

TOWN OF ERIE PUBLIC WORKS SIDEWALK REPLACEMENT AND REPAIR POLICY

This policy provides guidelines for the replacement or repair of all Town sidewalks. The intent of this policy is to maintain the integrity of Town sidewalks, making certain that the sidewalk conditions are safe for use by Town residents.

Definitions:

- **Sidewalks (Town of Erie Municipal Code #7-1-4):** “The owner of any lot in the Town shall grade and keep in repair the sidewalks adjoining his respective lot in such manner and at such times as the board of trustees may direct, and in case said owner fails to perform such work within thirty (30) days after notice or publication by the Director of Public Works or his designee the work may be done by the Town under the direction of the Director of Public Works or his designee and the cost shall be assessed against the said lot to be collected as other Town taxes.”
 - A sidewalk is defined as an approved pedestrian surface that is typically located adjacent to a roadway, including Chase Drains.
 - Handicap ramps and storm inlet decks are not recognized as part of the sidewalk and will be the responsibility of the Town.
- **Attached Curb, Gutter and Sidewalk:** The Owner of any property with sidewalk attached to the curb and gutter will be responsible for fifty (50%) percent of the total cost of the repair of the sidewalk, curb and gutter.
- **Detached Sidewalk:** The Owner of any lot with detached sidewalks will be responsible for one hundred (100%) percent of cost to repair the sidewalk and the Town of Erie will be responsible to pay 100% of the cost of curb and gutter repair.
- **Cost Responsibility:** A notice will be sent to the owner via certified mail, the notice will state:
 - The condition of sidewalk
 - The work that will be performed
 - An estimated cost
 - A tentative completion date

Once the work is complete, an invoice for the Owner’s cost will be sent to them and shall be paid to the Town within 30 days of the invoice.

The Owner may utilize an approved, licensed contractor to complete the Owner’s portion of the work with the Town’s approval.

Replacement or Repair Procedure, and Priority: *The current year’s budget will serve as the guideline.*

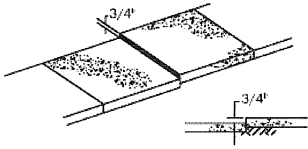
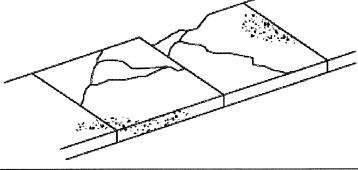
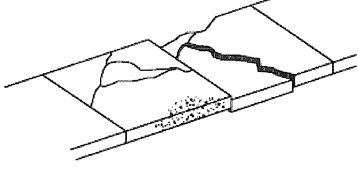
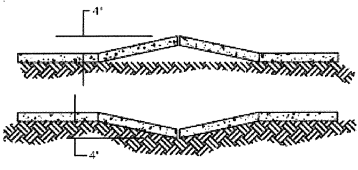
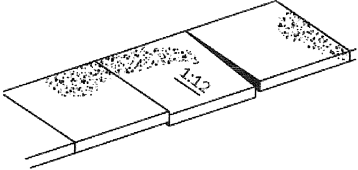
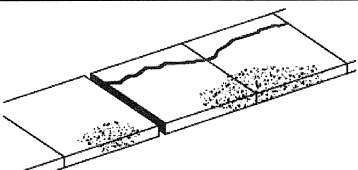
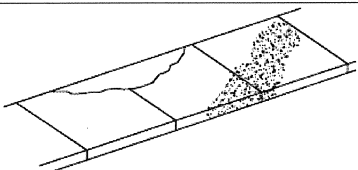
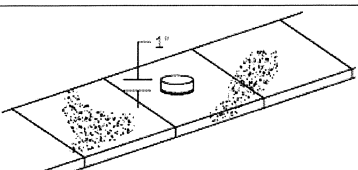
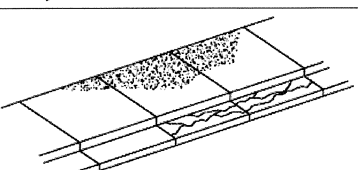
- **Handicap Ramps:** Any handicap ramps meeting the replacement or repair criteria is the Town’s responsibility and will be replaced or repaired per Town standards
- **Citizen Reported Repair:** All citizen reports received from Erie residents will be evaluated and recorded on the current year’s replacement or repair list as funds are available. If concrete work is scheduled for repair or replacement, the residents will be notified of their responsibility via certified mail
- **Town of Erie facilities:** Any curb, gutter, cross pan, or sidewalk that is solely the responsibility of the Town.

- **Sidewalks Corresponding with Town Projects:** Along with any Town of Erie maintenance projects, the staff will inspect the concrete in the project area for any necessary repair or replacement. Residents will be notified of their responsibility via certified mail.
- **Home Owner Associations:** Reports received for sidewalks that are owned by the Town and adjacent to park land or landscaping maintained by an HOA will be recorded and evaluated the same manner as a citizen reported repair.
- **Town Identified:** The areas that the Town has identified but has not received a citizen report for will be recorded and evaluated, as part of the street maintenance program and will be schedule when funds become available.

- **Criteria:**

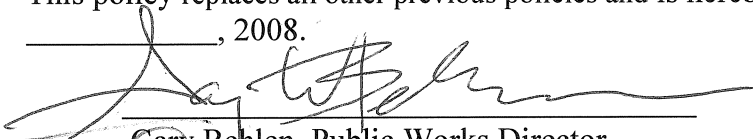
Sidewalk Repair/Replacement Criteria: Any sidewalk meeting Town specified repair criteria will be scheduled and completed per the direction of the Director of Public Works or his or her designee.

REJECTABLE CONDITIONS DETERMINING SIDEWALK REPAIR

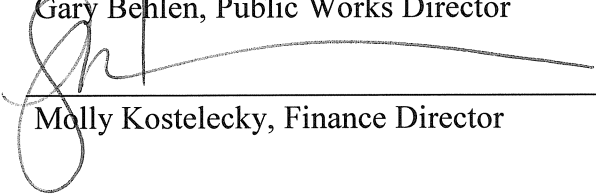
	REPAIR CODE	DESCRIPTION
	A	THE SIDEWALK IS CRACKED OR HAS A JOINT THAT HAS AN ELEVATION DISPLACEMENT OF THREE FOURTHS INCH (3/4") OR MORE
	B	THE SIDEWALK IS SEVERELY CRACKED OR SPALLED WITH PART OF THE SIDEWALK MISSING (FORMING HOLES)
	C	THE SIDEWALK IS CRACKED WITH LOOSE, UNSTABLE OR ROCKING SECTIONS
	D	THE SIDEWALK IS RAISED OR SUNKEN WITH FOUR INCHES (4") OR MORE OF GRADE DIFFERENTIAL
	E	THE SIDEWALK HAS A CROSS SLOPE OF GREATER THAN ONE INCH (1") IN TWELVE INCHES (12")
	F	THE SIDEWALK HAS HORIZONTAL SEPARATION DUE TO CRACKING OR BETWEEN ADJACENT STONES OF ONE INCH (1") OR MORE
	G	THE SIDEWALK HAS SETTLEMENT ALLOWING EXCESSIVE ACCUMULATION OF WATER OR ICE ON THE WALKWAY (EXCLUDING GUTTER)
	H	THE SIDEWALK IS IN GOOD CONDITION, BUT A VALVE BOX LOCATED IN THE SIDEWALK IS PROTRUDING MORE THAN ONE INCH (1")
	I	THE CURB OR GUTTER ARE SEVERELY DAMAGED OR ARE ALLOWING WATER UNDER THE PAVEMENT OR ARE CAUSING DAMAGE TO THE ADJACENT ASPHALT

Adoption:

This policy replaces all other previous policies and is hereby approved and adopted on this day of April 23, 2008.

A handwritten signature in dark ink, appearing to read "Gary Behlen", written over a horizontal line.

Gary Behlen, Public Works Director

A handwritten signature in dark ink, appearing to read "Molly Kostecky", written over a horizontal line.

Molly Kostecky, Finance Director