Mountain Line Transit Authority FOIA Cost Recovery Charges

The Authority, as a public entity, often receives requests for information from various persons and entities. Some requests are simple in nature and do not require extensive staff time or material resources in response, but some requests for information are extensive, time consuming and expensive in that they divert time and resources away from the Authority’s primary mission. This cost-outline has been approved by the Authority Board to establish fair and equitable cost recovery for expenses incurred for extensive information requests.

Documents
Paper Document Reproduction - $0.10 cents per sheet

Staff Costs
Staff Costs based on actual time with a 15 minute minimum plus 30% for benefits for Staff involved in preparing and informational response.

Digital Data
Video DVD’s - $10
Thumb Drives - At cost
Hard Drives – At Cost

A detailed Invoice will accompany responses to information requests extensive in nature and will be due and payable within 21 days of submission to the requesting party.

Policy Adoption Date: December 9, 2020