The November meeting of the Mountain Line Transit Authority Citizen Advisory Committee (CAC) was held on Wednesday, November 19 at 1:00 p.m. in the offices of the Transit Authority in Westover.

The following members were in attendance: Margaret Carrico (Orange Line), Rich Buterbaugh (Green)
Not present with notice: Regina Mayolo (CLIC), Raymond Keller (ITAC), Valerie Romec (ITAC)
Not present without notice: Andrew Socolow (Red Line), Walter Hardy (WVU), Deborah Layman (Sr. Mons)
Annetta Johnson (NWVCIL)
Others in attendance: Maria Smith (Mountain Line)

General Business
- Minutes from July and September were reviewed, all in attendance were in approval, they will be put to vote at the January meeting when a quorum is present.
- Driver of the month for September was Marlene Stevens and Bill Smith for October.
- Joshua Griffin was hired as a Full Time bus driver and Matthew Justice has completed probation.
- September ridership was down 4% from last year and annual ridership so far is down 12% overall. Disabled ridership was the same, senior ridership is up 3% and WVU ridership is down 16%.
- October ridership was down 5% from last year and annual ridership so far is down 12%. Disabled ridership is down 20%, senior ridership is the same and WVU ridership is down 18%.
- SMI ridership was at 3425, Youth ridership was 887, WVU ridership was 88683 and Grey Line was 1749 for the month of October.

Passenger Program
- Samantha Conner was the rider of the month for October, Jennifer Patrick for November, and upcoming nominees are Richard Jefferson for December and Gerald Lucas for January.

Old Business
- Travel Training – Driver training for October was cancelled due to low participation. Next possible Travel Training will be with a parent/student group through the Boys & Girls Club.
- Sidewalk Update – MLTA is hoping to have the sidewalk complete before construction season is over, update will be provided at January meeting.
- Mobile App – Mountain Line will be releasing a new mobile app shortly that will be for both Android and iPhone platforms. This tool will provide a map with live bus location information for each route.

New Business
- WV Coordinated Transportation Plan Survey Results – Initial results were provided, final results and action items will be provided at January meeting.
  - 853 total surveys completed, 451 of the in Region VI: Doddridge 7, Harrison 15, Marion 45, Monongalia 273, Preston 12, Taylor 99
  - How do you manage transportation needs? Drive 53%, Public Transportation 47%, Bike/Walk 39%, Friend/Family 24%
  - Where you need to go but have no transportation: Errands 56%, Medical Appointments 55%, Social Outings 47%, Shopping 45%, Work 41%
  - Do you or a family member have a disability that limits mobility? Yes 21%

Public Comment
- None

The next meeting of the CAC will be on January 21 at 1:00 PM at the Mountain Line office in Westover. There being no further business, the meeting was adjourned.