

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
SALT CREEK SANITARY DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL
ON AUGUST 18, 2014.

Regular Meeting was called to order at 6:00p.m. Present: Trustees, William Dewyer: President: Dennis Keating: Vice-President and Raymond Hensley: Clerk. Also present: Manager Jim Listwan, Business Admin. Debbie Seaton, Engineer Mark Halm and Attorney Bob Kay.

Minutes Approved Trustee Keating moved, seconded by Trustee Dewyer to approve the minutes of the Regular Meeting of July 21, 2014. Ayes: Dewyer, Keating. Abstain: Hensley. Nays: None. Motion carried.

Bill Listing Review and discussion ensued. Trustee Hensley moved, seconded by Trustee Keating to approve the bill listing dated August 18, 2014 and to pay when funds are available prior to their due date. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Water Shut-Off List Trustee Hensley moved, seconded by Trustee Keating to approve the water shut off list dated August 2014. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Reconciliation Report/July 2014 Bus. Admin. Seaton presented the July Reconciliation report for review and discussion. Trustee Keating moved, seconded by Trustee Hensley to approve the Reconciliation report dated July 2014. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Utility Billing Quote Tabled until September meeting

Investments Maturing Trustee Dewyer moved, seconded by Trustee Keating to approve the investment schedule as presented within the Corporate and Debt Service funds including the reinvestment of a \$375M CDAR for 1 year that matured on August 7, 2014. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Annexation Ordinance #525 Attorney Kay presented annexation **Ordinance #525** for approval of the property located at 1135 S Villa Ave. for annexation within the District. Trustee Dewyer moved, seconded by Trustee Keating to approve Annexation Ordinance #525. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Update on Sub Contractors Pay Request Attorney Kay informed the board that a meeting was held at the District on August 6th and 8th to exchange checks, payable to Maxim Construction/Subcontractors in exchange for waiver of liens for the Tertiary Building project. Representatives from Maxim Construction and Hanover Insurance Company along with District's personnel Attorney Bob Kay and Manager Listwan were present for the exchange. Attorney Kay is awaiting notification from out of state subcontractors who will receive payment upon receipt of certified waiver of liens received by the District.

Engineer Updates Engineer Halm informed the board that he has attempted to contact Maxim Construction regarding how punch list items will be resolved to complete the Tertiary Building project. No reply has been received at this time. Change order #3 was presented for approval in the amount of \$17,924.70 for additional expenses incurred on the Tertiary Building Project. Trustee Keating moved, seconded by Trustee Hensley to approve change order #3 in the amount of \$17,924.70. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Mr. Halm also stated that plans and equipment quotes are being prepared for the Digester Cover (Ph. 5) project.

Manager's Report/July Manager Listwan presented his report for the month of July. Manager Listwan discussed the annual IEPA inspection of the Treatment Plant. Manager Listwan and Business Administrator Seaton held a meeting with Finance Director Kevin Wachtel from Villa Park. An update on the progress of shared services/consolidation study was given.

Trustee Dewyer moved, seconded by Trustee Hensley to approve the Manager's Report for July 2014 and place it on file. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Electricity Contract Manager Listwan requested authorization to sign a 2 year contract with Constellation Energy for electricity should the rate fall to 0.05285. Currently the District is on a 6 month contract due to expire December 1, 2014. Trustee Dewyer moved, seconded by Trustee Keating to authorize Manager Listwan to sign a 2 year contract should the rate be reduced to 0.05285 or lower. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Rate Study Proposal Manager Listwan requested authorization to accept a portion of a Proposal from Galardi Rothstein Group for a Rate Study Analysis. The proposal consisted of 6 items including a governance review and reporting documentation along with components to gather information for a rate study. After discussion the board concurred to approve items 1-4 of the quote pertaining to the Rate Study at this time. Further discussion of additional analysis will be discussed at a later time. Trustee Keating moved, seconded by Trustee Hensley to approve line items not to exceed \$16,015 for a Rate Study analysis. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

IAWA Conference Manager Listwan requested authorization for Bus. Admin. Seaton and himself to attend IAWA Annual Conference in Lisle, Illinois on September 16-19, 2014. Trustee Hensley moved, seconded by Trustee Dewyer to authorize the attendance to IAWA conference as requested. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Open House An open house will be held at the District on October 11, 2014 from 9:00 am to 12:00 pm including a dedication of the Frederick Dale Tertiary Building.

Meeting Adjourned Trustee Dewyer moved, seconded by Trustee Hensley to adjourn the meeting at 7:16p.m. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

APPROVED


William Dewyer, President

ATTEST


Raymond Hensley, Clerk

Prepared by Debbie Seaton, Bus. Admin.