

**Content:**

1. Company Profile
2. Company structure
3. Quality Policy
4. Social policy
5. Outsourcing
6. Omitting (Not applicable edition ISO 9001: 2015).
7. Affiliated with the quality management system and environmental management
8. Legal Requirements for Products Company and Stakeholders
9. Interrelationship between management and quality processes
10. Management and quality systems procedures Conversion Table

Area of Activity: production of wipes and toiletry.

Distribution List:

Controlled Copies – CEO

Non-Controlled Copies – Clients by request.

SIGNATURE:	NAME: LEON NESTEL	APPROVAL OF SHARED CEO
SIGNATURE:	NAME: YOSSI HIMI	APPROVAL OF SHARED CEO
SIGNATURE:	NAME: VIKTORIA	APPROVAL OF QUALITY CONTROL MANAGER



1. Company Profile

Tropical Degil Industries Ltd., a young and dynamic company, is located in the picturesque Upper Galilee in Kiryat Shmona, Israel.

Tropical Degil specializes in the manufacturing of wet wipes and toiletry.

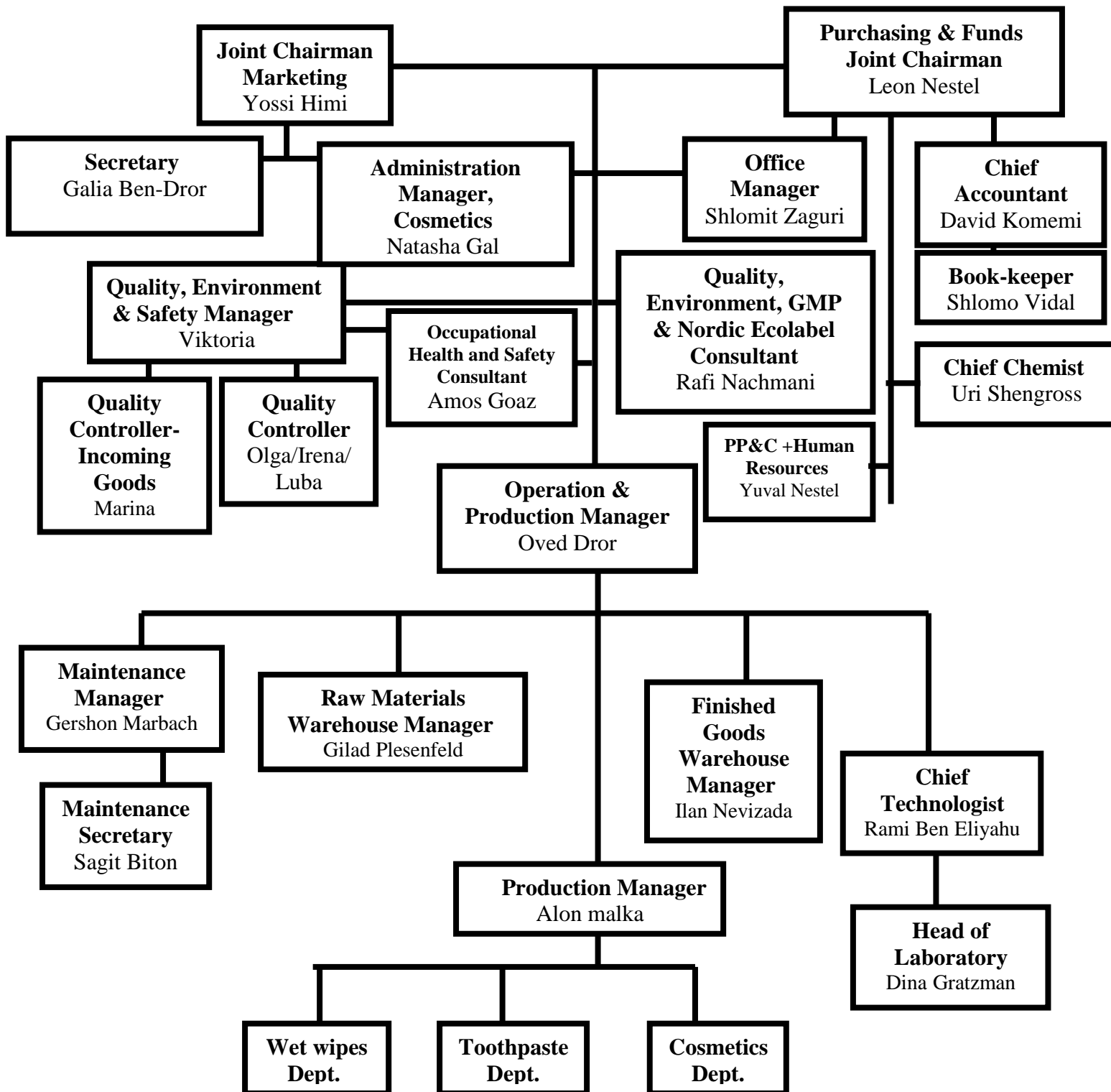
During year 2002, Tropical Degil established subsidiary company named Galil Chemicals, which specializes in the manufacturing of detergent powders (Laundry powder, Dishwashing powder). The company purchased the most advanced device in the world for powder manufacturing and packing machines with large packing varieties and options. Galil Chemicals employs one of the most senior Chemistry engineer in Israel whom well known in the detergent field.

In addition, Tropical Degil is one of the leaders in private label merchandise, tailor-made to suit its customer requirements. The company's unique organization enables it to deal with large volume as well as small orders - all with relatively short delivery times and attentive customer service on an individual basis.

Most of Tropical Degil sales directed to worldwide export (U.S.A, Mexico, Australia, S. Africa, U.K., Czech Republic, Romania, Poland, etc.)

Utilizing the latest technology by fully automated machines, Tropical Degil arrives at a product of the utmost quality, without any human contact, thereby ensuring total hygiene and a sterile product. Tropical Degil is working under the strictest standards in the world: ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007, HACCP, ISO 22716:2007, CE, GMP, FDA and IFS/HPC. Moreover, Tropical Degil is a licensed company and manufactures its products in compliance with the laws and regulations of the appropriate authorities in Israel.

Tropical Degil group employs 120 workers and its turnover during year 2011 was USD 66,000,000

**2. TROPICAL DEGIL LTD.****Organization Structure**



3. Quality, Environment, GMP and Occupational Health and Safety Policy:

Company management sees itself committed to determine quality, environment, occupational health & safety policy as a keystone of its function.

The goal of this policy is to achieve our clients' full satisfaction, during prevention of environmental, health and safety obstacles.

This policy takes into account that the company should be competitive by manufacturing products at low cost and at the highest level of quality.

Fulfillment of this policy based on implementation of joined management system according to demands of ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007, ISO 22716:2007, IFS/HPC and HACCP.

According to this policy, company's management is committed:

1. To achieve enduring improvement of quality management system, to determine numerous goals and purposes that will constitute as basis for the perpetual improvement.
2. To prevent contamination, injuries, damage employees health and to achieve minimization of environmental influences, to minimize risks and to improve safety performances through commitment and to stand in all legislative requirements.
3. To operate according to the law, decrees and edicts that all the company products are subject to, in the fields of environment, GMP and occupational health and safety that are relevant to the organization's activities.
4. To operate in accordance with Good Manufacturing Practice pertaining to hygiene and cleanliness in order to safeguard the quality of the product in all aspects of the plant.
5. To achieve fulfillment of the commitment to labor rights and improvement of working conditions.
6. To actively maintain the equipment through suitable, hygienic and proper maintenance.

Company management will manage the internal and external factors that could affect the organization's activities.

Interactions between processes take into account risks and opportunities Yael management of their relationship.

This policy will be published to the company's employees and sub-contractors with emphasis on their personal commitment to its implementation.

Management will encourage and promote in-job training to increase the awareness of quality, environment, hygiene, cleanliness, occupational health and safety, relevant legalities and customers' requirements among employees.

The managers are committed to invest resources and labor to achieve the full implementation of the company's quality, environment, GMP and occupational health and safety policy.

It is the responsibility of CEOs of Tropical Degil Ltd, and all employees together and individually to fully implement this policy and procedures of the company.

The policy and its targets and goals will surveyed during the management review from time to time and will fit to the changing reality when necessary.

Company's policy will be clearly drafted and circulated to all workers (also to be included are casual workers, agents and freelance workers) during the annual training sessions.

Shared CEO Leon Nestel: _____

Shared CEO Yosi Himi: _____



4. Social Responsibility Policy:

Upper management sees itself committed and responsible to set a policy for Social Responsibility that will be the ground stone for all employees at Tropical Degil Cosmetics Industries Ltd.

The purpose of this policy is to employ good, loyal, responsible, conscientious and cooperative workers.

Within the framework of this policy, upper management is committed to:

- Giving employees the freedom of choice within the workplace, the right to union representation, correct Health and Safety to protect the health of the workers. To give training and proper instruction about dangerous substances and machinery.
- Never employing anyone under the age of 14 as specified by law.
- Paying a fair wage and to make the necessary deductions in accordance with the Country's laws.
- Setting work and rest hours as stated by law.
- Not allowing discrimination of race, religion, gender or otherwise, of any kind.
- Disciplinary procedures as specified by law and not beyond.
- The prevention of corruption and bribery, sexual harassment and proper business management.
- Activating an ethical code to suppliers and subcontractors encountering the organization.

This Policy shall be circulated to all Company employees and subcontractors with an emphasis on the employees' personal responsibility for its implementation.

The policy will be available to any interested parties, workers in the factory and will appear on the company's website for all.

Company managers will encourage and assist in training and certifying employees to raise awareness regarding quality, environment, health, hygiene and cleanliness, proper production procedures, occupational health and safety, social responsibility and legislative requirements relevant to the organization in addition to the requirements of the customer.

Company executives are committed to allocate resources, equipment and trained personnel to carry out activities related to the implementation of quality policy, environment, proper training,

It is the responsibility of the CEOs of Tropical Degil Cosmetic Industries Ltd and its employees, all together and individually to maintain policies and procedures of the organization.

Policies, goals and objectives too surveyed periodically and administrative framework will be adapted to changing realities as needed.

The Companies policy will be brought to the attention of all employees including employees of subcontractors, agents and self employed/working from home etc during annual training.

Shared CEO Leon Nestel: _____

Shared CEO Yosi Himi: _____



5. Outsourcing

Not applicable

6. Omissions from ISO 9001-2008 (not applicable in – ISO 9001:2015):

The subjects below cannot be performed in the organization:

6.1 Validation of production processes (7.5.2) the elements and characteristics of the products manufactured can verified at all stages of production and at its end.

7. Interested parties

7.1 Interested parties of the Quality Management System

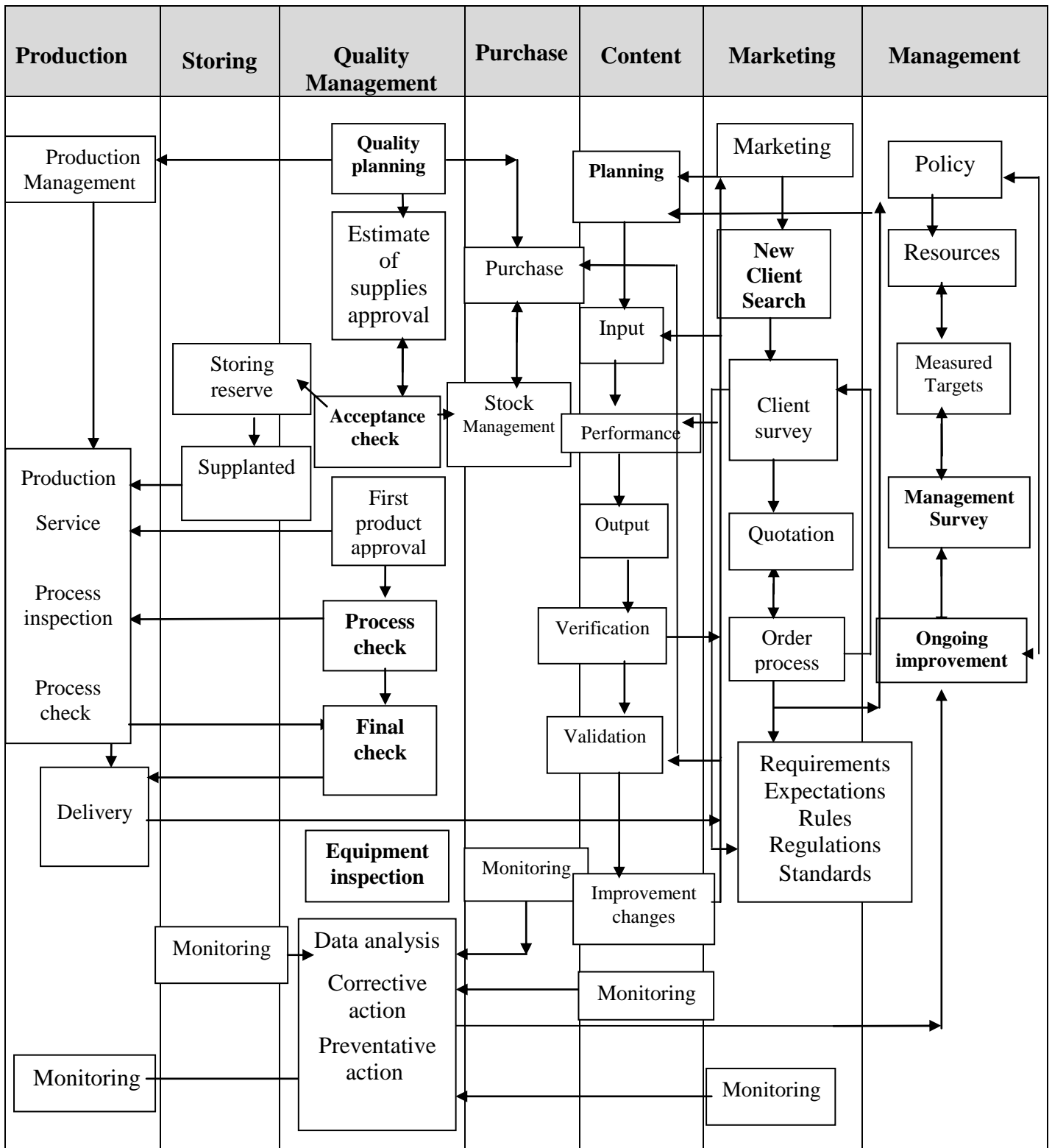
- Company owners, CEOs
- The employees
- Customers who use the organization's products, with all the relevant requirements according to the destination country.
- The suppliers of the plant.
- The Standards Institution of Israel
- Israeli Ministry of Health

7.2 Interested parties of the environmental management system

- Company owners, CEOs
- The employees
- The suppliers of the plant.
- The Standards Institution of Israel
- Israel Ministry of Environmental Protection

8. Legal Requirements and interested parties

Requirement Type	Requirement	Edition	Summary / significance / relevance to the organization	Risks and opportunities for the organization	The handling of the organization	Discrepancies / non-compliance	Actions to close the discrepancies / Handling of risks and opportunities
Rule	License for a certain cosmetic product under the Control of Goods and Services (Toiletries)	1973	All cosmetic products obligated to be marked the licensed product "licensed by the Ministry of Health"	Risk: selling products without a license may lead to the factory closing and other legal sanctions. Opportunity: Selling products that are safe for the user.	Preparation of a dossier for a product until a product gets the license	Full compliance with the requirement	Sending the dossier through dedicated software according to the requirements of the Ministry of Health to shorten waiting times for product license
Rule	General Cosmetics License According to art. 2 of the Control of Products and Services Order (cosmetics), 1959	1959	Ministry of Health approval of the plant indicating compliance with GMP of the Ministry of Health	Risk: selling products produced in a plant without a license means plant closings and legal sanctions. Opportunity: Hygienic working conditions and full cleanliness to insure that the products are safe to use for the customer.	GMP implementation according to the strict rules for cosmetic factories and compliance with international standards on the subject	Full compliance with General Cosmetics license requirements valid until - 12/2017	Compliance with unplanned audits of the Ministry of Health the best way possible thanks to the series of Standards available to the plant on the subject.
Rule	License for a certain cosmetic product under the Control of Goods and Services (Toiletries)	1973	All cosmetic products obligated to be marked the licensed product "licensed by the Ministry of Health"	Risk: Misleading labeling of the product and user risks injury. Opportunity: User guidelines before using and matching intended use.	Compliance according to the Ministry of Health license for the specific product	Full compliance with requirement	Identifying product hazards in advance allows the user to identify the risks that may arise from the false use of the product

**9. Interrelationship between management and quality processes**

REMARK – THE RECIPROCITY BETWEEN THE QUALITY PROCUDURES SYSTEM DESCRIBED BY DETAIL UNDER THE PROCEDURES, WORKING ORDERS AND IN THE OTHER QUALITY SYSTEM DOCUMENTS.

10. COMPARED TABLE BETWEEN THE ISO 9001:2008, ISO 9001:2015, ISO 14001:2004, ISO 14001:2015, OHSAS 18001, ISO 22716:2007 AND IFS/HPC 2ND EDITION SECTIONS AND THE COMPANY PROCEDURES:

THE SECTION IN THE PROCEDURE	SUBJECT	PROCEDURE #						
		IFS/HPC 2 nd Edition	OHSAS 18001:2007	ISO14001:2004	ISO 14001:2015	ISO22716:2007	ISO 9001:2015	ISO9001:2008
4.2.3	DOCUMENTS CONTROL	2.1.1.2	4.4.5	4.4.5 ,4.4.4	7.5.2	_____	7.5.2-7.5.3	4.2.3
4.2.4	RECORD CONTROL	2.1.2	4.5.3	4.5.4 ,4.4.4	7.5.2	_____	7.5.2-7.5.3	4.2.4
4.4.6	OPERATION CONTROL	_____	4.4.6	4.4.6	8.1	_____	_____	_____
4.4.7	DEPLOYMENT & REACTION AT EMERGENCY	_____	4.4.7	4.4.7	8.2	_____	_____	_____
5.4	PLANNING	_____	4.3.2 ,4.3.1	4.3.2 ,4.3.3,4.3.1	6.1.4-6.1.3	_____	6	5.4
5.5.1	RESPONSIBILITY AND AUTHORITY	_____	4.4.1	4.4.1	5.5.3	_____	5.3	5.5.1
5.5.3	INSIDE COMMUNICATION	_____	4.4.3	4.4.3	7.4.1-7.4.3	_____	5.3	5.5.3
5.6	MANAGEMENT REVIEW	_____	4.6	4.5.2 ,4.6	9.3	_____	4.4.1-4.2-9.3	5.6
6	RESOURCE MANAGEMENT	3.1	4.4.2	4.4.2	7.2-7.3	5 ,4 ,3	7-7.1	6
7.1	PLANNING OF THE PRODUCT MATERIALIZATION	4.1,4.2	_____	_____	_____	_____	8.1	7.1
7.2	PROCEDURES RELATED TO THE CUSTOMER	1.3.1,4.1.1	_____	_____	_____	14	8.2	7.2
7.3	R&D	4.3	_____	_____	_____	_____	8.3	7.3
7.4	PURCHASE	4.4	_____	_____	_____	9.1-9.4 ,6	8.4	7.4
7.5.1	CONTROL ON THE MANUFACTURING AND SERVICE	2.2.3, 4.1	_____	_____	_____	_____	8.5.1-8.5.5	7.5.1
7.5.3	IDENTIFICATION AND CONSISTENCY	4.14	_____	_____	_____	7.3.3 ,7.2.3	8.5.2	7.5.3
7.5.4	CUSTOMER PROPERTY	_____	_____	_____	_____	_____	8.5.3	7.5.4
7.5.5	PRODUCT PRESERVATION	4.11, 4.10	_____	_____	_____	,6.3 ,7.3.7 ,7.2.7 8.5 ,8.4	8.5.4	7.5.5
7.6	CONTROL OF MONITORING AND MEASURING DEVICES	5.4, 5.3	_____	_____	_____	_____	7.1.5-7.1.5.1-7.1.5.2	7.6
8.2.1	CUSTOMER SATISFACTION	5.8	_____	_____	9.2.1-9.2.2	_____	9.1.2	8.2.1
8.2.2	INTERNAL AUDIT	5.1	4.5.4	4.5.5	9.1.1-9.1-9.1.2	16	9.2	8.2.2
8.2.3	PROCEDURES MONITORING AND ITS MEASUREMENT	_____	4.5.1	4.5.1	_____	_____	9.1.1	8.2.3
8.2.4	PRODUCT MONITORING AND ITS MEASUREMENT	5.4,4.14,2.1.1	_____	_____	10.2-10.3	,7.3 ,7.2.4 ,7.2.2 ,9.7 ,9.6 ,8.2 ,7.3.4 9.8	8.6	8.2.4
8.3	CONTROL OF UNFIT PRODUCT	5.7,5.9	4.5.2	4.5.3	_____	14.3 ,10 ,9.5	8.7	8.3
8.4	DATA ANALYSIS	_____	_____	_____	10.3	_____	9.1.3	8.4
8.5.1	CONSTANT IMPROVEMENT	_____	_____	_____	_____	_____	10.1-10.3	8.5.1
8.5.2	CORRECTIVE ACTION	5.11	4.5.2	4.5.3	_____	_____	10.2	8.5.2
8.5.3	PREVENTIVE ACTION	_____	4.5.2	4.5.3	_____	_____	6.1-10.3	8.5.3
	QUALITY GUIDE	1.4, 1.3, 1.2	_____	_____	_____	_____	_____	_____

This conversion table is used for checking the coverage of all of the organization's procedures according to the different standards and checking the coverage of all the plant's activities during the internal audits.