The MARCH meeting of the Mountain Line Transit Authority Citizen Advisory Committee (CAC) was held on March 21, 2018, at 1:00 p.m. in the offices of the Transit Authority in Westover.

The following members were in attendance: Edith Zelmore – Tyrone Line, Katie Mehle- The Adult Learning Center, Annetta Johnson – NWVCIL, Andrew Socolow – Gold Line, Melanie Grimm- Cassville, Margaret Carrico – Purple, Nicole Britt – PACE Enterprises.
Others in attendance: NONE

Members not present with notice: Pam Everly, Diane Baldwin, Stormy Matlick
Members not present without notice: Josh Ingram, Letha Devine, Cathy Freeland

General Business

- Kelli called the meeting to order at 1:00pm
- Members reviewed the minutes and it was noted that there was a spelling error. The word “two” should have been “to”. Annetta motioned to approve the minutes with the change and Edith seconded the motion. The motion carried unanimously.
- Meeting dates for 2018: March 21, May 16, July 18, September 19, November 21; please note a special meeting is being called for on April 18, 2018 to discuss the route changes and the CAC role in helping to distribute information.
- January Driver of the Month was Tom Jones. February Driver of the month was James Smith. Please note: there are 14 performance criteria upon which drivers are evaluated in order to receive this award.
- January’s personnel changes include: Full time receptionists – Caitlynn Killmeyer and Robin Layton. Full time Marketing Coordinator – Courtney Studley and part time receptionist – Cherie Johnson. February’s personnel changes – hired full time bus driver Emmanuel Ponnel and full time mechanic Justin Adams. Part-time receptionist Cherie Johnson was promoted to full time receptionist.
- Total ridership for the month of January increased by 10% as compared to January 2017. Senior ridership increased by 10% as compared to last year. WVU ridership increased in January by 15% compared to last year in January. Senior Ridership also increased by 15% in January. Disabled Ridership was decreased by 13% as compared to January 2017. For February 2018, calendar year ridership increased by 9%. Disabled Ridership decreased by 1% as compared to February 2017 and Senior ridership increased by 24% as compared to 2017 and WVU Ridership increased by 10%.
- Cynthia Austin was nominated for Rider of the Month for April by Edith. She said that she uses Mountain Line to get to work every day and is always polite to others. Kelli stated that she had also received a Rider of the Month for a Lenny Wolfe. Lenny had also been Rider of the Month for February of last year. Lenny was nominated by a Mountain Line Driver for assisting with multiple riders especially ones who utilize wheelchairs. Megan motioned to have Cynthia as Rider of the Month for April and Lenny as Rider of the Month for May. Annetta seconded the motion and it passed unanimously.
- Kelli also reviewed the SMI ridership noting that it has increased in January and February of 2018 as compared to 2017. High School Ridership was down slightly but that can be attributed to snow days as well as the 9 day teacher work stoppage where students didn’t attend school. WVU Ridership was up but our Grey Line ridership was down.

Old Business

- Travel Training – Kelli is still actively training individuals. She has recently trained a 30 year old woman with some mild cognitive impairments. She also trained a 60 year old woman who no longer has a personal vehicle but wants to still be active in the community.
- Storyboards – MLTA would like for the CAC to continue with Storyboards to identify areas of improvement. This will be especially important when the new routes commence.
- Pictures- Kelli requested that the members submit their pictures to be posted on the website as members of the CAC. Kelli stated that if they don’t want their pictures, we could just use their name.
- Kelli also announced a new vanpool that started in March 2018.
- Kelli updated the members on the depot move. She passed out DRAFT Depot Relocations Route Schedules. The committee reviewed the route changes. It was noted that all the routes that currently originate at the downtown depot will now be affected. Some more than others. Kelli stated the Green Line will run what is now the Grafton Road Walmart partial route except it will originate in Westover.
West Ridge Mylan will run a similar route to what is now the Green Mylan.

Orange Line will run a similar route as it does currently, except it will not go up to Unity House on the inbound to the depot. It will also originate in Westover.

The revised Gold Line will start in Westover and get on I-79 North, get off the Bill Stewart exit and go through the UTC down the hill by Sheetz and up Mon Boulevard. It will then go through Towers and then onto Mountaineer Station where it will turn around and travel a similar path on the inbound to the depot.

Red Line will leave the Westover depot and travel across the Westover Bridge to Spruce St. It will continue on to Willey St and turn on to Prospect, travel in front of the MountainLair and follow University Ave to Towers. It will take a right onto Van Voorhis and travel to Mountaineer Station where it will turn around and travel a similar path on the inbound to the depot.

A new route called the Northern Circulator will originate at Mountaineer Station travel through Suncrest, Riverside Commons and Collins Ferry on then back to Mountaineer Station. It will then leave Mountaineer Station and travel part of the old Gold VV route where it goes up Van Voorhis to Independence Hill, West Run and Mon General and then will travel back to Mountaineer Station. The Northern Circulator will alternate these routes every half hour.

The revised Tyrone Line will run the Tyrone partial and will not travel to Cheat Lake.

The Blue Line will leave the Westover depot, travel across the Westover Bridge, up Spruce St and turn onto Willey Street. It will then take Richmond Ave to Hartman Run Road and to the airport where it will turn around and travel a similar path on the inbound to the depot. It will no longer go to University High.

The Pink Line will leave the Westover depot and travel across the Westover Bridge, up Spruce Street, turn onto Willey St and travel to the Mileground, down Easton Hill and on to the Pierpont Center. It will then continue on to Fort Pierpont and then continue on the inbound to the depot.

The Eastern Circulator will originate at the Sheetz in Sabraton and travel out Route 7 and take a left onto Tyrone Road. It will then take a left onto Tyrone Avery Road, a left onto Pierpont Road, a right onto Old Cheat Road and travel onto Point Marion Road where it will go to University High and turn around. It will proceed on the inbound to the depot through Canyon Road, head north on 857, across the bridge and out to the Industrial Park turnaround. It will head back down 857, turn right onto Bowers Lane, go past Sunset Beach and connects with Tyrone Road. It will then take Route 7 and head back into Sheetz.

The Cassville Line will have a shortened Cassville will leave the depot, go to the triangle in Westover and take a left. It will proceed through Granville, to the UTC onto New Hill and turn around.

There will be a new Wadestown run that will start at the Westover depot and travel I-79No and get off the Star City Exit and proceed through Cassville and on toward Blacksville and to Wadestown. It will turn around and proceed on a similar path on the inbound to the depot.

The Purple Line will leave the Westover depot and travel across the Westover Bridge to Spruce St and turn left on to Willey St. It will go past the Mountain Lair and up Stewart St. It will go onto Chestnut Ridge Road and take a left onto 705. It will go through the Suncrest Towne Center and return to 705 and travel to the hospital and onto Towers. It will turn around at Towers and travel to back to the hospital and turn right onto Willowdale. It will then travel Valley View, Chestnut Ridge Road and Suncrest Towne Center where it will connect with Stewart St and then return to the depot.

Crown, Mountain Heights and Grafton will run pretty much the same routes with the changes being made with the origination and destination points.

**New Business**

- Kelli noted that the CAC is going to have a vital role in distributing the information about the new routes to the public. She said more information about their role will be given in the special meeting of the CAC on April 18th.
• Kelli also briefly talked about the Community Transportation Network that she is trying to implement. She has spoken with faith based organizations, transportation agencies, medical community and social service agencies in hopes to build a budding transportation network. Some churches have agreed to start initial funding. Health Right has agreed to be the repository of the funds. As progress continues, Kelli will update the CAC.

• Kelli reminded the members of the special CAC meeting on April 18th at 1:00 pm in the Administrative offices of Mountain Line Transit in Westover.

Public Comment

Comment was made about some concerns related to a couple of drivers going too fast or being rude. Kelli stated that in the future when these incidents happen, she would like the members to note the day and time of the incident and file a complaint. If they don’t have access to a computer, then they can call me and she will file a complaint on their behalf.