DEVELOPMENT AND GRANTS INTERNSHIP

The PeaceJam Foundation is a global nonprofit organization whose mission is to create a new generation of young leaders committed to positive change in themselves, their communities and the world through the inspiration of our 14 Nobel Peace Prize Winners. Since its inception in 1996, more than 1 million youth have participated in PeaceJam programming in over 40 countries.

Start date: January 22, 2019  End date: Flexible

Hours: 8-12 hours/week, depending on need and availability. May work some days remotely once duties are established. Time off may be arranged with two weeks’ notice, and the week before exams will be given off as needed.

Compensation: Intern will receive class credit for successful completion of the internship.

To Apply: Please submit Resume and Cover Letter to jobs@peacejam.org

Description of Duties

- Research pertinent grant opportunities for PeaceJam’s programming in Europe, Africa, Asia Pacific, and the Americas.
- Assist the Programs Department in drafting grant applications, including writing compelling narratives using the stories of our Nobel Peace Laureates and youth participants.
- Research funding strategies and best practices to share out with PeaceJam’s global headquarters team.
- Assist Programs Department in obtaining corporate sponsorships by creating pitch decks, researching potential sponsors, and writing sponsorship applications.
- Opportunity to attend donor and sponsor meetings in-person to gain understanding and experience in the non-profit fundraising and development sector.
- Opportunity to gain exposure to other areas of global non-profit management as desired, such as event coordination and logistics, communications and social media, by suggestion.
- Opportunity to participate as a volunteer coordinator in the PeaceJam Rocky Mountain Conference with Rigoberta Menchú Tum from March 15-17, 2018.
- Assist with other ad hoc tasks as needed to support regional staff.

MEMBERS OF THE PEACEJAM FOUNDATION

Desmond Tutu • The Dalai Lama • Rigoberta Menchú Tum • Adolfo Pérez Esquivel • Oscar Arias
Jody Williams • José Ramos Horta • Máiread Corrigan Maguire • Betty Williams • Joseph Rotblat/Emeritus
Shirin Ebadi • Leymah Gbowee • Tawakkol Karman • Kailash Satyarthi