MEETING MINUTES

Board Attendees
Ron Neuenschwander, Mary Jane Grenzow, Danielle Hanusa, Carrie Williams, Chris Reed

Others in Attendance
Jenny Wright, GCHS Executive Director

Not Present
Heather Lisser, Eileen Freitag, Jo Ellen Mosher, Jessica Bystry

Meeting called to order
5:34 p.m. by board President Ron Neuenschwander

Approval of Agenda
Motion: Danielle Hanusa. Second: Chris Reed. Unanimously approved.

New Business
Motion: Approve changing the following bylaws:

Mission statement- We will ask the members to change our mission statement to GCHS advocates for a community where people value animals and treat them with respect and kindness. Re-written by the board during board retreat, this new mission statement is staff approved.
Motion: Chris Reed. Second: Danielle Hanusa. Unanimously approved.

Types of membership
- We will ask members to eliminate corporate membership, as we now focus on corporate sponsorship.
- We will ask the fundraising committee to include youth members with couples and family memberships in the new membership proposal.

Motion: Carrie Williams. Second: Danielle Hanusa. Motion rejected unanimously.

Motion: Return bylaw regarding membership to Policy and Procedure Committee for further review and/or rewording.

Motion: Mary Jane Grenzow. Second: Carrie Williams. Unanimously approved.
Annual meeting - We will ask members to strike “on the first Thursday” from the bylaws leaving the scheduling of the annual meeting open to any time in May for the purpose of not conflicting with other events in the community.

Motion: Chis Reed. Second: Carrie Williams. Unanimously approved.

Committees
- We will ask the members to remove euthanasia as a standing committee however, we will not eliminate this committee.
- We will also ask members to add finance committee as a standing committee and add to the finance committee charge the responsibility of overseeing the fundraising committee and subcommittees.

Motion: Chis Reed. Second: Danielle Hanuse. Motion rejected unanimously.

Motion: Return issue to Policy & Procedure Committee for further review, specifically retain Euthanasia Committee in bylaws, but rework description to make it more relevant. Also, make Finance a standing committee but not overseeing Fundraising.

Motion: Mary Jane Grenzow. Second: Carrie Williams. Unanimously approved.

Motion: Make the following changes to policy:

Accept the removal of no privately owned animals at GCHS events from the shelter animals in classrooms and at events policy and all changes regarding positions that no longer exist.

Policy- Surrender Policy
- Change “Executive Director of Operations” to “Executive Director, Operations Manager, or Care Leads”
- Remove “surrender is limited to a one time surrender of two animals per household”

Policy- Outdoor Adoptions
Remove “Executive Director of Operations” and replace with “Executive Director, Operations Manager, or Care Lead Staff”.

Policy- Youth Service Projects and Volunteering
Change “Public Affairs Coordinator” to “Executive Director, Operations Manager, or Volunteer Coordinator”

Policy- Community Service Worker
Change both instances of “Executive Director of Operations” to “Volunteer Coordinator”

Policy- Transporting Animals
Change “executive Director of Operations” to “Executive Director or Operations Manager”

Policy- Animal Quarantine
Change “Executive Director of Operations” to “Executive Director”

Policy- Unprovoked Animal Bites
Change “Executive Director of Operations” to “Executive Director”

Policy- Shelter Animals in Classrooms and at Events
Change Proposal
- Change “Executive Director of Operations” to “Executive Director or Operations Manager”
- Remove “No privately-owned animals are allowed at GCHS events”
*Also we must change “Executive Director of Operations” to “Executive Director”

Policy- Public Relations
Remove four instances of “public affairs coordinator” with “Executive Director”
Policy- Use of Electronics
Change “executive Director of Operations” to “Executive Director”

Policy- Transportation
Change Proposal
Change “executive Director of Operations” to “Executive Director”

Policy- Whistleblower
Change Proposal
Change “executive Director of Operations” to “Executive Director”

Motion: Chis Reed. Second: Danielle Hanuse. Motion approved unanimously.

Announcements
Chris Reed created a binder with Pawlapalooza info so it’s all together.
Jenny Wright spoke with Ann Read of Wisconsin Humane Society to find about meeting to learn about how to collaborate in future. Will see if she is available to meet with board possibly in September.
John Baumann and rest of the GCHS Endowment Fund trustees will be at our July 9 meeting to learn what GCHS has been working on and explain how the Endowment Fund works. Presentation will essentially be the Annual Meeting presentation enhanced with more info on financials and fundraising.

Please submit a list of your committee members/chairmen to the board secretary by June 21. Also remember that quorum is required for committees, so if you have:
   3 committee members, 2 must be there for quorum
   4 committee members, 3 must be there
   etc.

Reports
1. Consent agenda:
   a. Secretary’s Report (approve minutes): April, Annual Meeting, May
   b. Treasurer’s Report
   c. Director’s Report: May and June
   d. Committee Reports
      Executive Committee — May and June
      Building and Grounds — May
      Policy and Procedure — May 23
      Fundraising — May and June

Motion: Table approval of reports until reports and documents are organized correctly under Google Drive and board members can find them there.
Motion: Mary Jane Grenzow. Second: Carrie Williams. Unanimously approved
Adjournment

Motion: Danielle Hanusa. Second: Chris Reed. Approved and adjourned at 7:21 p.m.

Closed Session
7:22-7:57 p.m.

Next Regular Meeting
5:30 p.m. Tuesday, July 9, GCHS Multipurpose Room.