

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT
CREEK SANITARY DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON
DECEMBER 16, 2013.

The Regular Meeting was called to order by President Dewyer at 6:02 p.m. Present: Trustees, William Dewyer, President; Dennis Keating, Vice-President; Raymond Hensley, Clerk. Also present: Manager Jim Listwan, Business Administrator Debbie Seaton, Attorney Bob Kay, Engineers; Mark Halm and Lee Melcher.

Minutes Approved Trustee Hensley moved, seconded by Vice-President Keating to approve the minutes of the Regular Meeting of November 18, 2013. Ayes: Trustees: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Bill Listing Review and discussion ensued. Trustee Hensley moved, seconded by Vice-President Keating to approve the bill listing dated December 16, 2013 and to pay when funds are available prior to their due date. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Loan Disbursement Trustee Hensley moved, seconded by Vice-President Keating to approve the loan disbursement with IEPA for the Phase 4 Tertiary Building project in the amount of \$135,026.83. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Water Shut Off List Bus. Admin. Seaton presented a list of delinquent accounts dated December 2013 requesting approval to proceed with water termination. President Dewyer moved, seconded by Trustee Hensley to approve the water shut off list dated December 2013. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Reconciliation Report/November 2013 Bus. Admin. Seaton presented the November Reconciliation report for review and discussion. Trustee Hensley moved, seconded by Vice-President Keating to approve the Reconciliation report for November 2013 as presented. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Server Upgrades Bus. Admin. Seaton presented a memo to the board regarding the status of the Business Office server. The server is currently running on 2003 software which will no longer be supported by Microsoft as of January 2014. A quote of \$1,729.50 has been received from Current Technologies to upgrade the software. According to Civic Systems which supports our Utility Billing, General Ledger and Account Payable programs, the 2012 version is not fully compatible with all programs therefore we will be upgrading to the 2008 version. Money has been budgeted within this year's budget for these upgrades.

Engineer Updates Engineer Lee Melcher gave a power point presentation on the status of the Tertiary Building project. Slides included the progress of HVAC, painting electrical and MCC powered up. Substantial completion is expected in January. A 2nd change order has been requested for a 60 day extension for paving which will be completed in the Spring of 2014, weather permitting.

Manager's Report/November 2013

Manager Listwan discussed issues with the non-potable water system. A proposal regarding a Billboard Structure were discussed and Board unanimously concurred that the proposal would not be accepted.

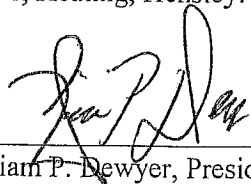
A proposal for repairs to the skimmer trough and effluent gate for primary number 1 for the sum of \$4,790.00 was approved. Funds for this repair has been appropriated in this year's budget.

Trustee Hensley moved, seconded by Vice-President Keating to approve the Manager Report for the month of November. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Workers Comp. Renewal The Districts Workers Compensation policy was presented for renewal with IPRF (Illinois Public Risk Fund) at an increase of 11.25% from last year. President Dewyer moved, seconded by Trustee Hensley to approve 2014 Workers Compensation policy. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

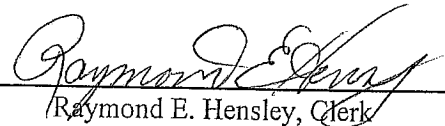
Meeting Adjourned President Dewyer moved, seconded by Trustee Hensley to adjourn the meeting at 6:59p.m. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

APPROVED



William P. Dewyer, President

ATTEST



Raymond E. Hensley, Clerk

Prepared by Debbie Seaton, Bus. Admin