MONONGALIA COUNTY URBAN MASS
TRANSPORTATION AUTHORITY
BOARD OF DIRECTOR’S MEETING
May 09, 2012

Authority Members Present: Jenny Dinsmore
David Flynn
Hugh Kierig
Denny Poluga
Ronald Bane

Authority Members Not Present: Asel Kennedy

Other Personnel Present: David Bruffy
Wayne Pifer
Loring Danielson
Sheila M. Wolfe

I. Call to Order:
The Transit Authority Board Meeting for May 09, 2012 was called to order at 6:00 P.M.

III. Reading and Approval of Minutes April 11, 2012

David Flynn Made a Motion to approve the minutes from the April 11, 2012 Board Meeting as submitted. Ronald Bane seconded the Motion.

For: All
Opposed: None

IV. Presentations:

A. April 2012 Drivers of the Month

The Board announced the Authority’s April 2012 Driver of the Month, Mr. James Huffman. The Board also recognized Scott Allison, Anne Cramer, Mary Rogers, and Terry Lewis for their outstanding performance during the month of April 2012.

The General Manager stated that full-time driver Marlene Stevens completed her six month probation.

V. Opportunity for Public Comments:

There were no public comments.

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VI. Monthly Data Summaries/Correspondence:

The General Manager stated that the total passenger trips to date calendar year 2012 are 531,162 compared to 471,460 total passenger trips to date for calendar year 2011. The total passenger trips for the year were up 13%. The total passenger trips for April 2012 were 132,758 and were up 7% compared to April of 2011. The total number of service days for the month of April was 30, the average passengers per day was 4,425, the total passengers for April 2011 was 128,895. The difference between April 2012 and April 2011 is 8,572 passenger trips. Disabled passenger trips were up 31%, senior passenger trips were up 29% and West Virginia University “Ride with I.D.” was up 8% compared to April 2011. During April 2012 the Transit Authority traveled 106,599 miles, and answered 3,335 phone calls at the depot.

The General Manager reviewed the ridership reports for April 2012 with the Transit Authority Board Members.

VII. Financial Business:

A. April 2012 Financial Report

The General Manager reviewed the financial report for April 2012 with the Board Members.

David Flynn Made a Motion to accept for audit the Financial Report as presented for February 2012. Ronald Bane seconded the Motion.

For: All       Opposed: None

B. Draft Operating Budget Presentation

The General Manager presented a draft Operating Budget to the Mountain Line Transit Authority Board Members. The Operating Budget will be presented at the June 13, 2012 Board meeting for the Board’s approval pending all service agreements being renewed.

VIII. Old Business:

A. Former County Employee Retirement Issue (PERS) Update

The General Manager stated that PERS hearing officer has ruled against Mountain Line Transit employees. The County Commission filed an appeal on 05/09/2012 to move the hearing to Kanawha County.

B. Solar Power Plant Project Update

The General Manager stated that the solar panels have been installed; the contractors are currently working on the wiring, meter and connectors. The project should be completed by the middle of June 2012.
C. Adoption of Disadvantaged Business Enterprise Program Update

This was tabled until the June 13, 2012 meeting of the Mountain Line Transit Authority Board Members.

D. Service Reduction Update

The General Manager stated that due to a reduction of funding from The City of Morgantown there will be a reduction in service for the Red Line. The possible route times to be eliminated are as follows: 9:00 AM, 10:20 AM, 11:40 AM, and 1:00 PM.

IX. New Business:

A. Scheduling Service Agreement with In-Touch and Concerned

The General Manager reviewed the Scheduling Service Agreement for In-Touch and Concerned with the Mountain Line Transit Authority Board Members. He requested Mountain Line Transit Authority Board Members authorize him to enter into agreement with In-Touch and Concerned.

David Flynn Made a Motion to authorize the General Manager to enter into a Scheduling Service Agreement with In-Touch and Concerned as outlined in the service agreement. Ronald Bane Seconded the Motion.

For: All       Opposed: None

B. Request for Approval of high efficiency light install

The General Manager requested the Mountain Line Transit Authority Board Members to approve the use of $40,000.00 from the Capital Escrow fund to cover the installation of high efficiency LED lighting if there is not a sufficient amount to cover the lighting left from the TIGER Grant Funds.

Ronald Bane Made a Motion to authorize the General Manager to use of $40,000.00 from the Capital Escrow fund to cover the installation of high efficiency LED lighting if there is not a sufficient amount to cover the lighting left from the TIGER Grant Funds. David Flynn seconded the Motion.

For: All       Opposed: None

C. Resolutions Authorizing 5311 (F) Funding Application

The General Manager requested that the Transit Authority Board authorize him to file and execute the application for the 5311f grant funding from the State of West Virginia Division of Public Transit.

Hugh Kierig Made A Motion that the Mountain Line Transit Authority Board Members authorize the General Manager to file an application to be made to the West Virginia Division of Public Transit for a federal grant under the 49 U.S.C.

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Section 5311f program to acquire funds to provide the public with the Grey Line service for residents and visitors of Monongalia County, West Virginia. David Flynn seconded the Motion.

For: All                        Opposed: None

Service Agreement Renewal for Mountain Valley Apartments

The Mountain Line Transit Authority Board Members agreed by consensus to table this until the June 13, 2012 Board meeting.

D. Service Agreement Renewal for West Run

The Mountain Line Transit Authority Board Members agreed by consensus to table this until the June 13, 2012 Board meeting.

E. New Service Agreement With The Domain

The Mountain Line Transit Authority Board Members agreed by consensus to table this until the June 13, 2012 Board meeting.

F. General Manager’s Evaluation-Reminder

President Jenny Dinsmore requested that Board Members fax or email her the General Manager’s Evaluation.

Adjournment:

David Flynn Made a Motion to adjourn at 7:30 PM.