

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
SALT CREEK SANITARY DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL
ON APRIL 21, 2014.**

Public Hearing was called to order by President Dewyer at 6:03p.m. Present: Trustees, William Dewyer: President, Dennis Keating: Vice-President and Raymond Hensley: Clerk. Also present: Manager Jim Listwan, Bus. Admin. Debbie Seaton, Engineer Mark Halm.

President Dewyer stated that the purpose of the Public Hearing was for public comment of the Proposed Budget and Appropriation for FY 14/15. Notice of said hearing was published in the Villa Park Review on March 19, 2014. No one from the public was present for comment. The public hearing was adjourned at 6:04 p.m. by motion made by Trustee Hensley, seconded by Vice-President Keating. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Regular Meeting was called to order at 6:04p.m. Present: Trustees, William Dewyer: President: Dennis Keating: Vice-President and Raymond Hensley: Clerk. Also present: Manager Jim Listwan, Business Admin. Debbie Seaton, Engineer Mark Halm. Attorney Bob Kay arrived at 6:06 p.m.

Minutes Approved Trustee Hensley moved, seconded by Vice-President Keating to approve the minutes of the Regular Meeting of March 17, 2014. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Bill Listing Review and discussion ensued. Trustee Hensley moved, seconded by Vice-President Keating to approve the bill listing dated April 21, 2014 and to pay when funds are available prior to their due date. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Water Shut-Off List President Dewyer moved, seconded by Vice-President Keating to approve the water shut off list dated April 2014. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Reconciliation Report/March 2014 Bus. Admin. Seaton presented the March Reconciliation report for review and discussion. Vice-President Keating moved, seconded by Trustee Hensley to approve the Reconciliation report dated March 2014. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Investments Maturing Trustee Hensley moved, seconded by Vice-President Keating to approve the transfer of funds from CDAR's maturing in the Corporate and Improvement Funds to their respective checking accounts. No reinvestment of the CDARS at this time. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Uncollectible Accounts Bus. Admin. Seaton requested authorization to write off \$99.95 to uncollectible accounts due to unpaid charges against the property located at 233 E Harrison St. sold without notice to the District. Every attempt has been made to collect the charges to all parties involved. President Dewyer moved, seconded by Trustee Hensley to approve the write off of \$99.95 to uncollectible accounts. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Engineer Updates Engineer Halm informed the board that the Tertiary Building project is scheduled for final completion on May 7th. Paving of the back road is scheduled for this week along with punch list items to complete the project. Samples of influent, tap water and effluent were available as comparisons to show how well the new Tertiary Filters are working.

Mr. Halm informed the board of a grant program available through DCEO (Dept. Commerce & Economic Opportunity) which will benefit the District towards the replacement of one centrifugal blower with a turbo blower. The program provides rebates based on improvements to gas and electric systems. By applying for this rebate an estimated savings of \$65,000 would reduce the cost of the estimated \$285,000 blower. Authorization for Manager Listwan to sign a pre-approval application to be submitted for next year's consideration of funds has been requested. The replacement of the blower has been budgeted for within FY14/15 Replacement Fund. Trustee Hensley moved, seconded by Vice-President Keating to authorize Manager Listwan to sign the application for funds. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Manager's Report/March Manager Listwan presented his report for the month of March.

Manager Listwan discussed the repair work performed on primary #1 and obtaining a quote for replacing the drive assembly to enhance reliability of the primary. A discussion was held regarding the upcoming electrical supply services. President Dewyer moved, seconded by Vice-President Keating to approve the Manager's Report for March 2014 and place it on file. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Economic Study A quote from Galardi Rothstein Group was presented to the board for consideration of an economic study consisting of various services offered. Trustee Hensley moved, seconded by Vice-President Keating to obtain a quote from Galardi Rothstein on the comprehensive rate study portion of their quote to be presented at the May meeting for consideration. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Purchase SCADA License Manager Listwan informed the board that 2 licenses for the SCADA Maintenance System need to be purchased in order to maintain 3 computers that oversee the automation of the plant. Currently the District has 1 license. A quote have been received from Wunderlich-Malec in the amount of \$11,140.00 which would be paid from the Improvement Fund as a contingency expense from the current FY budget. Trustee Hensley moved, seconded by Vice-President Keating to authorize the purchase of 2 SCADA licenses. Ayes Dewyer, Keating, Hensley. Nays: None. Motion carried.

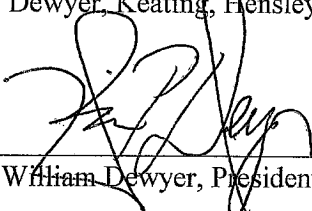
Budget/Appropriation Ordinance #521 Trustee Hensley moved, seconded by Vice-President Keating to approve **Ordinance #521** as a Budget/Appropriation Ordinance for FY 14/15. Total amount to be appropriated is \$4,411,060. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

User Rate Increase – Ordinance #522 President Dewyer moved, seconded by Trustee Hensley to approve **Ordinance #522** an ordinance increasing the user rate from \$3.83 to \$3.99 of which \$.09 will be designated to the Corporate Operating Fund and \$.07 designated to the Debt Service Ph. 5 fund, effective the first billing after May 1, 2014. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Plant Insurance Renewal Trustee Hensley moved, seconded by Vice-President Keating to accept the renewal of plant insurance in the amount of \$37,429 with Brit, Hartford and Travelers Insurance Company's for 1 year, effective May 1, 2014. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Meeting Adjourned Vice-President Keating moved, seconded by Trustee Hensley to adjourn the meeting at 7:58p.m. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

APPROVED _____


William Dewyer, President

ATTEST _____



Raymond Hensley, Clerk

Prepared by Debbie Seaton, Bus. Admin.