I. Call to Order:

The Transit Authority Board Meeting for April 12, 2017 was called to order at 6:38 P.M. by Jenny Dinsmore.

James Manilla arrived at 7:11 P.M.

II. Reading and Approval of Minutes March 8, 2017

David Flynn Made a Motion to approve the minutes from the March 8, 2017 board meeting. Clement Solomon seconded the Motion.

For: All  
Opposed: None

III. Presentations:

A. Driver of the Month For March 2017

The Transit Authority Board announced the Authority’s March 2017 Driver of the Month, Mr. Thomas Jones. The Authority also recognized Joshua Griffin, John Blosser, James Smith and Anne Cramer for their outstanding performance during the month of March 2017.

B. Rider of the Month For April 2017

The Transit Authority Board announced that Robert Ammeron is the April 2017 Rider of the Month selected by the Mountain Line Transit Citizen’s Advisory Committee.
D. Personnel Changes

The General Manager stated we hired a new part time depot receptionist, Kathryn Kinsley.

E. Grey Line Ridership Survey

The Grey Line Ridership Survey was presented by three Masters of Public Administration Students from WVU University. Courtney Helmick, Lauren Pomquest and Chelsey Slade sent out a survey to 1,583 previous riders of the Grey Line service. The survey results presented to the Authority Board members included the following questions:

How often do you ride Grey Line?
Do you use other services to travel for all or part of your trip?
Have you ever adjusted your flight in order to use Grey Line service?
What would make the Grey Line service more convenient?
How was your experience with the Grey Line service?
Where do you get on the Grey Line Bus?
What was your final destination?

The survey results were summarized by the students and reviewed with the Authority Board.

IV. Opportunity for Public Comments:

None

A. Grey Line Service Change Public Hearing

Public Hearing opened at 6:57 P.M.
Public Hearing closed at 6:57 P.M.

V. Monthly Data Summaries and Correspondence

March 2017

The General Manager stated that the total passenger trips to date calendar year March 2017 were 283,617 compared to 296,284 total passenger trips to date for calendar year 2016. The total passenger trips for the year were down 4%. The total number of service days for the month of March 2017 was 31. Total passengers for March 2017 were 93,904 down 4% compared to March 2016. Disabled passenger trips were up 11%, senior passenger trips were down 8% and WVU passenger trips were down 4% compared to March 2016. During March 2017 the Transit Authority traveled 101,822 miles.

A. New & Restored Service Ridership Updates

The General Manager presented a graph depicting ridership of the New & Restored service with Authority Board Members.
VI. Financial Report:

A. March 2017 Financial Report

The General Manager reviewed the financial report for March 2017 with the Transit Authority Board Members.

Denny Poluga Made a Motion to accept for audit March 2017 Financial Report. Clement Solomon seconded the Motion.

For: All  
Opposed: None

B. 2016 Annual Audit Report

Denny Poluga Made a Motion to accept 2016 Annual Financial Audit Report. David Flynn seconded the Motion.

For: All  
Opposed: None

VII. Old Business:

None

X. New Business

A. Grey Line Service Change Proposal

Moved to May 10, 2017 Board meeting.

B. Citizen’s Advisory Committee Appointee Nominees

The nominees for the Citizen’s Advisory Committee are Kelly Stevens, Kimberly Ramsey and Billie Ramsey.

David Flynn Made a Motion to accept the Citizen’s Advisory Committee Appointee Nominees. James Manilla seconded the Motion.

For: All  
Opposed: None

XI. Board Member Reports and MPO Update

The General Manager stated Easton Hill will be shut down for 2 to 4 weeks this summer.

XII. Next Board Meeting Date and Time

May 10, 2017

XIII. Adjournment

David Flynn Made a Motion to adjourn at 7:30 P.M.