Names of Parent(s)/spouse(s) .....
3. (a) Date of Birth .....
- (b) Country and Place of Birth .....
- (c) Profession/occupation .....
4. (a) Nationality at Birth .....
- (b) Present Nationality, if different .....
- (c) Country of Residence .....
- (d) Contact Address in the Country of Residence (Physical address)  
.....
- Telephone.....
- E-mail .....
5. Passport/Travel Document held:
  - (a) No. ....
  - (b) Place of Issue .....
  - (c) Date of Issue .....
  - (d) Expiry date .....
  - (e) Issued by .....
6. (a) Specify reasons for Entry .....
- .....
- (b) Proposed Date of Entry .....
- (c) Duration of stay .....

7. Full names and addresses of Hotels/Places/Firms/Friends or Relatives to be visited in Kenya  
(Physical address)

Telephone/Cell no. ....

E-mail .....

8. Dates and Duration of previous visits to Kenya .....  
.....

9. Will you be returning to your Country of Residence/Domicile?. ....

10. Have you been previously denied entry into Kenya? If yes state when and reasons given.

.....  
.....  
.....

11. Have you ever been convicted of any offence under any system of law? If yes give offence  
and penalty?.

.....  
.....  
.....  
.....

I, ..... (insert name)

understand that if any of the particulars furnished above are found to be incorrect or if any  
relevant information is found to be withheld or suppressed, the visa is liable to be cancelled.

(Signature of applicant).....Date.....

**NOTE:**

(a) Incomplete applications will be rejected ( Fill by Hand from No. 10)

(b) The possession of a visa is not the final authority to enter the Republic of Kenya

(c) Engaging in any form of business or employment without a requisite permit or pass  
is an offence.

**FOR OFFICIAL USE**