

AMERICAN VISA OF DC

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THIS IS NOT AN APPLICATION; IT IS ONLY A COVERING LETTER FOR AMERICAN VISA OF DC

MALAWI

Visa Requirements:

- Original signed passport valid for six months with at least one blank visa page.
- Two visa application forms completed and signed
- Two color passport sized photos 2" X 2" ONLY on white or very light background.
- Letter of financial responsibility from the company in the USA or invitation letter from sponsor in Malawi (For business visa).
- Copy of flight itinerary and hotel confirmation.
- Copy of the Green Card (For Non-U.S. Citizens).

Validity of Visas: Tourist and business visas' validity is determined by fee paid (see table below).

Jurisdiction: Residents of all states can be processed in Washington DC.

Contact Person's Name: _____ Phone and email: _____

SHIPPING INSTRUCTIONS: Return completed process to:

Company Name (If applicable): _____ Contact Name _____
Address _____ Apt#/Mail Code _____
City _____ State _____ Zip Code _____
Phone # _____ Email Address _____

TRAVELER(S) INFORMATION:

Departure Date from U.S.A.: _____ **Need by this date:** _____ *Rush fees **will be** applied to meet this date **if necessary**

1) Last Name: _____ First Name _____

Passport #: _____ Passport Expires: _____ Date of Birth ____ / ____ / ____

2) Last Name: _____ First Name _____

Passport #: _____ Passport Expires: _____ Date of Birth ____ / ____ / ____

Processing Fees: (please check one)

Processing Time:	American Visa of DC Fee:	Malawi Embassy Fee	Money Order Fee	Fed Ex Shipping Fee	TOTAL
8 - 14 Business Days 3 month single:	\$65	\$100	\$25	\$35	\$225
3 - 7 Business Days 3 month single:	\$95	\$100	\$25	\$35	\$255
8 - 14 Business Days 6 month multiple:	\$65	\$220	\$25	\$35	\$345
3 - 7 Business Days 6 month multiple:	\$95	\$220	\$25	\$35	\$375
8 - 14 Business Days 1 year multiple:	\$65	\$300	\$25	\$35	\$425
3 - 7 Business Days 1 year multiple:	\$95	\$300	\$25	\$35	\$455

- Please add \$15 service fee for all Non-U.S. citizens, and the Embassy Fee may vary.

PAYMENT: (check one)

I authorize American Visa of DC to charge my credit card for payment of passport/visa services.

Card holders' name _____ Number _____ Exp. Date: _____

CVV: _____ Signature _____ Today's Date: _____

Check or Money Order made out to "American Visa of DC" for \$ _____ enclosed.

My company has a prearranged billing agreement.

American Visa of DC Inc. assumes no responsibility for the loss, damage or delay of passports or visas caused by an Embassy, Consulate, government office, postal or courier service, delivery service or travel agency. All service fees and Embassy Fees are NON-REFUNDABLE and not dependant on the visa being issued or declined. Requirements and fees relating to this request are subject to change without notice.

**REPUBLIC OF MALAWI****IMMIGRATION ACT****(CAP. 15:03)****(REGULATION 3 (6))****APPLICATION FORM FOR A VISA TO ENTER MALAWI***(To be completed in block capitals)*SINGLE/MULTIPLE/TRANSIT VISA *(Delete as necessary)*Name *(in full)*
*(Surname in block capitals)*Married or Single *(if married woman give maiden name)*

Address in the country of application

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Address in the country of domicile *(if different from above)*

.....

Date and Place of Birth

Sex Profession

Passport Number Date of issue

Place of issue Date of expiry

Return Visa(s) to Valid until

Nationality *(if stateless indicate original nationality prior to being stateless person)*

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Date of arrival in country of application

From

Final destination

And address to which applicant is proceeding

.....

Reasons in full for proposed visit. (Satisfactory evidence will be required for the object and purpose of the journey. Employees of firms or persons acting on behalf of firms must produce certificates from their employers as to the nature of business for which they are travelling):

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Duration of proposed visit

Travelling by Leaving on

Onward passage booked for

Means at applicant's disposal (evidence may be required)

.....

Dates of previous visits to

In what capacity

Previous address (es) in

.....

PARTICULARS OF MINOR CHILDREN who will accompany the applicant and are included in the applicant's passport.

Name	Place of birth	Date of birth
.....
.....
.....

SUPPLEMENTARY INFORMATION
Name and Address of Sponsor

I declare that the above particulars given by me are true in substance and fact.

Date
Signature

THIS SPACE TO LEFT BLANK FOR OFFICIAL USE

Endorsement Prepared by
Onward visa Fee paid
Ref. No. Receipt No. and Date