MONONGALIA COUNTY URBAN MASS
TRANSPORTATION AUTHORITY
BOARD OF DIRECTOR’S MEETING

July 11, 2012

Authority Members Present: Jenny Dinsmore
                                   David Flynn
                                   Hugh Kierig
                                   Denny Poluga
                                   Ronald Bane
                                   Asel Kennedy

Other Personnel Present: David Bruffy
                                   Wayne Pifer
                                   Loring Danielson
                                   Sheila M. Wolfe

I. Election Of Officers

David Flynn Made a Motion to keep the same officers for the 2012-2013 Fiscal year
as they were in the 2011-2012 Fiscal year. Ronald Bane seconded the Motion.

For: All Opposed: None

President: Jenny Dinsmore
Vice President: David Flynn
Treasure: Asel Kennedy
Secretary: Denny Poluga

II. Call to Order:

The Transit Authority Board Meeting for July 11, 2012 was called to order at
6:00 P.M.

III. Reading and Approval of Minutes June 13, 2012

David Flynn Made a Motion to approve the minutes from the June 13, 2012 Board
Meeting as submitted. Denny Poluga seconded the Motion.

For: All Opposed: None
IV. Presentations:

A. June 2012 Drivers of the Month
The Board announced the Authority’s June 2012 Driver of the Month, Mr. Thomas Jones. The Board also recognized James Huffman, Anne Cramer, Jesse Tucker, and Robert Lee for their outstanding performance during the month of June 2012.

B. Annual Awards Presentation

Top Five Drivers of the Year

1. James B. Huffman III
2. Thomas David Stump
3. Robert E. Lee
4. Jesse Tucker
5. Terry Lewis

V. Opportunity for Public Comments:

A. Gold Line (Mountain Valley) Service Changes Hearing

The General Manager reviewed the three options for the Gold Line change with the public and Mountain Line Transit Authority Board Members.

Option 1- Reduce frequency to 60 minutes headways
Option 2- Maintain 30 minute headways
Option 3- Return Gold Line to 80 minute headway loop

Nancy Smaltz and Karen Allen both commented on the changes to the Gold Line they preferred changes to include pick-ups on West Run and Riddle Avenue.

A. Gold Line (Mountain Valley) Service Changes

Option 1- Reduce frequency to 60 minutes headways
Option 2- Maintain 30 minute headways
Option 3- Return Gold Line to 80 minute headway loop

Asel Kennedy Made a Motion to accept the Gold Line Route changes included in Option 1- (Reduce frequency to 60 minutes headways—this option would reduce Depot departures from 30 minutes to 60 minutes. Additionally, service to the ends of the line would alternate and only occur every 120 minutes, splitting destinations after leaving Towers. Service would be noticeably reduced to North Hills and VanVoorhis roads. This service would operate 6:30 AM to 6:30 PM.) Denny Poluga seconded the Motion.

For: All  Opposed: None
VI. Monthly Data Summaries/Correspondence:

The General Manager stated that the total passenger trips to date calendar year 2012 are 639,417 compared to 565,233 total passenger trips to date for calendar year 2011. The total passenger trips for the year were up 13%. The total passenger trips for June 2012 were 50,462 and were up 16% compared to June of 2011. The total number of service days for the month of June was 30, the average passengers per day was 1,682, the total passengers for June 2011 was 50,462. The difference between June 2012 and June 2011 is 7,331 passenger trips. Disabled passenger trips were up 43%, senior passenger trips were up 56% and West Virginia University “Ride with I.D.” was up 22% compared to June 2011. During June 2012 the Transit Authority traveled 99,024 miles, and answered 2,726 phone calls at the depot.

The General Manager reviewed the ridership reports for June 2012 with the Transit Authority Board Members.

VII. Financial Business:

A. June 2012 Financial Report

The General Manager reviewed the financial report for June 2012 with the Board Members.

David Flynn Made a Motion to accept for audit the Financial Report as presented for June 2012. Hugh Kierig seconded the Motion.

For: All       Opposed: None

VIII. Old Business:

A. Former County Employee Retirement Issue (PERS) Update

The General Manager stated that we are waiting for the judge’s decision on the case in August 2012.

B. Solar Power Plant Project Update

The General Manager stated that on June 12, 2012 the system was tested. After the test the system became operational. The final punch list has to be completed for the project.

C. Service Reduction Update

The General Manager stated that 2 runs have been eliminated on the Red Line route, the Orange PM ended on June 30, 2012 and Brown Line service also ended on June 30, 2012. The General Manager will be attending the Morgantown City Council meeting on Tuesday, July 17, 2012. The City Manager requested he present to the Morgantown City Council the service that their funding supports.

Hugh Kierg Made a Motion to send a letter to the Star City Council members thanking them for their contribution to Mountain Line Transit to help maintain route service. David Flynn seconded the motion.

July 11, 2012
For: All  
Opposed: None  

D. Service Agreement Renewal for West Run  
The General Manager stated that the contract has been renewed for West Run Apartment Complex, for the 2012-2013 fiscal year.  

IX. New Business:  

B. Triennial Review Preliminary Findings  
The General Manager stated that are working on documentation to reduce the number of audit findings. They are asking for more detailed information and they want to have detailed procedures set up for some procurement processes.  

C. TIP Submission to the MPO  
The General Manager stated that the Transportation Improvement Plan has to be updated to show how we are spending Federal Funding. The updated plan will be presented to the Metropolitan Planning Organization (MPO) for them to adopt it.  

Asel Kennedy Made a Motion to submit the Transportation Improvement Plan to the Metropolitan Planning Organization (MPO) as presented by the General Manager. David Flynn seconded the Motion.  

For: All  
Opposed: None  

D. Updated Memorandum of Understanding with MPO  

Asel Kennedy Made a Motion to adopt the memorandum of Understanding with the Metropolitan Planning Organization (MPO) as presented by the General Manager. Ronald Bane seconded the Motion.  

For: All  
Opposed: None  

X August Meeting Cancellation  

Asel Kennedy Made a Motion to cancel the August 08, 2012 Mountain Line Transit Authority board meeting due to West Virginia Public Transit Association meeting being held that week. Denny Poluga seconded the Motion.  

For: All  
Opposed: None  

XI. Adjournment:  

David Flynn Made a Motion to adjourn at 7:00 PM.  

July 11, 2012