MONONGALIA COUNTY URBAN MASS
TRANSPORTATION AUTHORITY
BOARD OF DIRECTOR’S MEETING

May 13, 2015

Authority Members Present: Jenny Dinsmore
Ronald Bane
Terri Cutright
James Manilla
Clement Solomon

Authority Members Absent: David Flynn
Denny Poluga

Other Personnel Present: David Bruffy
Wayne Pifer
Loring Danielson
Tracy DeBardi

I. Call to Order:
The Transit Authority Board Meeting for May 13, 2015 was called to order at 6:05 P.M. by Jenny Dinsmore.

II. Reading and Approval of Minutes April 8, 2014

Ronald Bane Made a Motion to approve the minutes from the April 8, 2015 board meeting. Terri Cutright seconded the Motion.

For: All
Opposed: None

III. Presentations:
A. Drivers of the Month

April 2015

The Transit Authority Board announced the Authority’s April 2015 Driver of the Month, Mr. John Blosser. The Authority also recognized Bill Smith, Floyd Long, William McClain and Cara Wilke for their outstanding performance during the month of April 2015.
B. Passenger of the Month

The Transit Authority Board announced that Vincent Mayes is the June 2015 Passenger of the Month selected by the Mountain Line Transit Citizens Advisory Committee.

C. Annual Employee Awards for 2014-

<table>
<thead>
<tr>
<th>Award Category</th>
<th>Winner</th>
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<tbody>
<tr>
<td>Transit Employee of the year-</td>
<td>Craig Fox</td>
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<tr>
<td>Maintenance Employee of the year-</td>
<td>Mike Cress</td>
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<tr>
<td>5th Place Driver of the year-</td>
<td>John Blosser</td>
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<tr>
<td>4th Place Driver of the year-</td>
<td>Anne Cramer</td>
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<tr>
<td>3rd Place Driver of the year-</td>
<td>Tom Jones</td>
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<tr>
<td>2nd Place Driver of the year-</td>
<td>Marlene Stevens</td>
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<tr>
<td>2014 Driver of the year-</td>
<td>William Smith</td>
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</tbody>
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D. AECOM

Steven Gazillo presented a summary of the study to date that covered goals, objectives, existing conditions and service performance targets. He presented an early analysis of the fixed route services.

The Authority Board went to Recess at 7:13 pm. The Authority Board Resumed at 7:17 pm.

IV. Opportunity for Public Comments:

No public comment

V. Monthly Data Summaries/Correspondence:

April 2015

The General Manager stated that the total passenger trips to date calendar year 2015 were 418,635 compared to 493,562 total passenger trips to date for calendar year 2014. The total passenger trips for the year were down 15%. The total number of service days for the month of April 2015 was 30. Total passengers for April 2015 were 114,468, down 11,486 compared to April 2014. Disabled passenger trips were down 24%, senior passenger trips were up 3% and WVU passenger trips were down 12% compared to April 2014. During April 2015 the Transit Authority traveled 89,278 miles.

Personnel Changes— Greg Barnett hired for full time bus cleaner, Ashley Grabenstein for part time depot receptionist and Cara Wilke was promoted to full time bus driver.
VI. Financial Report:

April 2015 Financial Report

The General Manager reviewed the financial report for April 2015 with the Transit Authority Board Members.

Terri Cutright Made a Motion to accept the April 2015 Financial Report for audit, James Manilla seconded the Motion.

For: All

Opposed: None

VII. Committee Reports

A. Transit Development Service and Education

No Report

IX Old Business:

A. Route Efficiency and Vehicle Replacement Study Update

The General Manager referred to AECOM’S earlier presentation to the Board. The study is proceeding as planned, a large amount of data has been sent to AECOM. The study is still on schedule.

B. County Commission New Service Proposal

The General Manager was asked to submit a new proposal for service to the new ball park and Mylan Park. The proposal was assuming the new I-79 exit would be completed. The new I-79 exit will not be ready until 2017. A second proposal was requested and submitted that would start the service before the new interstate exit is complete.

X. New Business:

A. Bank Account changes

The General Manager reported that the staff is looking into opening a new account for our reserve fund that would have a better interest rate.

B. Presentation of Draft FY 2015-2016 Annual Operating Budget

The Draft Operating Budget was presented and reviewed with the Authority Board. The Board requested additional time to review the budget and this item was tabled until the June 2015 board meeting.
Presentation of Draft FY 2015-2016 Capital Escrow Fund

The Draft Escrow Fund was presented and reviewed with the Authority Board. The Board requested additional time to review the budget and this item was tabled until the June 2015 board meeting.

C. CAC Application/Nominations

There were two applications for Samantha Funk and Etta Trader.

James Manila made a motion to appoint Samantha Funk and Etta Trader to the CAC. Terri Cutright seconded the Motion.

For: All                      Opposed: None

D. Board Member Tablets

The General Manager discussed with the Authority Board the possibility of purchasing tablets for the Board Members. The General Manager will research the specifications and present this information to Authority Board at the June 2015 meeting.

E. Fuel Bid Recommendation

The Fuel Bid analysis for fiscal 2016 was presented to the Authority Board members.

James Manilla made a Motion to approve Petroleum Traders for fuel purchasing, Clement Solomon seconded the Motion.

For: All                      Opposed: None

F. Tire Bid Recommendation

The Tire Bid analysis for fiscal 2016 was presented to the board members.

James manila made a Motion to approve Glotfelty Tire for tire purchasing, Terri Cutright seconded the Motion.

For: All                      Opposed: None

X. Board Member Reports and MPO Update

NONE
XI. April Board Meeting Date and Time

Meeting set for June 10, 2015 at 6:00 P.M.

XII. Adjournment

Clement Solomon Made a Motion to adjourn at 7:57 PM.