

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK SANITARY  
DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON SEPTEMBER 21, 2020.**

**The Regular Meeting was called to order by Trustee Hensley at 6:00 p.m.:** Present: Trustees, Raymond Hensley – President, Robert Taglia-Vice President and Troy Clampit - Clerk. Also, present: Manager Jim Listwan, Business Administrator Ray Hoving and Engineer Mark Halm. Present via Video Conference, Attorney Robert Kay.

**Public Participation:** There were no members of the public present.

**Minutes Approved:** Trustee Clampit moved, seconded by Trustee Taglia to approve the minutes of the Regular Meeting of August 17, 2020. Ayes: Hensley, Taglia, Clampit. Motion carried.

**Bill Listing:** Review and discussion ensued. Trustee Taglia moved, seconded by Trustee Clampit to approve the bill listing dated September 21, 2020 in the amount of \$554,620.18 and to pay when funds are available prior to their due date. Ayes: Hensley, Taglia, Clampit. Motion carried.

**Water Shut Off List:** Business Administrator Hoving presented a list of delinquent accounts dated September 21, 2020. The list represented a total of 142 customers that were past due in the amount of \$32,497.02. Due to the Covid-19 pandemic the district will continue to refrain from terminating customers water service until the month of October.

**Reconciliation Report – August 2020:** Business Administrator Hoving presented the August Reconciliation report for review and discussion. Trustee Clampit moved, seconded by Trustee Taglia to approve the Reconciliation report for August 2020 as presented. Ayes: Hensley, Taglia, Clampit. Motion carried.

**Investment Recommendations:**

**Corporate Fund** – Business Administrator Hoving recommended re-investing the CD maturing on September 25, 2020 in the amount of \$209,000.00 plus interest for a period of three months. Trustee Taglia moved, seconded by Trustee Clampit to re-invest the CD maturing on September 25, 2020 in the amount of \$209,000.00 for a period of three months. Ayes: Hensley, Taglia, Clampit. Motion Carried.

**Debt Service Fund (Phase 4)** - Business Administrator Hoving recommended re-investing the CD maturing on October 14, 2020 in the amount of \$250,000.00 plus interest for a period of three months. Trustee Clampit moved, seconded by Trustee Taglia to re-invest the CD maturing on October 14, 2020 in the amount of \$250,000.00 for a period of three months. Ayes: Hensley, Taglia, Clampit. Motion Carried.

**Debt Service Fund (Phase 4)** - Business Administrator Hoving recommended re-investing the CD maturing on October 16, 2020 in the amount of \$153,000.00 plus interest for a period of six months. Trustee Clampit moved, seconded by Trustee Taglia to re-invest the CD maturing on October 16, 2020 in the amount of \$153,000.00 for a period of six months. Ayes: Hensley, Taglia, Clampit. Motion Carried.

**Debt Service Fund (Phase 5)** - Business Administrator Hoving recommended re-investing the CD maturing on October 15, 2020 in the amount of \$250,000.00 plus interest for a period of six months. Trustee Clampit moved, seconded by Trustee Taglia to re-invest the CD maturing on October 15, 2020 in the amount of \$250,000.00 for a period of six months. Ayes: Hensley, Taglia, Clampit. Motion Carried.

**FY 2020-2021 Budget Update:**

Business Administrator Hoving updated the board on the status of revenues, expenditures and billable flow after one-third of the fiscal year. He stated that revenues that are directly related to billable flow are down by approximately 3% for the year and the reason for the shortage was due to the shutdown of the district's

largest customers at the beginning of the Covid-19 pandemic. Expenses for the year overall are at \$1,130,449.50 or 34% of the budget. Mr. Hoving concluded the discussion by updating the board on flow treated by the plant. Since the beginning of the calendar year the district has treated 877 million gallons of sewage with billable flow amounting to 336 million gallons. The board thanked Mr. Hoving for the update.

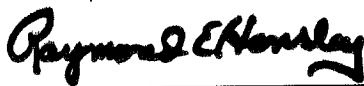
**Low Voltage Switch Gear Pay Application #7:** Engineer Mark Halm presented pay estimate #7 for the LVSG/MCC project. The request was in the amount of \$167,262.27. Trustee Taglia moved, seconded by Trustee Clampit to approve the pay application in the amount \$167,262.27 as presented. Ayes: Hensley, Clampit. Motion carried.


**Manager's Report – August 2020:** Manager Listwan presented his report for the month of August. Trustee Clampit moved, seconded by Trustee Taglia to approve the Manager's Report for August 2020 and place it on file. Ayes: Hensley, Taglia, Clampit. Motion carried.

**August 10 Power Outage follow up:** The board received an update from staff regarding the power outage from August 10. Shortly after the August 17 board meeting a letter was received from the Village of Villa Park stating their concerns about the district's back up power capabilities. Staff informed the board that ComEd had previously informed the district of two separate electric feeds that service the plant. During the storm both feeds were out of service and a rental generator was obtained. Staff has requested ComEd to identify where all feeds that service the district originate from in order to determine a path forward. Staff has also researched costs associated with purchasing and maintaining a generator versus having a contract to have a generator delivered to the district within a guaranteed timeframe after an outage is reported.

**Meeting Adjourned**

Trustee Taglia moved, seconded by Trustee Clampit to adjourn the meeting at 6:52 p.m. Ayes: Hensley, Taglia, Clampit. Motion carried.

APPROVED   
Raymond E. Hensley, President

ATTEST   
Troy Clampit, Clerk

Prepared by: Ray Hoving, Business Administrator