MONONGALIA COUNTY URBAN MASS

TRANSPORTATION AUTHORITY

BOARD OF DIRECTOR’S MEETING

September 12, 2012

Authority Members Present:  
Jenny Dinsmore  
David Flynn  
Hugh Kierig  
Ronald Bane  
Asel Kennedy

Authority Members Not Present:  
Denny Poluga

Other Personnel Present:  
David Bruffy  
Wayne Pifer  
Loring Danielson  
Sheila M. Wolfe

I. Call to Order:

The Transit Authority Board Meeting for September 12, 2012 was called to order at 6:00 P.M.

II. Reading and Approval of Minutes July 11, 2012

David Flynn Made a Motion to approve the minutes from the July 11, 2012 Board Meeting as submitted. Hugh Kierig seconded the Motion.

For: All  
Opposed: None

III. Presentations:

A. July 2012 Drivers of the Month

The Board announced the Authority’s July 2012 Driver of the Month, Mr. Thomas Jones. The Board also recognized James Huffman, Robert Lee, Ray St. Clair, and David Stump for their outstanding performance during the month of July 2012.

B. August 2012 Drivers of the Month

The Board announced the Authority’s August 2012 Driver of the Month, Mr. James Huffman. The Board also recognized Anne Cramer, Bill Smith, Bill Harris, and Thomas Jones for their outstanding performance during the month of August 2012.
The General Manager stated that the new hire for the month of August 2012 is Sabra Plum as a part-time Receptionist at the depot. Also, Cara Wilke, part-time bus driver, has completed her six month probation.

IV. Opportunity for Public Comments:

There was no public present.

V. Monthly Data Summaries/Correspondence:

July 2012

The General Manager stated that the total passenger trips to date calendar year 2012 are 683,684 compared to 604,668 total passenger trips to date for calendar year 2011. The total passenger trips for the year were up 13%. The total passenger trips for July 2012 were 44,267 and were up 12% compared to July of 2011. The total number of service days for the month of July was 31, the average passengers per day was 1,428, the total passengers for July 2011 was 39,435. The difference between July 2012 and July 2011 is 4,832 passenger trips. Disabled passenger trips were up 43%, senior passenger trips were down 11% and West Virginia University “Ride with I.D.” was up 15% compared to July 2011. During July 2012 the Transit Authority traveled 92,474 miles, and answered 2,557 phone calls at the depot.

August 2012

The General Manager stated that the total passenger trips to date calendar year 2012 are 795,149 compared to 700,995 total passenger trips to date for calendar year 2011. The total passenger trips for the year were up 13%. The total passenger trips for August 2012 were 111,465 and were up 16% compared to August of 2011. The total number of service days for the month of August was 31, the average passengers per day was 3,596, the total passengers for August 2011 was 96,327. The difference between August 2012 and August 2011 is 15,138 passenger trips. Disabled passenger trips were up 26%, senior passenger trips were up 46% and West Virginia University “Ride with I.D.” was up 12% compared to August 2011. During August 2012 the Transit Authority traveled 100,461 miles, and answered 4,736 phone calls at the depot.

The General Manager reviewed the ridership reports for July 2012 and August 2012 with the Transit Authority Board Members.

VI. Financial Business:

A. July 2012 Financial Report

The General Manager reviewed the financial report for July 2012 with the Board Members.

Hugh Kierig Made a Motion to accept for audit the Financial Report as presented for July 2012. David Flynn seconded the Motion.

For: All

Opposed: None

September 12, 2012
B. August 2012 Financial Report

The General Manager reviewed the financial report for August 2012 with the Board Members.

David Flynn Made a Motion to accept for audit the Financial Report as presented for August 2012. Asel Kennedy seconded the Motion.

For: All  
Opposed: None

VII. Old Business:

A. Former County Employee Retirement Issue (PERS) Update

The General Manager stated that there still has not been a decision made concerning the former County employee retirement issue.

B. Solar Power Plant Project Update

The General Manager stated that the public can go to our web site and follow the links to view the information concerning the solar plant’s electricity generated and used. There has been a decrease in our electric bill since the start of the solar plant’s production. With the new, more efficient, lights being installed in the garage there should be additional savings in our electric bill.

VIII. New Business:

A. Gold Line Service Changes (minor)

The General Manager reviewed the Gold Line route change with the Transit Authority Board members. The change will be on the odd hour trips and it will now travel VanVoorhis Road from Mountaineer Station to Independence Hill Mobile Home Park, to The Villages at West Run, and continue until turning onto Riddle Avenue. From Riddle, the Gold Line will proceed to Pineview Drive, turn onto Chestnut Ridge Road then proceed back to Mountaineer Station. The change will begin on September 24, 2012.

B. Mountain Valley and West Run Collections

The General Manager stated that Mountain Valley Apartments have not paid $9,250.00 dollars for service provided by Mountain Line Transit Authority.

Asel Kennedy Made a Motion that the General Manager and Jenny Dinsmore take collection action against Mt. Valley Apartments to collect unpaid invoices. Dave Flynn seconded the Motion.

For: All  
Opposed: None

September 12, 2012
The General Manager stated that West Run Apartments has not paid the invoice that was due on August 20, 2012 for September service and October payment will be due on the September 20, 2012.

Asel Kennedy Made a Motion that the General Manager contact the West Run Apartments and inform them that if the past due invoice is not paid by September 30, 2012 then the contract will be discontinued. David Flynn seconded the Motion.

For: All Opposed: None

C. JARC bus purchases ($1,127,240)

The General Manager stated that Job Access Reverse Commute money will come directly to Mountain Line Transit Authority instead of being allocated by the West Virginia Division of Public Transportation. The West Virginia Division of Public Transportation will provide funds to purchase three buses to be used on Green Line, Purple/Pink, Gold Line, and Downtown PM Mall. The General Manager is requesting that the Transit Authority Board authorize him to purchase at the cost of $1,127,240.00 two 36 foot buses and one 30 foot bus. The state will also be providing a grant to cover the 20% match that is required in local funds. The heavy duty buses would be 100% paid for by the West Virginia Division of Public Transit.

Ronald Bane Made a Motion to authorize the purchase of two 36 foot buses and one 30 foot bus at the cost of $1,127,240.00 with the Job Access Reverse Commute funds. Hugh Kierig seconded the Motion.

For: All Opposed: None

D. State Bus Purchases Grant ($211,000)

Ronald Bane Made a Motion to authorize the General Manager to enter into agreement with the West Virginia Division of Public Transit for a grant in the amount of $211,000 to use as match for the purchase of buses with Job Access Reverse Commute funds. Hugh Kierig seconded the Motion.

For: All Opposed: None

E. TIP Aproval and Submission of MPO for JARC buses

Hugh Kierig Made a Motion to submit to the Metropolitan Planning Organization with the updated Transportation Improvement Plan with the Job Access Reverse Commute funds to purchase buses. Ronald Bane seconded the Motion.

For: All Opposed: None

F. Temporary Finance Accounting Clerk Position (3 month)
The General Manager requested that the Mountain Line Transit Authority Board members approve a Temporary Finance Accounting Clerk Position for 3 months at the cost of $6,000.00.

Hugh Kierig Made a Motion to authorize the Temporary Finance Accounting Clerk Position for 3 months at the cost of $6,000.00. Ronald Bane seconded the Motion.

For: All
Opposed: None

G. Service Expansion Opportunities- Discussion

The General Manager requested that the Board Members give him some direction on funding options for service expansion.

The Mountain Line Transit Authority Board Members discussed the possible ways that service expansion could be funded.

IX. Adjournment:

David Flynn Made a Motion to adjourn at 7:10 PM.