

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK
SANITARY DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON AUGUST 15, 2016.**

Public Hearing Public Hearing was called to order by President Hensley at 6:00 p.m. President Hensley stated that the purpose of the Public Hearing was for public comment of the Amended Budget and Appropriation for FY 16/17. Notice of said hearing was published in the Villa Park Review newspaper on July 13, 2016. No one from the public was present for comment. The public hearing was adjourned at 6:01 p.m. by motion made by Trustee Dewyer, seconded by Trustee Hensley. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

Regular Meeting was called to order at 6:01p.m. Present: Trustees, Raymond Hensley: President, Dennis Keating: Vice-President and William Dewyer: Clerk. Also present: Manager Jim Listwan, Business Admin. Debbie Seaton, Engineer Mark Halm and Attorney Bob Kay.

Minutes Approved Trustee Dewyer moved, seconded by Trustee Hensley to approve the minutes of the Regular Meeting of July 18, 2016. Ayes: Hensley, Keating and Dewyer. Nays: None. Motion carried.

Bill Listing Review and discussion ensued. Trustee Dewyer moved, seconded by Trustee Keating to approve the bill listing dated August 15, 2016 and to pay when funds are available prior to their due date. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

Water Shut Off List Bus. Admin. Seaton presented a list of delinquent accounts dated August 2016 requesting approval to proceed with water termination. Trustee Dewyer moved, seconded by Trustee Hensley to approve the water shut off list dated August 2016. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

Reconciliation Report/July 2016 Bus. Admin. Seaton presented the July Reconciliation report for review and discussion. Trustee Dewyer moved, seconded by Trustee Keating to approve the Reconciliation report for July 2016 as presented. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

Customer Request for removal of NSF Fee Business Admin. Seaton presented a memo to the board regarding a request for reversal of a NSF fee charged to his account due to his check not able to be identified by his bank. After discussion of the situation Trustee Hensley and Trustee Keating did not find sufficient reason to reverse fees charged to his account due to non-payment. Bus. Admin. Seaton was directed to contact the owner with the board's decision. Trustee Hensley moved, seconded by Trustee Keating to deny removal of NSF fee. Ayes: Hensley, Keating. Nays: Dewyer. Motion carried.

Ordinance # 537 Approved Attorney Kay presented Ordinance #537, an Ordinance Authorizing SCSD to borrow funds from IEPA Water Pollution Control Loan Program for an amount of \$8,135,735 amending Ordinance #533 previously passed on March 21, 2016. The District has received Loan Commitment letter from IEPA. Trustee Dewyer moved, seconded by Trustee Keating to approve Ordinance #537. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

Engineer Updates Engineer Mark Halm presented documentation for signatures of Notice to Award Ph. 5, Digester Cover Project to Williams Brothers for an amount of \$6,870.00. Trustee Hensley moved, seconded by Trustee Keating to approve Notice to Award Digester Cover Project to Williams Brothers. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

Manager's Report/July 2016 Manager Listwan presented his report for the month July. Manager Listwan discussed the plant operations and the raw sewage pump controls. Trustee Dewyer moved, seconded by Trustee Hensley to approve the Manager's Report for July 2016 and place it on file. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.


Authorization to purchase a back-up raw sewage pump was tabled for future consideration.


Budget Ordinance #538 Trustee Dewyer moved, seconded by Trustee Hensley to approve Ordinance #538, an Amended Budget/Appropriation Ordinance of Ordinance #534 which was passed April 18, 2016 for FY 16/17. Total Appropriation in the amount of \$6,395,749. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

Primary Tank #1 Rehab Trustee Dewyer moved, seconded by Trustee Hensley to award Primary Tank #1 rehab project to DPS Systems based on bids received on June 14, 2016 for an amount of \$129,795.00. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

September 12, 2016 Regular Scheduled Board meeting will be changed to Tuesday, September 13, 2016 @ 6:00 p.m.

Meeting Adjourned Trustee Hensley moved, seconded by Trustee Dewyer to adjourn the meeting at 7:04 p.m. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

APPROVED 
Raymond Hensley, President

ATTEST 
William Dewyer, Clerk

Prepared by Debbie Seaton, Bus. Admin.
