



Office Policy Regarding Missed Appointments

We value and respect our patient's time. This is why our office has implemented a **\$25 cancellation fee** if you do not give us at least 24 hours notice that you need to reschedule your appointment. If a patient does not pay their cancellation fee within a 90 day period, they will be sent to collections.

Our office also requires **\$50 appointment deposits** for patients who have not shown up for scheduled appointments in the past. The deposit will go toward work to be done in the event that the patient does show up for their scheduled appointment. If the patient does not show up, the \$50 will be kept to recuperate time lost with other patients.

Patient/Guardian Signature: _____

Date: _____

Office of General Dentistry

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