MONONGALIA COUNTY URBAN MASS
TRANSPORTATION AUTHORITY
BOARD OF DIRECTOR’S MEETING

June 15, 2016

Authority Members Present: Jenny Dinsmore
David Flynn
James Manilla
Denny Poluga
Ronald Bane

Authority Members Absent: Terri Cutright
Clement Solomon

Other Personnel Present: David Bruffy
Wayne Pifer
Tracy DeBardi
Loring Danielson

I. Call to Order:
The Transit Authority Board Meeting for June 15, 2016 was called to order at 6:01 P.M. by Jenny Dinsmore.

II. Reading and Approval of Minutes May 11, 2016
David Flynn Made a Motion to approve the minutes from the May 11, 2016 board meeting. James Manilla seconded the Motion.

For: All
Opposed: None

III. Presentations:

A. Driver of the Month

The Transit Authority Board announced the Authority’s May 2016 Driver of the Month, Mr. William McClain. The Authority also recognized Tom Jones, James Paugh, John Blosser and Anne Cramer for their outstanding performance during the month of May 2016.

B. Rider of the Month

The Transit Authority Board announced that Eve Brannon is the June 2016 Rider of the Month selected by the Mountain Line Transit Citizen’s Advisory Committee.
C. Personnel Changes

The General Manager stated that two new full time bus drivers were hired, Ethan Langbein and Eric Horvwalt. Share Bieniek is celebrating five years with Mountain Line Transit Authority.

D. BOSS Test Results

The General Manager presented a BOSS (Bus Operator Selection System) test slideshow which demonstrated the success of the pre-screening driver employment tool.

IV. Opportunity for Public Comments:

Public comment opened at 6:08 pm.

The General Manager presented to the board members the new Green Line service to Mylan Park and changes to the Grafton Road schedule as well.

There was no public present at the meeting.

Public comment closed at 6:13 pm.

V. New Business:

A. Service Change Update

David Flynn Made a Motion to approve changes to the Green Line and Grafton Road Routes, effective August 8th, 2016. Denny Plouga seconded the Motion.

For: All
Opposed: None

B. Probationary Driver base rate increase

David Flynn Made a Motion to approve to increase the Probationary Drivers starting rate of pay from $12.50 to $13.00 per hour. Denny Poluga seconded the Motion.

For: All
Opposed: None

C. 2016-17 General Fund Budget

Ron Bane Made a Motion to approve the 2016-17 General Fund Budget. James Manilla seconded the Motion.

For: All
Opposed: None
D. 2016-17 Capitol Escrow Budget

Denny Poluga Made a Motion to Approve 2016-17 Capital Escrow Budget. Ron Bane seconded the Motion.

For: All  
Opposed: None

E. Employee Uniform Bid Approval

James Manilla Made a Motion to approve Unifirst for the Employee Uniform Bid. Ron Bane seconded the Motion.

For: All  
Opposed: None

F. Fuel Purchase Bid Approval

David Flynn Made a Motion to approve Mansfield Oil Company for the Fuel Purchase Bid. James Manilla seconded the Motion.

For: All  
Opposed: None

G. SMI 2016-17 Agreement for Services

James Manilla Made a Motion to approve the SMI 2016-17 Agreement for Service. Ron Bane seconded the Motion.

For: All  
Opposed: None

H. WVU 2016-17 Agreement for Services

David Flynn Made a Motion to approve WVU 2016-17 Agreement for Service. James Manilla seconded the Motion.

For: All  
Opposed: None

I. Resolution Authorizing 5311 (f) Funding Application (Grey Line)

Ron Bane Made a Motion to Approve the Resolution Authorizing 5311 (f) Funding Application. James Manilla seconded the Motion.

For: All  
Opposed: None

J. Vehicle Networking Software Grant Application

Ron Bane Made a Motion to approve Vehicle Networking Software Grant Application. James Manilla seconded the Motion.

For: All  
Opposed: None
VI. Old Business:

A. Law School Bus Shelter

James Manilla Made a Motion to stay the course as currently exists. Ron Bane seconded the Motion.

For: All                                                                                             Opposed: None

VII. Unfinished Business:

A. Depot Parking Rental (Tabled)
B. Greyhound Agreement (Tabled)

VIII. Financial Report:

A. May 2016 Financial Report

The General Manager reviewed the financial report for May 2016 with the Transit Authority Board Members.

Ron Bane Made a Motion to accept for audit the May 2016 Financial Report. Denny Poluga seconded the Motion.

For: All                                                                Opposed: None

IX. Monthly Data Summaries and Correspondence

May 2016

The General Manager stated that the total passenger trips to date calendar year May 2016 were 451,714 compared to 476,935 total passenger trips to date for calendar year 2015. The total passenger trips for the year were down 5%. The total number of service days for the month of May 2016 was 31. Total passengers for May 2016 were 47,108 down 19% compared to May 2015. Disabled passenger trips were up 1%, senior passenger trips were down 17% and WVU passenger trips were down 25% compared to May 2015. During May 2016 the Transit Authority traveled 78,034 miles.

X. Board Member Reports and MPO Update

None

X. July Board Meeting Date and Time

Next meeting is set for July 13, 2016 at 6:00 P.M.

XI. Adjournment

David Flynn Made a Motion to adjourn at 7:23 PM.