

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
SALT CREEK SANITARY DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL
ON DECEMBER 17, 2012.

Regular Meeting was called to order at 6:01p.m. Present: Trustees, Dennis Keating, Vice-President and William Dewyer, Clerk. Also present: Manager Jim Listwan, Attorney Bob Kay, Business Administrator Debbie Seaton, Engineer Mark Halm. Absent: Phil Rodriguez, President due to family illness. Guest: Dan Sjong and Bob Sanguinetti of Maxim Construction.

Vice-President Keating will preside over the Regular Board Meeting of December 17, 2012, due to President Rodriguez's absence. Trustee Dwyer moved, seconded by Vice-President Keating. Ayes: Keating, Dewyer. Nays: None. Motion carried.

Minutes Approved Trustee Dwyer moved, seconded by Vice-President Keating to approve the minutes of the Regular Meeting of November 12, 2012. Ayes: Keating, Dewyer. Nays: None. Motion carried.

Bill Listing Review and discussion ensued. Trustee Dwyer moved, seconded by Vice-President Keating to approve the bill listing dated December 17, 2012 and to pay when funds are available prior to their due date. Ayes: Keating, Dewyer. Nays: None. Motion carried.

Tertiary Bldg. Project Engineer Mark Halm distributed an updated project schedule to the board. Dan Sjong and Bob Sanguinetti of Maxim Construction introduced themselves to the board and explained progress of the project to date. Mr. Sanguinetti stated that he was comfortable with where the project is and does not anticipate any problems with the schedule. The board thanked Mr. Sjong and Mr. Sanguinetti for their presentation. Mr. Sjong and Mr. Sanguinetti left the meeting at 6:20 p.m.

Loan Disbursement Trustee Dewyer moved, seconded by Vice-President Keating to approve the loan disbursement request with IEPA for the Phase 4 Tertiary Building project in the amount of \$232,198.50. Ayes: Keating, Dewyer. Nays: None. Motion carried.

Water Shut Off List Trustee Dewyer moved, seconded by Vice-President Keating to approve the water shut off list dated December 2012. Ayes: Keating, Dewyer. Nays: None. Motion carried.

In lieu of water termination for the property located at 10 E Roosevelt Rd. the board directed Bus. Admin. Seaton to invite Mr. Manos to the January 14, 2013 meeting to discuss his payment arrangements for delinquent charges. A letter will be sent to Mr. Manos prior to the meeting.

6 Month Budget Comparison Bus. Admin. Seaton presented the 6 month budget comparison for review stating that the District is on target with its revenue and expenses as budgeted.

Reconciliation Report/November 2012 Bus. Admin. Seaton presented the November Reconciliation report for review and discussion. Trustee Dewyer moved, seconded by Vice-President Keating to approve the Reconciliation report dated November 2012. Ayes: Keating, Dewyer. Nays: None. Motion carried.

Investments Maturing Manager Listwan and Bus. Admin. Seaton recommended to the board to reinvest CDAR's maturing within the Replacement and Improvement Fund and purchase a \$300,000 CDAR from the Debt Service Fund for a 2 year period. Trustee Dwyer moved, seconded by Vice-President Keating to approve the investment schedule as presented. Ayes: Keating, Dewyer. Nays: None. Motion carried.

Resolution 2012-07 Intergovernmental Agreement SCSD and Village of Villa Park Vice-President Keating moved, seconded by Trustee Dwyer to adopt Resolution 2012-07, an agreement between Salt Creek Sanitary District and the Village of Villa Park for cooperation of water termination services. Ayes: Keating, Dewyer. Nays: None. Motion carried.


Workers Compensation Renewal Vice-President Keating moved, seconded by Trustee Dwyer to accept the 2013 Workers Compensation proposal from Il. Public Risk Fund in the amount of \$12,826, effective January 1, 2013 through December 31, 2013. This represents a 20% savings compared to the previous calendar year. Ayes: Keating, Dwyer. Nays: None. Motion carried.

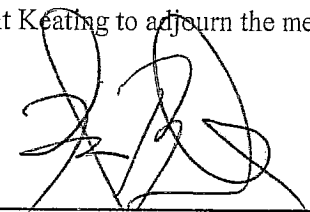
Tertiary Building Update Engineer Halm reviewed Maxim Constructions invoice in the amount of \$181,699.16 which has been reviewed and approved for loan disbursement. Mr. Halm stated that he has seen substantial progress within the past month on the Tertiary Bldg. project.

Manager's Report/November 2012 Manager Listwan presented his report for the month of November. Discussion of the Security/Surveillance system was tabled to get quotes. Trustee Dwyer moved, seconded by Vice-President Keating to approve the Manager's Report for November 2012 and place it on file. Ayes: Keating, Dwyer. Nays: None. Motion carried.

Employee Boot Allowance Increase Manager Listwan asked the board for consideration of the employee boot allowance be increased from \$130 to \$175, stating that the last time the employee allowance was increased was 1998. The District currently has a house account with Redwing Shoes but is becoming difficult to meet the expectation of safety boots for our industry at an allowance of \$130. The employees are free to purchase their safety boots other than Redwing and be reimbursed up to the allotted amount. Trustee Dwyer moved, seconded by Vice-President Keating to increase the employee boot allowance from \$130 to \$175 effective January 1, 2013. Ayes: Keating, Dwyer. Nays: None. Motion carried.

Meeting Adjourned Trustee Dwyer moved, seconded by Vice-President Keating to adjourn the meeting at 7:40 p.m. Ayes: Keating, Dwyer. Nays: None. Motion carried.

APPROVED 
Dennis Keating, Vice-President

ATTEST 
William Dwyer, Clerk

Prepared by Debbie Seaton, Bus. Admin.