

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK SANITARY
DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON AUGUST 17, 2020.**

The Regular Meeting was called to order by Trustee Hensley at 6:00 p.m.: Present: Trustees, Raymond Hensley – President, Robert Taglia-Vice President and Troy Clampit - Clerk. Also, present: Manager Jim Listwan, Business Administrator Ray Hoving. Present via Video Conference, Engineer Mark Halm and Attorney Robert Kay.

Public Participation: There were no members of the public present.

Minutes Approved: Trustee Taglia moved, seconded by Trustee Clampit to approve the minutes of the Regular Meeting of July 20, 2020. Ayes: Hensley, Taglia, Clampit. Motion carried.

Bill Listing: Review and discussion ensued. Trustee Clampit moved, seconded by Trustee Taglia to approve the bill listing dated August 17, 2020 in the amount of \$286,370.41 and to pay when funds are available prior to their due date. Ayes: Hensley, Taglia, Clampit. Motion carried.

Water Shut Off List: Business Administrator Hoving presented a list of delinquent accounts dated August 17, 2020. The list represented a total of 297 customers that were past due in the amount of \$60,033.10. Due to the Covid-19 pandemic the district will continue to refrain from terminating customers water service. Trustee Taglia moved, seconded by Trustee Clampit to approve the water shut off list dated August 17, 2020 as presented. Ayes: Hensley, Taglia, Clampit. Motion carried.

Reconciliation Report – July 2020: Business Administrator Hoving presented the July Reconciliation report for review and discussion. Trustee Clampit moved, seconded by Trustee Taglia to approve the Reconciliation report for July 2020 as presented. Ayes: Hensley, Taglia, Clampit. Motion carried.

Investment Recommendations:

Improvement Fund – Business Administrator Hoving recommended re-investing the CD maturing on August 25, 2020 in the amount of \$112,000.00 plus interest for a period of three months. Trustee Taglia moved, seconded by Trustee Clampit to re-invest the CD maturing on August 25, 2020 in the amount of \$112,000.00 for a period of three months. Ayes: Hensley, Taglia, Clampit. Motion Carried.

Debt Service Fund - Business Administrator Hoving recommended re-investing the CD maturing on August 27, 2020 in the amount of \$250,000.00 plus interest for a period of three months. Trustee Clampit moved, seconded by Trustee Taglia to re-invest the CD maturing on August 27, 2020 in the amount of \$250,000.00 for a period of three months. Ayes: Hensley, Taglia, Clampit. Motion Carried.

Debt Service Fund - Business Administrator Hoving recommended re-investing the CD maturing on August 27, 2020 in the amount of \$139,000.00 plus interest for a period of three months. Trustee Clampit moved, seconded by Trustee Taglia to re-invest the CD maturing on August 27, 2020 in the amount of \$139,000.00 for a period of three months. Ayes: Hensley, Taglia, Clampit. Motion Carried.


Low Voltage Switch Gear Pay Application #6: Engineer Mark Halm presented pay estimate #6 for the LVSG/MCC project. The request was in the amount of \$170,886.02. Trustee Taglia moved, seconded by Trustee Clampit to approve the pay application in the amount \$170,886.02 as presented. Ayes: Hensley, Clampit. Motion carried.


Manager's Report - July 2020: Manager Listwan presented his report for the month of June. Trustee Clampit moved, seconded by Trustee Taglia to approve the Manager's Report for June 2020 and place it on file. Ayes: Hensley, Taglia, Clampit. Motion carried.

FY 2019-2020 Audit: Business Administrator Hoving presented the final draft of the FY 2019 – 2020 audit. The audit which was completed by the accounting firm Selden Fox, Ltd. of Oak Brook IL. Business Administrator Hoving reported that the district remains solid financially. The district reported revenues exceeded expenses by \$313,605.78 in the corporate fund and the net position increased by \$512,099.00. Trustee Taglia moved, seconded by Trustee Clampit to approve the final draft of the FY 2019-2020 Audit as presented. Ayes: Hensley, Taglia, Clampit. Motion carried.

Meeting Adjourned

Trustee Taglia moved, seconded by Trustee Clampit to adjourn the meeting at 6:47 p.m. Ayes: Hensley, Taglia, Clampit. Motion carried.

APPROVED 
Raymond E. Hensley, President

ATTEST 
Troy Clampit, Clerk

Prepared by: Ray Hoving, Business Administrator