

SPRING MAINTENANCE CHECKLIST

As winter ends and the weather warms up, we want to extend the following helpful reminders to you for a safe and comfortable season:

For All Tenants:

- Change HVAC filters every three months to keep energy costs down.
- Make sure that HVAC supply vents are cleared of obstructions.
- Test your smoke detector(s) and carbon monoxide detector(s) and change the batteries if needed.
- Check for signs of moisture damage, mold, or mildew. Clean any residue by wiping walls and surfaces with mild detergent.

For All Tenants Not Living in Apartment Buildings:

- Ensure your roof, gutters, downspouts, and yards are clear of branches, leaves, and debris.

Unless Your Rent Includes Landscaping Service:

- Prune and trim shrubs on a regular basis.
- Fertilize lawns and keep them mowed and trimmed.
- Adjust sprinkler timers/settings as needed to keep lawn healthy and green during the dry season.
- Check irrigation system for leaks or broken valves.