

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
SALT CREEK SANITARY DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL
ON FEBRUARY 18, 2016**

Regular Meeting was called to order at 6:00 p.m. Present: Trustees, William Dewyer: President, Dennis Keating: Vice-President and Raymond Hensley: Clerk. Also present: Manager Jim Listwan, Business Admin. Debbie Seaton, Engineer Mark Halm and Attorney Bob Kay.

Minutes Approved Trustee Hensley moved, seconded by Trustee Keating to approve the minutes of the Regular Scheduled Meeting of January 18, 2016. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Bill Listing Review and discussion ensued. Trustee Hensley moved, seconded by Trustee Keating to approve the bill listing dated February 18, 2016 and to pay when funds are available prior to their due date. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Water Shut-Off List Trustee Dewyer moved, seconded by Trustee Hensley to approve the water shut off list dated February 2016. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Reconciliation Report Bus. Admin. Seaton presented the January Reconciliation report for review and discussion. Trustee Dewyer moved, seconded by Trustee Keating to approve the Reconciliation report as of January 31, 2016. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Audit Proposal A three year audit proposal has been received from Seldon Fox Ltd. for audit services for fiscal year 15/16 – 17/18 for consideration. After review Trustee Dewyer moved, seconded by Trustee Keating to accept Seldon Fox Ltd. 3 year proposal for auditing services. Ayes; Dewyer, Keating, Hensley. Nays: None. Motion carried.

Authorization to Close Project Fund Checking Account Authorization to close out project account held at MB Financial Bank. A balance of \$49.25 shall be transferred to the Debt Service Ph. 4 checking account also held at MB Financial Bank. All transactions have been cleared from the account. Trustee Dewyer moved, seconded by Trustee Hensley to transfer the balance from Project fund to Debt Service fund and close the account. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Attorney Updates Attorney Kay informed the board that all final documents and disbursements were exchanged on February 2, 2016 between the District, Maxim Construction and Hanover Insurance Co. to close out the Tertiary Filter Building project. Signatures are required on Release for loan, O & M Certificate and Project Performance Certification from the board and will be sent to IEPA for acknowledgement of the projects completion.

Draft - Legal Opinion and Ordinance A draft of required legal opinion and an Ordinance to borrow funds from IEPA State Revolving Loan Fund were presented by Attorney Kay for review for Digester Cover Project to begin within FY 16/17. Documents will be presented at the March Board meeting for approval.

Engineer Updates Engineer Halm reviewed the loan application process for the Digester Cover project. Mr. Halm also informed the board that Manager Listwan and Lee Melcher of Walter Deuchler Associates will be making a presentation at IWEA held in Champaign, IL on February 29th through March 2, 2016 regarding the Tertiary Filter project impact on the plant.

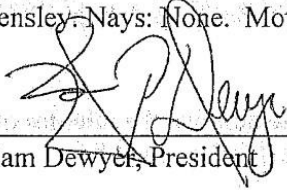
Manager's Report Manager Listwan presented his report for the month of January. Manager Listwan discussed District's preliminary draft NPDES permit with the trustees. A meeting was held with Village of Villa Park's Manager and staff regarding elevated flows to the Sanitary District and the Village's wet weather facility. The discussion also included working together to identify issues and improving communications to enhance greater cooperation between the two entities. Trustee Dewyer moved, seconded by Trustee Keating to approve the Manager's Report for January 2016 and place it on file. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Resolution 2016-01 Trustee Dewyer moved, seconded by Trustee Hensley to approve Resolution 2016-01 regarding designated bank depositories for the District.

Budget Workshop A Budget Workshop will be held at the District on March 12, 2016 @ 9:00 a.m. to discuss FY 16/17 proposed budget.

Meeting Adjourned Trustee Dewyer moved, seconded by Trustee Keating to adjourn the meeting at 7:17 p.m. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

APPROVED


William Dewyer, President

ATTEST


Raymond Hensley, Clerk

Prepared by Debbie Seaton, Bus. Admin.