



**Boys & Girls Clubs of Metro South
Job Description**

TITLE: Camp Riverside Co-Counselor
JOB FAMILY: Camp
FLSA STATUS: Non-Exempt - Seasonal
REVISED: February 2021

POSITION SUMMARY:

The Camp Co-Counselor provides leadership and guidance to a group of campers in a range of daily activities.

ESSENTIAL FUNCTIONS:

Youth Development

- Provide supervision of campers participating in scheduled camp events.
- Resolve issues of interpersonal, behavioral, and administrative nature; administer disciplinary action in accordance with camp standards.
- Provide feedback to campers and camp leadership regarding camper progress and concerns; identify and communicate areas for improvement.
- Contribute ideas and suggestions to camp management in areas of program participation growth, camper satisfaction, and retention of campers.

Health & Safety

- Monitor and provide guidance to campers in areas of health and safety, team building, and interpersonal relationships.
- Maintain awareness of potential health and safety issues, identify hazards, and take appropriate action to resolve.
- Assume other duties as assigned.
- Support bus monitor responsibilities that include but are not limited to: supervision of campers riding the bus, sign-in and sign-out functions for campers riding the bus, and enforcement of safety measures for campers riding the bus.

QUALIFICATIONS:

- Minimum 16 years of age.
- Minimum 2 years of High School required; High School graduate or minimum one year of college preferred.

- Experience working with children in day camp setting.
- Experience in one or more camp activities including: outdoor living, boating, archery, camping, music, skits, sports, aquatics, recreational games or similar.
- Ability to interact effectively with children and parents on a range of issues.

BOYS & GIRLS CLUB COMPETENCIES:

Mission and Community Oriented: Accepts and demonstrates Boys & Girls Club values.

Works effectively with people with different backgrounds, abilities, opinions, and perceptions. Demonstrates a desire to serve others and fulfill community needs.

People Oriented: Seeks first to understand other person's point of view; remains calm in challenging situations. Builds rapport and relates well to others. Listens for understanding and meaning; speaks and writes effectively. Takes initiative to assist in developing others.

Results Oriented: Strives to meet and exceed goals and deliver a high value experience for members. Embraces new approaches and discovers new ideas to create a better experience. Makes sound judgment and transfers learning from one situation to another. Establishes goals, clarifies tasks, plans work, and actively participates in meetings. Supports fundraising, follows budgeting policies and procedures, and reports financial irregularities immediately.

Personal Development Oriented: Accurately assesses personal feelings, strengths, and limitations, and how they impact relationships. Pursues self-development that enhances job performance. Demonstrates an openness to change; seeks opportunities in the change process.

PHYSICAL REQUIREMENTS/WORK ENVIRONMENT:

The physical demands of this position are limited and, as such, reasonable accommodations may be made to enable individuals with physical disabilities to perform essential functions of this position.