The May meeting of the Mountain Line Transit Authority Citizen Advisory Committee (CAC) was held on May 16, 2018, at 1:00 p.m. in the offices of the Transit Authority in Westover.

The following members were in attendance: Margaret Carrico – Purple, Scott Burnworth- Boparc Senior Center, Edith Zelmore – Tyrone, Andrew Socolow – Gold, Pam Everly – WVDHHR, Cathy Freeland – Senior Monongalians, Christine Wilcox – NWVCIL, Annetta Johnson – NWVCIL, Megan Grimm - Cassville

Others in attendance: Karen Zelmore

Members not present with notice: Melanie Braun, Nicole Britt
Members not present without notice: Josh Ingram, Diane Baldwin, Katie Mehle,

**General Business**
- Kelli called the meeting to order at 2:10pm
- Members reviewed the minutes and Margaret made a motion to approve and Edith seconded the motion. Passed unanimously.
- Meeting dates for 2018: July 18, September 19, November 21;
- March Driver of the Month was John Blossser. April Driver of the month was John Blosser. Please note: there are 14 performance criteria upon which drivers are evaluated in order to receive this award.
- March’s personnel changes include: Full time drivers – Steven Calder and Brian Shaffer. April’s personnel changes – hired full time bus driver Michael Kingan.
- Total ridership for the month of March increased by 5% as compared to March 2017. Senior ridership increased by 10% as compared to last year. WVU ridership decreased in March by 4% compared to last year in March. Senior Ridership also increased by 23% in March. Disabled Ridership was decreased by 11% as compared to March 2017. For April 2018, calendar year ridership increased by 6%. Disabled Ridership decreased by 10% as compared to April 2017 and Senior ridership increased by 14% as compared to 2017 and WVU Ridership increased by 11%.
- Kelli stated that she would send out nominations for Rider of the Month for June and July via email. She stated that word must be spreading about the program because we have had several nominees.
- Kelli also reviewed the SMI ridership noting that it has increased in March and April of 2018 as compared to 2017. High School Ridership was down slightly but that can be partly attributed the 9 day teacher work stoppage where students didn’t attend school. WVU Ridership was up but our Grey Line ridership was up in March due to spring break but down in April.

**Old Business**
- Travel Training – Kelli is still actively training individuals.
- Storyboards – MLTA would like for the CAC to continue with Storyboards to identify areas of improvement. This will be especially important for when the new routes commence.
- Pictures- Kelli requested that the members submit their pictures to be posted on the website as members of the CAC. Kelli stated that if they don’t want their pictures, we could just use their name.
- Kelli also announced a new vanpool will be starting in June.

**New Business**
- Kelli stated that with the upcoming route changes, Mountain Line has asked the City of Morgantown to install bus shelters at specific locations. The sites include: University Avenue between Garrett St and Chamber of Commerce Building, The Monongalia County Courthouse, Pleasant and University between Morgantown Brewing Company and the corner, Pleasant Street before Chestnut, Pleasant Street at Stop Sign and Parking Pay Machine, Spruce Street across from the Morgantown Public Library, High Street by Sandwich U, Willey & University and Walnut before the lane split at the Public Safety Building.
- Kelli noted that the Wadestown run will begin June 4th and run four times a day.

**Public Comment**

No public comments at this time. Meeting adjourned at 2:35pm