

Covid-19 Management Policy

Coronavirus disease (COVID-19) is a highly infectious disease caused by a novel Corona Virus which emerged in 2019 and has led to a global Pandemic leading to widespread deaths across the world including a significant number in the UK.

The transmission of the virus is predominantly through the spread of respiratory droplets from coughs and sneezes, but these droplets can also remain on surfaces and lead to transmission from surface contact with these infected items or fomites.

The risk of transmission cannot be totally eliminated other than absolute avoidance of any form of personal interaction and complete segregation in the workforce. However, it can be reduced to a safe level through the following actions:

- Maintaining the advised social distance from people
- Increasing hand hygiene (washing and sanitising)
- Increase respiratory hygiene (catching coughs and sneezes and disposal of tissue)
- Increased cleaning of common touched surfaces

Employers Responsibilities:

- Ensure they operate within the most up to date Government Guidance to remain compliant
- Consult with the workforce on the management of Covid-19 infection or its complications to ensure they are adequately protected
- Carry out a Covid-19 secure risk assessment of work activities and workspaces to ensure that there are adequate control measures in place and share the findings with the workforce and other relevant parties
- Ensure that there are sufficient provisions in place for hand and respiratory hygiene – PPE – masks, gloves, visors, anti-bacterial wipes and hand sanitisers
- Have a management procedure in place for any suspected or confirmed diagnosis of Covid-19
- Investigate all Covid-19 related incidents and implement any actions identified as necessary to prevent a recurrence

Employees Responsibilities:

- Adhere to the Social Distancing requirement by following instructions, signage, marking and training
- Observe good hygiene practices at all times and carry out good respiratory hygiene practices and follow the further controls identified in the risk assessment
- Not attend work if they should be self-isolating due to displaying symptoms or residing with someone who is displaying symptoms

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