

AGENDA FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SALT CREEK
SANITARY DISTRICT ON DECEMBER 12, 2016 AT 6:00 P.M.

1. Call Regular Meeting to Order.
A – Roll Call.
2. Public Participation
3. Consider approval of minutes of the November 21, 2016 Regular Meeting.
4. Consider approval of Bill Listing dated December 12, 2016.
 - a. Consider approval of Loan Disbursement in the amount of \$63,204.00.
5. Department Head Reports:
 - 5-1 BUSINESS ADMINISTRATOR
 - A - Discussion and Action: Billing, collections, delinquent accounts and water terminations.
 - B - Discussion and Action: November Reconciliation Report.
 - C - Action – Investments maturing in Replacement and Debt Service Ph. 4 Funds.
 - D - Discussion and Action: Customer request for multiple late charge removal. See Attached.
 - E - 6 Month Budget Comparison.
 - F - Other as required.
 - 5-2 ATTORNEY
 - A - Action – Sick Leave Benefits Policy, Public Act. 099-0841, per Resolution.
 - B – Action – Travel Expense Policy, Public Act 099-0604. Per Resolution.
 - C - Other as required.
 - 5-3 ENGINEER
 - A – Other as required.
 - 5-4 PLANT MANAGER
 - A - Discussion and Action - Manager's Report for November 2016.
 - B - Authorization to attend IWEA Conference in Springfield, IL April 24-26, 2017 (3).
 - C - Authorization to bid on Replacement of Sludge Cake Pump
 - D - Authorization to sign and approve Workers Compensation Policy, effective Jan. 1, 2017, pending Renewal rate.
 - E - Other as required.
6. TRUSTEE REPORTS AND ANNOUNCEMENTS
 - A - Other as required.
7. MISCELLANEOUS CORRESPONDENCE & COMMUNICATIONS
 - A - Employee Recognition Luncheon – Wednesday, December 14, 2016.
 - B - Other as required.
8. OLD BUSINESS
 - A - Other as required.

9. NEW BUSINESS

A - Other as required.

10. ADJOURNMENT

11. EXECUTIVE SESSION (All Executive Sessions will be tape recorded).

A - Other as required.

12. COMMITTEE OF THE WHOLE

A - Other as required.