I. Call to Order:

The Transit Authority Board Meeting for October 14, 2020 was called to order at 12:03 P.M. by President Jenny Dinsmore.

II. September 09, 2020 Minutes

Terri Cutright Made a Motion to approve the minutes from the September 09, 2020 board meeting. Denny Poluga seconded the Motion.

For: All
Opposed: None

III. Presentations:

A. Driver of the Month For September 2020

The Transit Authority Board announced the Authority’s September Driver of the Month, Mr. Thomas Jones. The Authority also recognized John Blosser, Michael Kingan, Floyd Long, and Dave Taylor for their outstanding performance during the month of September.

B. Rider of the Month For October 2020

The Transit Authority Board announced Dillan Braun as the October Rider of the Month nominated by the Mountain Line Transit Citizen’s Advisory Committee. The next Mountain Line
Transit Citizen’s Advisory Committee meeting will be on Wednesday, November 18, 2020 via Zoom at 1:00 PM.

C. Annual Employee Awards and Recognition

2019 Maintenance Employee of the Year

Jake White

2019 Driver of the Year

1) John Blosser
2) Thomas Jones
3) Anne Cramer
4) Robert Smith
5) William McClain

CEO Bruffy stated that personnel changes are Robert Dobson, Jerry Bissett, and Dezarae Boyer as a Full-Time Drivers and Joe Bissett as a Part-Time Van Driver.

IV. Opportunity for Public Comments:
None

V. Monthly Data Summaries and Correspondence

Mountain Line reports the total passenger trips to date this calendar year as of September 2020 were 357382 compared 630585 total passenger trips to date for calendar year 2019. The total passenger trips were down 43%. The total number of service days for the month of September 2020 was 30. Total passengers for September 2020 were 30596 down 69% compared to September 2019. Disabled passenger trips were down 45%, senior passenger trips were down 51% and WVU passenger trips were down 81% compared to September 2019. During the month of September the Transit Authority also has issued to date 153 Property Tax Passes and there has been 1,928 passenger trips provided using the Property Pass Tax passes. During September 2020 the Transit Authority traveled 118,329 miles.

VI. Financial Report

A. August 2020 Financial Report

The financial report for August 2020 was reviewed by the Transit Authority Board Members.

James Manilla Made a Motion to Accept for audit the August 2020 Financial Report. Terry Cutright seconded the Motion.

For: All Opposed: None

B. September 2020 Financial Report

The financial report for September 2020 was reviewed by the Transit Authority Board Members.
James Manilla Made a Motion to Accept for audit the September 2020 Financial Report. Terri Cutright seconded the Motion.

For: All Opposed: None

C. Presentation of Budget With to Date

CEO Bruffy stated that all budget amendments made to date have been reflected in the August and September Financial reports as voted on at this meeting.

II. Old Business:

A. Pifer Terminal Bid Recommendation

CEO Bruffy reviewed City Neon and Gearheart bids that were received, with the Mountain Line Transit Authority Board Members. He recommended accepting the bid from Gearheart as the low bidder in the amount of $37,580.00. With the Boards approval he will issue a notice to proceed and will have a pre-construction meeting with Gearheart.

Terri Cutright Made a Motion to accept the bid from Gearheart in the amount of $37,580.00 and to issue a notice to proceed with construction. James Manilla seconded the Motion.

For: All Opposed: None

B. Transportation Plan Update

CEO Bruffy stated that the Public Hearing process has been done via Zoom meeting and Facebook Live. There is a comment survey on the Mountain Line Transit Authority web site. The consulting team is finalizing their recommendations. There is a meeting scheduled to discuss what the next steps in the process will be for the Transportation Plan.

VIII. New Business

A. Route 47 Northern Circulator Adjustment

CEO Bruffy stated that the City of Morgantown is requesting a minor adjustment to service on the Northern Circulator. This change is due to a Healthy Streets Initiative to provide safe recreational access to Western Avenue and Lawnview Drive. The proposal route will travel from Fairfield to Junior to Aspen to Collins Ferry. The route will no longer service Western Avenue or Lawnview Drive. Mountain Line Transit has surveyed passengers on the bus and people who live in the area. One person wanted the change to be made and there were a couple of dozen who wanted the route to stay the same as it is. After analyzing the data from the surveys and ridership data for the route he recommends continuing service in the areas mentioned.

Denny Poluga Made a Motion to continue Route 47 Northern Circulator with no change in the service provided by this route. James Manilla seconded the Motion.

For: All Opposed: None
B. **Extension of Hazard Duty Pay**

President Dinsmore suggested approving the Hazard Duty Pay through to the end of the year. It will be revisited again in December.

Terri Cutright Made a Motion to extend the Hazard Duty Pay for employees until the end of the year. James Manilla seconded the Motion.

- For: All
- Opposed: None

C. **SMI Bus Pass Program Termination**

CEO Bruffy stated that Senior Monongalians has made the decision to terminate the free SMI Pass Program for seniors. All SMI passes will expire at the end of the calendar year, Thursday 12/31/2020. Mountain Line Transit Authority is attempting to change all SMI pass holders to the free Property Tax pass program. The concern is for those SMI pass holders that live in non-profit owned housing that doesn’t have to pay property taxes.

**IX. Board Member Reports and MPO Update**

CEO Bruffy stated that the DOH is working on the construction at the intersection of Collins Ferry and University Avenue. They are also working on the roundabout for the intersection of Green Bag Road and the Kingwood Pike. The MPO will begin to update the long range transportation plan.

**X. Next Board Meeting**

November 11, 2020

**XI. Adjournment**

James Manilla Made a Motion to adjourn at 12:56 p.m.