MONONGALIA COUNTY URBAN MASS TRANSPORTATION AUTHORITY BOARD OF DIRECTOR’S MEETING

September 21, 2016

Authority Members Present: Jenny Dinsmore
                  David Flynn
                  James Manilla
                  Denny Poluga
                  Ronald Bane

Authority Members Absent: Terri Cutright
                     Clement Solomon

Other Personnel Present: David Bruffy
                Wayne Pifer
                Loring Danielson

I. Call to Order:

The Transit Authority Board Meeting for September 21, 2016 was called to order at 6:07 P.M. by Jenny Dinsmore.

II. Reading and Approval of Minutes July 13, 2016

Ron Bane Made a Motion to approve the minutes from the June 8, 2016 board meeting. David Flynn seconded the Motion.

For: All  Opposed: None

III. Presentations:

A. Driver of the Month For

The Transit Authority Board announced the Authority’s July 2016 Driver of the Month, Mr. Thomas Jones. The Authority also recognized William McClain, Todd Stone, Joshua Griffin and Darren Garner for their outstanding performance during the month of July 2016.

The Transit Authority Board announced the Authority’s August 2016 Driver of the Month, Mr. Thomas Jones. The Authority also recognized Todd Stone, William McClain, John Blosser and Anne Cramer for their outstanding performance during the month of August 2016.

B. Rider of the Month

The Transit Authority Board announced that Ricky Reynolds is the August 2016 Rider of the Month selected by the Mountain Line Transit Citizen’s Advisory Committee.
The Transit Authority Board announced that Serge Boussougou is the September 2016 Rider of the Month selected by the Mountain Line Transit Citizen’s Advisory Committee.

C. Personnel Changes

The General Manager stated that Anne Cramer is celebrating a 10 year anniversary with Mountain Line Transit Authority as of July 2016.

The General Manager stated we hired five new full time drivers: Paul Croston, Jessica Summers, Scott Deem, Karen Whipkey and Charles Bickle. We also hired one part time van driver Heather Zanotti. Ashley Grabenstein was promoted to a full time Depot Clerk.

V. Opportunity for Public Comments:

None

VI. Monthly Data Summaries and Correspondence

July 2016

The General Manager stated that the total passenger trips to date calendar year July 2016 were 533,239 compared to 588,503 total passenger trips to date for calendar year 2015. The total passenger trips for the year were down 9%. The total number of service days for the month of July 2016 was 31. Total passengers for July 2016 were 38,344 down 30% compared to July 2015. Disabled passenger trips were up 6%, senior passenger trips were down 18% and WVU passenger trips were down 36% compared to July 2015. During July 2016 the Transit Authority traveled 80,305 miles.

August 2016

The General Manager stated that the total passenger trips to date calendar year August 2016 were 643,688 compared to 686,644 total passenger trips to date for calendar year 2015. The total passenger trips for the year were down 6%. The total number of service days for the month of August 2016 was 31. Total passengers for August 2016 were 110,449 up 13% compared to August 2015. Disabled passenger trips were up 5%, senior passenger trips were down 7% and WVU passenger trips were level compared to August 2015. During August 2016 the Transit Authority traveled 97,967 miles.

VII. Financial Report:

A. July 2016 Financial Report

The General Manager reviewed the financial report for July 2016 with the Transit Authority Board Members.

David Flynn Made a Motion to accept for audit the July 2016 Financial Report. Ronald Bane seconded the Motion.

For: All         Opposed: None
B. August 2016 Financial Report

The General Manager reviewed the financial report for August 2016 with the Transit Authority Board Members.

Ron Bane Made a Motion to accept for audit the August 2016 Financial Report. David Flynn seconded the Motion.

For: All                            Opposed: None

C. Clarification Amendment

The General Manager reviewed the Clarification Amendment to the Transit Authority Board Members.

David Flynn Made a Motion to accept the Clarification Amendment. Denny Poluga seconded the Motion.

For: All                            Opposed: None

VIII. Unfinished Business:

A. Depot Parking Rental (Tabled)

Denny Poluga Made a Motion to take the Depot Parking Rental off of tabled and bring into discussion. James Manilla seconded the Motion.

For: All                            Opposed: None

The General Manager stated the parking signs at the Depot had been changed to Park or Wing’s Ole parking only. The General Manager discussed the options for the staff working at the Depot. This will be brought back to the board next meeting.

B. Greyhound Agreement (Tabled)

Removed from Agenda

IX. Old Business:

A. 2015 Triennial Review Closeout

The General Manager stated the 2015 Triennial Review was closed on February 29, 2016.

X. New Business

A. Approval of Bid for Westover Parking Lot Repairs
Denny Poluga Made a Motion to accept the bid for Westover Parking lot repairs. James Manilla seconded the Motion.
For: All  
Opposed: None

B. Bus naming Proposal
Tabled

C. Bad Debt write-offs
Denny Poluga Made a Motion to approve the Bad Debt write off. James Manilla seconded the Motion.
For: All  
Opposed: None

XI. Board Member Reports and MPO Update
None

XII. October Board Meeting Date and Time
October 12th 2016

XIII. Adjournment
David Flynn Made a Motion to adjourn at 6:58 PM.