

**Antrim Civic Centre, 50 Stiles Way, Antrim BT41 2UB**

**Telephone: 028 94477131 E-mail: claire@enkalonfoundation.org**

**Charity Number: NIC103528**

**APPLICATION CHECKLIST**

* **Award Payment Form**
* **Copy of constitution**
* **Copy of Insurance certificate**
* **List of committee members**
* **Copy of bank statement (must be within last 3 months)**
* **Latest annual report or statement of accounts**
* **Copies of confirmation letters for funding already achieved if appropriate**
* **Copy of Inland Revenue number or NIC confirmation**
* **Quotes where appropriate**