

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
SALT CREEK SANITARY DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL
ON APRIL 22, 2013.**

Public Hearing was called to order by President Rodriguez at 6:00 p.m. Present: Trustees, Phillip Rodriguez, President; Dennis Keating, Vice-President and William Dewyer, Clerk. Also present: Manager Jim Listwan, Bus. Admin. Seaton, Attorney Bob Kay, Engineer Mark Halm, Alex Burton of Arthur J. Gallagher and Retired Bus. Admin. Fay Zaroogian.

President Rodriguez stated that the purpose of the Public Hearing was for the Budget and Appropriation for FY 13/14. Notice of said hearing was published in the Villa Park Review on March 20, 2013. No comments were received. The public hearing was adjourned at 6:04 p.m. by motion of Vice-President Keating, seconded by Trustee Dewyer. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

Regular Meeting was called to order at 6:04 p.m. Present: Trustees, Phillip Rodriguez, President; Dennis Keating, Vice-President and William Dewyer, Clerk. Also present: Manager Jim Listwan, Business Administrator Debbie Seaton, Attorney Bob Kay, Engineer Mark Halm, Alex Burton of Arthur J. Gallagher and Retired Bus. Admin. Fay Zaroogian. Retired manager, Fred Dale arrived at 6:05 p.m.

Plant Insurance Renewal Policies Mr. Alex Burton of Arthur J. Gallagher presented to the board, renewal rates for the Districts' plant insurance due to renew on May 1, 2013. A review of the policies currently in effect along with their limits were discussed. The board thanked Mr. Burton for his presentation and informed him that a review of the quotes would be taken into consideration for renewal. Mr. Burton left the meeting at 6:30 p.m.

Minutes Approved Trustee Dewyer moved, seconded by Vice-President Keating to approve the minutes of the Regular Meeting of March 11, 2013. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

Trustee Dewyer moved, seconded by Vice-President Keating to approve the destruction of tape recording of the Executive Session held on March 11, 2013 after being held for 18 months. Ayes: Rodriguez, Keating, Dewyer, Nays: None. Motion carried.

Bill Listing Review and discussion ensued. Vice-President Keating moved, seconded by Trustee Dewyer to approve the bill listing dated April 22, 2013 and to pay when funds are available prior to their due date. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

Loan Disbursement Vice-President Keating moved, seconded by Trustee Dewyer to approve the loan disbursement request with IEPA for the Phase 4 Tertiary Building project in the amount of **\$292,800.94**. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

Water Shut Off List Trustee Dewyer moved, seconded by Vice-President Keating to approve the water shut off list dated April 2013. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

Reconciliation Report/March 2013 Bus. Admin. Seaton presented the March Reconciliation report for review and discussion. Trustee Dewyer moved, seconded by Vice-President Keating to approve the Reconciliation report dated March 2013. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

FY13/14 Meeting Dates Trustee Dewyer moved, seconded by Vice-President Keating to approve the FY 13/14 Board Meeting dates of the District to be held on the third Monday of each month at 6:00 p.m. in the districts board room. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

Audit Proposal FY 12/13 Bus. Admin. Seaton presented 4 proposals for consideration of the districts annual audit. After discussion the board concurred to retain Seldon Fox Ltd. for 3 years of auditing services at the following rates: FY12/13 - \$9,750.00, FY 13/14 - \$10,000.00 and FY14/15 - 10,250.00. Trustee Dewyer moved, seconded by Vice-President Keating to accept Seldon Fox Ltd. 3 yr. proposed audit quotes for the Districts annual audit. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

2014 IMRF Employer Contribution rate was tabled until the May board meeting.

Annexation Ordinance Attorney Kay requested authorization to prepare an annexation ordinance for the property located at 1440 S Monterey Ave. Trustee Dewyer moved, seconded by Vice-President Keating to approve Attorney Bob Kay to prepare annexation ordinance for the property located at 1440 S Monterey Ave. to be presented at the May board meeting. Ayes: Rodriguez, Keating, Dewyer, Nays: None. Motion carried.

Ordinance #509 – User Rate Increase Trustee Dewyer moved, seconded by Vice-President Keating to approve **Ordinance #509** an ordinance increasing the user rate from \$3.68 to \$3.83 of which \$.08 will be designated to the Corporate Operating Fund and \$.07 designated to the Debt Service Ph. 4 fund, effective May 1, 2013. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

Presentation to Retiree, Frederick Dale A proclamation was presented to Retired Manager Fred Dale for his years of service and dedication to Salt Creek Sanitary District and the public it serves from Senator Thomas Cullerton's office. Congratulations were extended to Mr. Dale from the board and staff.

Mr. Dale and Fay Zaroogian left the meeting at 7:10 p.m.

Manager's Report/March Manager Listwan presented his report for the month of March.

Tri-R Electric replaced damaged power and control wiring to the east final clarifier.

A new secondary dialer was installed.

Trustee Dewyer moved, seconded by Vice-President Keating to approve the Manager's Report for March 2013 and place it on file. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

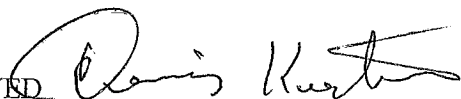
Budget/Appropriation Ordinance #510 Trustee Dewyer moved, seconded by Vice-President Keating to approve **Ordinance #510** as a Budget/Appropriation Ordinance for FY 13/14. Total amount to be appropriated is **\$7,046,375**. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

Plant Insurance Renewal Vice-President Keating moved, seconded by Trustee Dewyer to accept the renewal of plant insurance in the amount of \$36,183 with Brit Insurance Company for 1 year general plant coverage and \$47,194 with Ace Environmental for a 3 year Pollution policy for a total of \$83,377 effective May 1, 2013. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

Recognition - President Phillip A. Rodriguez Vice-President Keating presented President Phillip A Rodriguez with a plaque in recognition of his term served as Trustee/President of Salt Creek Sanitary District and the public he served since 2010. Board and staff congratulated Mr. Rodriguez and extended best wishes in his future endeavors.

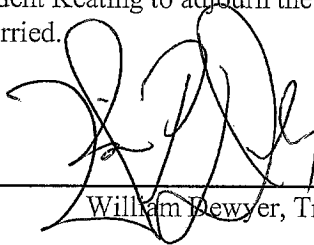
Meeting Adjourned Trustee Dewyer moved, seconded by Vice-President Keating to adjourn the meeting at 7:34 p.m. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

APPROVED



Dennis Keating, Trustee

ATTEST



William Dewyer, Trustee

Prepared by Debbie Seaton, Bus. Admin.