

**Wekiva Hunt Club Community Association  
Architectural Control Committee  
Exterior Improvement Approval Form**

<b>Section 1: Name and Location</b>			<b>Date Received/Association office</b>	
Name:				
Property Address:				
City:	State:	Zip:	Email Address:	
Mailing Address (if different from property):				
Day Phone:	Evening Phone:	Cell phone:	Other:	
<b>Section 2: Change Requested.</b> (Include dimensions, materials, color, finish, location, photos, survey, etc...). Use back or additional pages if needed.				
<b>Section 3: Request For Approval Instructions:</b>				
Please fill out sections 1, 2 and 3. Attach a plot survey showing locations of changes. For paint color, please attach "color chips" with the colors desired clearly marked (larger samples may be requested). Please return this form and required attachments to: Wekiva Hunt Club Community Association, Inc. Attn: ACC at 197 N. Hunt Club Blvd., Longwood, FL 32779				
<ol style="list-style-type: none"> <li>1. Please specify <u>start</u> and <u>completion</u> date.</li> <li>2. Show the location of the project on your property with a copy of your site plot plan.</li> <li>3. Applicant understands that any construction or exterior changes undertaken by them, or on their behalf, prior to approval of this application is <b>NOT ALLOWED</b>. The applicant may be required to return the property to its former condition at the applicants expense if the application is disapproved wholly or in part, and that the applicant may be required to pay all legal expenses incurred.</li> <li>4. Applicant understands that some types of changes require <u>County Permits</u> and will acquire any required permits prior to making the above changes.</li> <li>5. Applicant understands that members of the ACC and/or the Board of Directors are permitted to enter upon their property for the purpose of inspecting the progress/completion of the project and such entry does not constitute a trespass.</li> <li>6. For tree removal applications, the ACC requests that you replace trees in acceptable alternate locations where possible. Keep Wekiva Green!</li> <li>7. Changes must be completed within 30 days from the date of approval. If more time is needed you must submit a written request for an extension.</li> <li>8. All rules and regulations can be found at <a href="http://www.wekiva.net">www.wekiva.net</a> under Codified Rules.</li> </ol>				
I read the above instructions and request approval to make the above changes.				
Signed _____			Date _____	
<b>Section 4: Approval or Denial (WHCCA USE ONLY)</b>				
<input type="checkbox"/> Approved			<i>Committee Members Circle Y or N And Initial</i>	
<input type="checkbox"/> Approved - subject to the following:			Yes _____ No _____	
<input type="checkbox"/> Denied – comments:			Yes _____ No _____	
			Yes _____ No _____	
			Yes _____ No _____	
			Yes _____ No _____	
<b>Signed WHCCA – ACC: Chairperson:</b>			<b>Date:</b>	

This form will be returned via U.S. Mail either approved or denied within 30 days from the date received. You may contact the association office at (407) 774-6111 if you have any questions. Revised 8-1-18