The **NOVEMBER** meeting of the Mountain Line Transit Authority Citizen Advisory Committee (CAC) was held on Wednesday, November 16, 2016 at 1:00 p.m. in the offices of the Transit Authority in Westover.

The following members were in attendance: Megan Grimm, Pam Everly – DHHR, Margaret Carrico, Andrew Socolow, Annetta Johnson- NWVCIL

Not present with notice: Nicole Britt, Josh Ingram, Jake Martin,

Not present without notice: Regina Mayolo - CLIC, Melanie Braun

Others in attendance: none

**General Business**

- Kelli called the meeting to order at 1:00pm
- Minutes from November 2016 were approved unanimously. Megan motioned to approve and Pam seconded motion. Minutes passed unanimously with no changes.
- Meeting dates for 2017: March 15, May 17, July 19, September 20, November 15
- September Driver of the Month was Tom Jones. October Driver of the month was also Tom Jones. Please note: there are 14 performance criteria upon which drivers are evaluated in order to receive this award.
- No personnel changes for the month of November 2016; however, Dave Stump did celebrate 10 years with Mountain Line. In December, Mountain Line hired a full time bus driver, Clayton Russell.
- Total ridership for the month of November decreased by 6%. Senior ridership increased by 19% as compared to last year. WVU ridership in September was down by 5% compared to November 2015. Disabled Ridership was increased by 37% as compared to November 2015. For December 2016, overall ridership decreased by 6%. Senior Ridership increased by 12% and Disabled Ridership increased by 19%. WVU ridership decreased by 19%.
- Pam Everly moved to approve Lenny Wolfe as Rider of the Month for February and Mae Huffman for Rider of the Month in March. Andrew seconded the motion and the motion passed unanimously. Once the Board of Directors approves the CAC’s nominations, Kelli will contact the riders and arrange to meet with them and give them their passes.

**Old Business**

- Travel Training – Kelli provided travel training to participants of the Osher LifeLong Learning Institute. Five individuals had signed up, and preparations were made for 10. However, 13 individuals were in attendance. Kelli will continue to work with OLLI to provide training the participants.
- Volunteer Driver update- still looking for drivers. No progress.
- Vanpool update – no new updates.

**New Business**

- Kelli informed the members of the CAC of a recent Board decision. With the recent fire at Frank’s that destroyed apartments and left many individuals homeless and without reliable transportation, Mountain Line Transit wanted to assist them in getting back on their feet. The Board has approved 2 months free bus passes to those affected by Frank’s fire. Additionally, Mountain Line Transit will donate 2 monthly busses to any individual residing in Monongalia County that has been a victim of a fire or flood. To use this benefit, victims need to call Mountain Line Transit and speak with Kelli.
- Blue/Gold, Beechurst Express and Purple service changes took effect January 9, 2017. Mountain Line Transit is no longer permitted through the Evansdale Campus. From Towers, Purple Line will travel back onto University Avenue and take a left onto Patteson and a left onto Fine Arts Drive to the Creative Arts Center. Blue/ Gold is going to travel from Beechurst and 8th, up Mon Boulevard and take a right onto Fine Arts Drive. It will then make a right onto Patteson and then a right onto University and into towers.
- Beechurst Express will travel from towers to the CAC by way of Patteson and Fine Arts Drive.
Public Comment

Margaret Carrico expressed concern about the fact there isn’t a bus shelter on Spruce Street. She says there used to be one. Kelli will check with the Operations Officer to see what happened to the shelter and if it can be replaced.