COMMUNICATIONS INTERNSHIP

The PeaceJam Foundation is a global nonprofit organization whose mission is to create a new generation of young leaders committed to positive change in themselves, their communities and the world through the inspiration of 14 Nobel Peace Prize Winners. Since its inception in 1996, more than 1.25 million youth have participated in PeaceJam programming in over 41 countries.

We are seeking an intern who enjoys writing, storytelling, and has experience with major social media platforms for an immediate opening in our Program division, which works across the globe from the Americas to Europe, and Africa. This position will create content supporting our 12 regions around the globe, with particular focus on the Rocky Mountain region.

Start date: January 22, 2019
End date: Flexible

Hours: 8-12 hours/week, depending on need and availability. May work some days remotely once duties are established. Time off may be arranged with two weeks’ notice, and the week before exams will be given off as needed.

Compensation: Intern can receive class credit, internship requirements, or service hours for successful completion of the internship.

To Apply: Please submit Resume and Cover Letter to jobs@peacejam.org

Description of Duties

● Create original and engaging content for monthly communications to stakeholders including program participants, educators, donors, and alumni using Constant Contact.
● Manage social media platforms including Instagram, Facebook, and Twitter
● Discover and share meaningful stories about how youth around the world are making positive change in their communities through blog posts and special interest pieces.
● Assist in the streamlining and maintenance of our Constant Contact database
● Assist with customer relationship management by replying to inquiries
● Opportunity to gain exposure to other areas of global non-profit management as desired, such as event coordination and logistics, curriculum and training.
● Opportunity to participate as the onsite social media coordinator for the PeaceJam Rocky Mountain Conference with Rigoberta Menchu Tum from March 15-17, 2019
● Assist with other ad hoc tasks as needed to support regional staff.

MEMBERS OF THE PEACEJAM FOUNDATION
Desmond Tutu • The Dalai Lama • Rigoberta Menchú Tum • Adolfo Pérez Esquivel • Oscar Arias
Jody Williams • José Ramos-Horta • Mairéad Corrigan Maguire • Betty Williams
Joseph Rotblat Emeritus • Shirin Ebadi • Leymah Gbowee • Tawakkol Karman • Kailash Satyarthi