

RMB 2027, RR#2
Fort Frances, Ontario P9A 3M3



Phone 807-274-3228
Fax 807-274-6458

Request for Maintenance & Repairs

Date:

To: Housing Department/Maintenance Department

Re: Unit Location/Identification: _____

This confirms my/our request for maintenance and repair assistance to the unit noted above, as follows:

I/we confirm that these repairs are a result of normal wear and tear and are not a result of damage or wilful neglect on the part of anyone in our household or our guest(s).

I/we understand the housing department will contact us to arrange for an inspection to confirm the nature and eligibility of the required maintenance/repairs. I/we can be reached at the address/phone numbers provided below.

Thank you.

Tenant Name: _____ **Signature:** _____

Address: _____

Phone number: Daytime _____ Evening _____ Cell _____

Delivered: ☐ By mail ☐ By Hand to the Housing Department/Maintenance Department

Tenant should keep a copy of this notice.