

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK SANITARY
DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON DECEMBER 21, 2020.**

The Regular Meeting was called to order by Trustee Hensley at 6:00 p.m.: Present: Trustees, Raymond Hensley – President and Troy Clampit-Clerk. Also, present: Business Administrator Ray Hoving. Present via Video Conference, Robert Taglia-Vice President, Manager Jim Listwan, Engineer Mark Halm and Attorney Robert Kay.

Public Participation: There were no members of the public present

Minutes Approved: Trustee Clampit moved, seconded by Trustee Taglia to approve the minutes of the Regular Meeting of November 16, 2020. Ayes: Hensley, Taglia, Clampit. Motion carried.

Bill Listing: Review and discussion ensued. Trustee Taglia moved, seconded by Trustee Clampit to approve the bill listing dated December 21, 2020 in the amount of \$463,285.26 and to pay when funds are available prior to their due date. Ayes: Hensley, Taglia, Clampit. Motion carried.

Water Shut Off List: Business Administrator Hoving presented a list of delinquent accounts dated December 18, 2020. The list represented a total of 221 customers that were past due in the amount of \$34,466.54. Trustee Clampit moved, seconded by Trustee Taglia to approve the shut-off list dated December 18, 2020 and directed staff to proceed with the water shut-off process. Ayes: Hensley, Taglia, Clampit. Motion carried.

Reconciliation Report – November 2020: Business Administrator Hoving presented the November Reconciliation report for review and discussion. Trustee Clampit moved, seconded by Trustee Taglia to approve the Reconciliation report for November 2020 as presented. Ayes: Hensley, Taglia, Clampit. Motion carried.

Investment Recommendations:

Corporate Fund – Business Administrator Hoving recommended re-investing the CD maturing on January 7, 2021 in the amount of \$187,000.00 plus interest for a period of three months. Trustee Taglia moved, seconded by Trustee Clampit to re-invest the CD maturing on January 7, 2021 in the amount of \$187,000.00 for a period of three months. Ayes: Hensley, Taglia, Clampit. Motion Carried.

Corporate Fund – Business Administrator Hoving recommended re-investing the CD maturing on January 8, 2021 in the amount of \$187,000.00 plus interest for a period of three months. Trustee Taglia moved, seconded by Trustee Clampit to re-invest the CD maturing on January 8, 2021 in the amount of \$187,000.00 for a period of three months. Ayes: Hensley, Taglia, Clampit. Motion Carried.

Corporate Fund – Business Administrator Hoving recommended re-investing the CD maturing on December 24, 2020 in the amount of \$142,000.00 plus interest for a period of three months. Trustee Taglia moved, seconded by Trustee Clampit to re-invest the CD maturing on December 24, 2020 in the amount of \$142,000.00 for a period of three months. Ayes: Hensley, Taglia, Clampit. Motion Carried.

Low Voltage Switch Gear Pay Application #10: Engineer Mark Halm presented pay estimate #10 for the LVSG/MCC project. The request was in the amount of \$113,384.02. Trustee Clampit moved, seconded by Trustee Taglia to approve the pay application in the amount \$113,384.02 as presented. Ayes: Hensley, Clampit. Motion carried.

Manager's Report – November 2020: Manager Listwan presented his report for the month of November. Trustee Taglia moved, seconded by Trustee Clampit to approve the Manager's Report for November 2020 and place it on file. Ayes: Hensley, Taglia, Clampit. Motion carried.

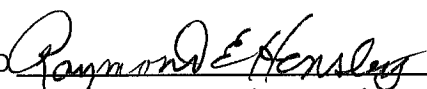
Calendar Year 2021 Workers Compensation Insurance Renewal: Manager Listwan presented the proposed renewal for workers compensation insurance provided by Illinois Public Risk Fund (IPRF) covering calendar year 2021. Manger Listwan stated that there was an increase this year due to two consecutive years of claims being filed. The insurance increased from \$4,166.00 per quarter to \$6,334.00 per quarter. Trustee Clampit moved, seconded by Trustee Taglia to approve the workers compensation insurance renewal for calendar year 2021. Ayes: Hensley, Taglia, Clampit. Motion carried.

Resolution Regarding Remote Meeting Attendance by Trustees During a Public Health Disaster: Attorney Bob Kay introduced a resolution allowing for the remote attendance of trustees during the public health crisis caused by Covid-19. Mr. Kay stated that the Open Meeting's Act allows for remote attendance provided a quorum of members are physically present. This resolution officially recognizes the part of the Open Meetings Act that allows for remote attendance by trustees when a quorum is not feasible due to the disaster. Trustee Taglia moved, seconded by Trustee Clampit to approve the resolution as presented. Ayes: Hensley, Taglia, Clampit. Resolution Passed and will be recorded as Resolution 2020-01

Water Meter Intergovernmental Agreement: The board received an update from staff regarding the Intergovernmental Agreement with the Village of Villa Park for the cost sharing of the water meter reading hardware and software. Mr. Hoving stated that a meeting was held between Villa Park Manager Rich Keehner, Villa Park Public Works Director Guerra, Manager Listwan and Business Administrator Hoving. At the meeting district personnel expressed their reservations with some of the provisions in the revised intergovernmental agreement (IGA) specifically with regard to payment of a full year of fee's when the district only will have access to the software for less than half of the first year. Mr. Hoving stated that the Village countered with a proposal to give the district a full five years of access. Mr. Hoving further stated that he was awaiting the revised IGA from the village. Discussion ensued and the trustees agreed that the terms negotiated would be acceptable subject to review of the revised IGA. Mr. Hoving stated that he hoped to have an update at the January 2021 board meeting.

Meeting Adjourned

Trustee Clampit moved, seconded by Trustee Taglia to adjourn the meeting at 6:34 p.m. Ayes: Hensley, Taglia, Clampit. Motion carried.

APPROVED 
Raymond E. Hensley, President

ATTEST 
Troy Clampit, Clerk

Prepared by: Ray Hoving, Business Administrator