The May meeting of the Mountain Line Transit Authority Citizen Advisory Committee (CAC) was held on May 17, 2017, at 1:00 p.m. in the offices of the Transit Authority in Westover.

The following members were in attendance: Melanie Braun, Josh Ingram – PACE, Nicole Britt PACE
Not present with notice: Pam Everly - DHHR, Andrew Socolow, Bill Ramsey, Margaret Carrico, Kim Ramsey
Not present without notice: Megan Grimm, Regina Mayolo, Deb Layman, Barbara Watkins, Raymond Keller

Others in attendance: none

**General Business**

- Kelli called the meeting to order at 1:15pm
- Due to not having a quorum, the March’s minutes were not approved.
- Meeting dates for 2017: July 19, September 20, November 15
- March Driver of the Month was Tom Jones. April Driver of the month was John Blosser. Please note: there are 14 performance criteria upon which drivers are evaluated in order to receive this award.
- March personnel changes include: Kathryn Kinsley hired as part-time receptionist at the depot. April personnel changes include: William Kimbrel, David Taylor, Helmut Binder and Terry Cahill hired as full-time bus drivers.
- Total ridership for the month of March decreased by 4%. Senior ridership decreased by 8% as compared to last year. WVU ridership decreased in March was up by 4% compared to March 2016. Disabled Ridership was increased by 11% as compared to March 2016. For April 2017, overall ridership decreased by 6%. Senior Ridership decreased by 6% and Disabled Ridership increased by 9%. WVU ridership decreased by 12%.
- Do not have a Rider of the Month for June. Kelli will send out an email requesting nominations for Rider of the Month for June.
- Kelli also reviewed the High School Ride Free Program, the SMI Program, noting that these programs have seen an increase in service. Also reviewed was the WVU Ridership and Grey Line Ridership. These services are showing a decrease in ridership. WVU is no longer permitting Mountain Line Transit to travel through Evansdale Crossing as WVU is wanting to make that area a walkable community. Grey Line Ridership is still down primarily because Greyhound leaves Mountaineer Station 40 minutes before Mountain Line’s Grey Line. Mountain Line is looking at options to increase ridership on Grey Line.

**Old Business**

- Travel Training – The program is expanding. Have trained several people of the course of the last 2 months
- Vanpools- Kelli noted a vanpool to Hazelton Prison has started and a second one is being developed.

**New Business**

- Kelli stated that the Board approved the Senior Monongalians’ Contract and also the WVU contract.
- Kelli also discussed the Storyboards. Melanie submitted a couple. Discussion progressed that it would be beneficial to have shelters at the Dorsey Ave by Circle K and also by Bluegrass Village.

**Public Comment**

No comments