1ST Annual Congress  
*Contemporary Tax Challenges for African Countries*

Cape Town, South Africa  
2 – 4 September 2015

**LOGISTICAL NOTE**

This communication is intended for all prospective delegates and participants and to provide information regarding:

**The Conference Venue:**

Garden Court Nelson Mandela Boulevard  
Cnr. Melbourne and Coronation Roads  
Walmer Estate  
Cape Town  
8001

1. **HOTEL RESERVATION:**  
Delegates and participants are requested to make their own reservations directly with the hotel. More information on the venue is available at: [http://www.tsogosunhotels.com/garden-court/nelson-mandela-boulevard/pages/overview.aspx](http://www.tsogosunhotels.com/garden-court/nelson-mandela-boulevard/pages/overview.aspx)  
The ATRN secretariat recommends delegates be accommodated at the Garden Court, which is the venue for the Conference. Favourable rates have been negotiated and these costs are for the delegates’/attendees’ own account.  
When making a reservation direct an email to Annelise van Staden ([Annalise.vanStaden@tsogosun.com](mailto:Annalise.vanStaden@tsogosun.com))  
Tel: +27 21 492 0161) and quote the following reference number: (Ref: 2760544) to access the special rate.  

**IMPORTANT NOTE:** Cancellation of reservations will be subject to the hotel’s cancellation policy AND will be for delegates’ own account.

2. **ENTRY INTO SOUTH AFRICA**  
Kindly verify the visa requirements if needed (including transit visa) to enter South Africa, on the website of your local South African Embassy. Where required, ensure that your application is done well in advance at the appropriate South African representation.

3. **PARTICIPATION AS DELEGATE**  
To register and participate as conference delegate/attendee follow the guidelines and complete the registration form on the ATRN Website on the following link: [http://atrnafrica.org/atrn/event/register](http://atrnafrica.org/atrn/event/register)

4. **PARTICIPATION AS PRESENTER**  
Notification of acceptance of abstracts will be sent to authors before **30 April 2015** to ensure that presenters benefit from the early bird registration deadline.  
**Prompt registration upon receipt of acceptance notification is strongly encouraged** by following this link:  
— [http://atrnafrica.org/atrn/event/register](http://atrnafrica.org/atrn/event/register)
5. AIRPORT TRANSFER INFORMATION
For return transfer from the airport to the hotel reasonable rates have been negotiated: R250 pp one way. When making a reservation direct an email to Citizen Executive Services at will@citizenexecutive.com or +27 71-350-1567
This cost will be for the delegate’s own account.

6. SOCIAL EVENTS
The ATRN Secretariat will offer complimentary shuttle rides to the following attractions in Cape Town from 18:00 to 01:00 on specific nights during the Annual Congress. In the event of missing the last ride, delegates may contact Tanya Magardie: +27 83 625 6797.

Victoria and Alfred Waterfront – hourly shuttle rides available
Situated in the heart of a working harbour, this attraction is South Africa’s most visited destination. With breath-taking views of Table Mountain and the ocean, the Waterfront offers guests entertainment, shopping, bars and dining of all kinds. 5km

Long Street – hourly shuttle rides available
Situated in the city centre this stretch of road comes alive at night and offers an array of restaurants, pubs, and caters to all sorts of social and musical tastes. The vibrancy of this street is enhanced by the side streets leading off it offering more options for fun and entertainment. 4km

Grand West Casino and Entertainment - shuttle rides available every other hour
This venue is approximately 13 km from the Garden Court Hotel.

In case of an emergency participants may contact Tanya Magardie: +2783 625 6797.

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