**CHILDREN GONE MISSING**

**(inc. educational visits) POLICY**

* Staff to check and search premises and grounds;
* Police to be immediately informed;
* Parents / carers to be immediately informed;
* Head Teacher to be informed;
* Fully documented on ‘My Concern’ database.
* Full investigation and disciplinary procedures to be implemented where necessary.

Date Policy Adopted: 07.11.2018

Date for next renewal: Autumn Term 2020

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Sue Sidaway

 **Chair of Local Committee**

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ David Aldworth

 **Executive** **Head Teacher**