

## NOTICE TO LANDLORD OF INTENT TO SELL HOME

1. When a home is sold in the community, the resident may assign the rental agreement to the new buyer if the resident and new buyer meet statutory conditions.
2. Under the law, the resident must notify the Landlord in writing at least 15 days in advance of the date of the intended sale and transfer of the rental agreement. The resident must also notify the buyer in writing of these statutory provisions. The tenant must also verify in writing to the Landlord that all the taxes, rent, and reasonable expenses relating to the home and lot have been paid.
3. The buyer (prospective new tenant) must arrange an interview with the Landlord to discuss assignment of the rental agreement. The Landlord must notify the resident of a refusal to permit the transfer of the rental agreement at least seven days in advance of the intended transfer date. The Landlord shall approve or disapprove of the assignment of the rental agreement on the same basis that any new tenant is approved or disapproved. Any disapproval shall be in writing. Landlord cannot unreasonably withhold consent.
4. If the resident does not notify the Landlord in writing or the buyer does not make a good faith attempt to meet with Landlord, or the resident and buyer fail to obtain the Landlord's written approval for the assignment of the rental agreement before any new owner moves in, then the transfer may be disapproved.

### Notice to Landlord

1. We intend to sell our home and plan to close the sale on \_\_\_\_\_ (must be at least 15 days after you give this form to Landlord). I have provided the buyer with a copy of this notice and an Application for Tenancy. I have advised the buyer in writing that they must make an appointment to meet with Landlord within 48 hours of this notice. The buyer's name and telephone number is:  
\_\_\_\_\_. **[Please initial here \_\_\_\_\_]**.
2. I verify that I have paid all taxes, rent, and reasonable expenses due on the home or lot. I attach a copy of the receipt for current personal property taxes or a tax verification letter from the County Treasurer Office. **[Please initial here \_\_\_\_\_]**.
3. I understand that if the Landlord does not give written approval for assignment of the rental agreement, the transfer may be disapproved. **[Please initial here \_\_\_\_\_]**.

DATE: \_\_\_\_\_

TENANT: \_\_\_\_\_

DATE: \_\_\_\_\_

**RECEIPT ACKNOWLEDGED:**

LANDLORD: \_\_\_\_\_

DATE: \_\_\_\_\_

\_\_\_\_\_