MONONGALIA COUNTY URBAN MASS
TRANSPORTATION AUTHORITY

BOARD OF DIRECTOR’S MEETING

October 15, 2008

Authority Members Present:  
Jenny Dinsmore  
Asel Kennedy  
David Flynn  
Ronald Bane  
Hugh Kierig

Authority Members Not Present:  
Denny Poluga

Other Personnel Present:  
David Bruffy  
Wayne Pifer  
Heather Lemansky  
Sheila M. Wolfe

Call to Order:

The Transit Authority Board Meeting for October 15, 2008 was called to order at 6:00 P.M.

Reading and Approval of Minutes (September 10, 2008)

David Flynn Made a Motion to accept the September 10, 2008 Board Meeting Minutes as presented. Ronald Bane seconded the Motion.

For:  All  
Opposed: None

Presentations:

A. September 2008 Driver of the Month

The Board announced the Authority’s September 2008 Driver of the Month, Mr. James Huffman. The Board also recognized Ray St. Clair, Robert Lee, David Stump, Tim Baureis, and Walter Flint for their outstanding performance during the month of September 2008.

Opportunity for Public Comments:

There were representatives from the Greater Morgantown Area Youth Commission present. They will be attending the meeting to discuss an item on the agenda concerning Youth Commission Free Ride Program (under New Business).

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Initials_________________
**Monthly Data Summaries/Correspondence:**

The General Manager stated that the trips for September 2008 were 142,038 and were up 48% compared to September of 2007, and were up 20% for total passenger trips for the calendar year 2008 compared to calendar year 2007. Disabled passenger trips were up 1%, senior passenger trips were up 27% and West Virginia University “Ride with I.D.” was up 61% compared to September 2007. During September 2008, the Transit Authority traveled 95,825 miles, and answered 2,412 phone calls.

The General Manager reviewed the farebox reports with the Transit Authority Board.

The General Manager stated that the personnel changes for the month of September 2008 were new hires Wendy Lauver, Full-time Bus Drivers, Quentin Lyons, Part-time Van Driver, and Sandra Baruffalo, Part-time Receptionist for the depot. Dan Barker, Full-time Bus Driver, has completed his six month probation.

The General Manager stated the West Virginia Public Transit Association is in the process of doing a state wide advertising campaign. The West Virginia Division of Public Transit has allocated funding for this state wide campaign. This campaign will happen during the first part of November to promote public transportation.

The General Manager summarized what he had experienced at the American Public Transit Association Expo he attended in San Diego.

**Financial Business:**

A. August 2008 Financial Report

The General Manager reviewed the financial report for August 2008 with the Board Members.

Asel Kennedy Made a Motion to accept for audit the Financial Report as presented for August 2008. Ronald Bane seconded the Motion.

For: All   Opposed: None

B. September 2008 Financial Report

The General Manager reviewed the financial report for September 2008 with the Board Members.

David Flynn Made a Motion to accept for audit the Financial Report as presented for September 2008. Ronald Bane seconded the Motion.

For: All   Opposed: None

C. Auditor Selection Committee Recommendation

The General Manager stated that the Tetrick and Bartlett and Perry and Associates were the two firms that were reviewed.

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Ronald Bane Made a Motion to accept the recommendation from the Audit Selection Committee to contract with Tetrick and Bartlett, PLLC as the auditor for fiscal year 2007-2008. Hugh Kierig seconded the Motion.

For: All  Opposed: None

Old Business:

A. Intermodal Facility Update

The General Manager stated that the ground breaking ceremony had occurred. He summarized the design improvements to the facility that had been made in the interest of public transit.

B. West Virginia University Contract Update

The General Manager stated that the purchase order has been approved for the contract with West Virginia University.

New Business:

A. Youth Commission Free Ride Program

The General Manager stated that Dan Wright, Greater Morgantown Area Youth Commission Coordinator, would like to get the Youth Commission Free Ride Program started on a permanent basis. The Youth Commission Free Ride Program was done on a trial basis last year. The General Manager stated that one of the issues with the program was making it more convenient for the students to get their I.D. card that they could swipe in Mountain Line Transit fareboxes. Dan Wright is going to work with Mountain Line Transit in trying to use the current student I.D. cards from each school.

Dan Wright stated that he works on this on a full-time basis and there is support from the schools to get this program started. He will bring a test I.D. in for Mountain Line to see if the school I.D.’s are useable.

Conner Gould, Angela Wiley, and Maria Panaccione also attended the Board Meeting representing the Greater Morgantown Area Youth Commission.

Angela Wiley requested that the Youth Commission members receive training on how to use the routes and how the system works.

Dan Wright would like to be able to link the Greater Morgantown Area Youth Commission’s web site with Mountain Line’s web site.

The General Manager stated that he will bring information back to the Mountain Line Transit Board Members with his recommendations for the time frame and funding levels.

B. United Way “Jobs” Pass

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The General Manager stated that Jena Prokopchuk from the United Way has requested that Mountain Line Transit work with them to create a Job Pass program to transport people to new employment until they can get their first pay check. Jena Prokopchuk asked if there would be a way to provide reduced 30 day monthly pass or a discounted 30 day monthly pass.

Hugh Kierig stated that more information is needed on this program.

Jenny Dinsmore asked that the General Manager get more information on how this program will be funded and who will be responsible for safe guarding it to keep the program from being abused.

C. Busride Kiosk Development

The General Manager stated that the Kiosk is under construction and he had spoken with Tyler Richmond WVU Student representative, about locations for the Kiosk for the busride screen. He chose to go with the “My Bus” Screen for the display. The General Manager summarized for the Transit Authority Board what the Kiosk would be made of and what components would be included with them. The Kiosk should be ready within the next thirty days.

Adjournment:

David Flynn Made a Motion to adjourn at 7:35 PM.