

## **Oakley Technical Support Ltd - Business privacy policy**

This privacy policy sets out how Oakley Technical Support Ltd T/A Manx Trophies and Professional Engraving Services uses and protects any information that you give when you use this website.

Oakley Technical Support Ltd is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified when using this website, then you can be assured that it will only be used in accordance with this privacy statement.

Oakley Technical Support Ltd may change this policy from time to time by updating this page. You should check this page from time to time to ensure that you are happy with any changes. This policy is effective from 24/05/18.

### **What we collect**

We do not use cookies.

We do not gather any information from you other than that information that you send to us, either by contacting us through the 'Contact Us' link or if you e-mail directly with your information.

### **What we do with the information we gather**

We only use your contact information to contact you either to discuss how we can help you or to send you a quotation (for example).

We won't send you any sales or promotional correspondence or contact you in any way, other than to directly respond to your correspondence to us.

### **Security**

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online.

### **How we use cookies**

We do not use cookies at all, ever.

### **Links to other websites**

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

## **Controlling your personal information**

We will not sell, distribute or lease your personal information to third parties (unless we are required by law to do so).

We will not use your personal information to send you promotional information about third parties.

You may request details of personal information which we hold about you under the Data Protection Act 1998. A small fee will be payable. If you would like a copy of the information held on you please write at:

[sales@proengraving.co.uk](mailto:sales@proengraving.co.uk)

If you believe that any information we are holding on you is incorrect or incomplete, please write to or email us as soon as possible, at the above address. We will promptly correct any information found to be incorrect.