

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
SALT CREEK SANITARY DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL  
ON APRIL 18, 2016.**

**Public Hearing** Public Hearing was called to order by President Dewyer at 6:00 p.m. President Dewyer stated that the purpose of the Public Hearing was for public comment of the Proposed Budget and Appropriation for FY 16/17. Notice of said hearing was published in the Villa Park Review newspaper on March 16, 2016. No one from the public was present for comment. The public hearing was adjourned at 6:01 p.m. by motion made by Trustee Hensley, seconded by Trustee Keating. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

**Regular Meeting was called to order at 6:01p.m.** Present: Trustees, William Dewyer: President, Dennis Keating: Vice-President and Raymond Hensley: Clerk. Also present: Manager Jim Listwan, Business Admin. Debbie Seaton, Engineer Mark Halm and Attorney Bob Kay.

**Minutes Approved** Trustee Dewyer moved, seconded by Trustee Keating to approve the minutes of the Regular Scheduled Meeting of March 21 2016 Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

**Bill Listing** Review and discussion ensued. Trustee Hensley moved, seconded by Trustee Keating to approve the bill listing dated April 18, 2016 and to pay when funds are available prior to their due date. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

**Water Shut-Off List** Trustee Dewyer moved, seconded by Trustee Hensley to approve the water shut off list dated April 2016. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

**Reconciliation Report/March 2016** Bus. Admin. Seaton presented the March Reconciliation report for review and discussion. Trustee Dewyer moved, seconded by Trustee Hensley to approve the Reconciliation report as of March 31, 2016. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

**Attorney Fee Increase** Per Attorney Kay's letter dated April 6, 2016 advising the board of hourly rate increase for legal services effective April 1, 2016. Trustee Hensley moved, seconded by Trustee Dewyer to approve the increase for legal services rendered to the District effective April 1, 2016. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

**Engineer Updates** Engineer Halm informed the board that IEPA has received the loan packet and amendments to the Digester Cover Project to include bar screen replacement. The state revolving loan rate is currently at 1.86%.

**Manager's Report/March** Manager Listwan presented his report for the month of March. Manager Listwan discussed power issues to primary #1 and work related issues to the grit channel. Trustee Dewyer moved, seconded by Trustee Keating to approve the Manager's Report for March 2016 and place it on file. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

**Authorization to Bid** Manager Listwan request authorization to bid on Primary Tank #1 rehab. Trustee Hensley moved, 2<sup>nd</sup> by Trustee Keating to authorize Manager Listwan to bid for Primary Tank #1 rehab. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

**Personnel Manual** Trustee Hensley moved, 2<sup>nd</sup> by Trustee Dewyer to ratify Manager's offer of employee Dental and Vision coverage with IL Continuation of Coverage recipients. This amendment will be included in the employee personnel manual. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

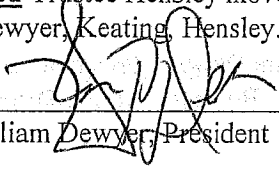
**Budget/Appropriation Ordinance #534**, Budget/Appropriation Ordinance for FY 16/17 was presented for approval. Total amount to be appropriated is \$6,178,249 effective May 1, 2016. Trustee Dewyer moved, seconded by Trustee Hensley to approve Ordinance #534 as FY 16/17 Budget. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

**User Rate Increase Ordinance #535** Trustee Dewyer moved, seconded by Trustee Hensley to approved Ordinance #535 an ordinance increasing the user rate from \$4.21 to \$4.50 of which \$.09 will be designated to the Corporate Operating Fund and \$.20 to Debt Service Funds, effective the first billing after May 1, 2016. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

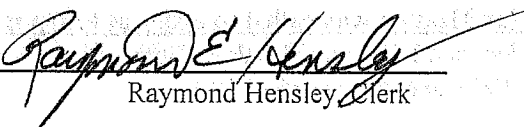
**FY 16/17 Meeting Dates** Bus. Admin. Seaton presented a list of meeting dates for FY 16/17 continuing with the 3<sup>rd</sup> Monday of each month. Trustee Hensley moved, seconded by Trustee Dewyer to approve the FY 16/17 Regular Scheduled Meeting dates as presented. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

**Meeting Adjourned** Trustee Hensley moved, seconded by Trustee Dewyer to adjourn the meeting at 6:38 p.m. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

APPROVED

  
William Dewyer, President

ATTEST

  
Raymond Hensley, Clerk

Prepared by Debbie Seaton, Bus. Admin.