

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK
SANITARY DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON FEBRUARY 20, 2017.**

The Regular Meeting was called to order by Trustee Hensley at 6:00 p.m. Present: Trustees, Raymond Hensley, President; Dennis Keating, Vice-President and William Dewyer, Clerk. Also present: Manager Jim Listwan, Business Administrator Debbie Seaton, Attorney Bob Kay and Engineer Mark Halm.

Minutes Approved Trustee Keating moved, seconded by Trustee Dewyer to approve the minutes of the Regular Meeting of January 16, 2017. Ayes: Hensley, Keating and Dewyer. Nays: None. Motion carried.

Bill Listing Review and discussion ensued. Trustee Dewyer moved, seconded by Trustee Hensley to approve the bill listing dated February 20, 2017 and to pay when funds are available prior to their due date. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

Water Shut Off List Bus. Admin. Seaton presented a list of delinquent accounts dated February 2017 requesting approval to proceed with water termination. Trustee Dewyer moved, seconded by Trustee Keating to approve the water shut off list dated February 2017. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

Reconciliation Report/January 2017 Bus. Admin. Seaton presented the January Reconciliation report for review and discussion. Trustee Keating moved, seconded by Trustee Dewyer to approve the Reconciliation report for January 2017 as presented. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

Resolution 2017-01 Trustee Dewyer moved, seconded by Trustee Hensley to approve Resolution 2017-01, designating bank depositories for the District. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

Accountants Rate Increase The District's accountant has submitted a rate increase to the board for approval effective February, 2017. Trustee Hensley moved, seconded by Trustee Dewyer to approve the accountant hourly rate increase effective February, 2017. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

Request for Late Charge Reversal A request from Key Investments and Johnsons BP to reverse late charges in the amount of \$216.60 (4 accounts) has been received and presented to the board for approval. Trustee Hensley moved, seconded by Trustee Dewyer to approve a one-time reversal of the late charges. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

Attorney's Rate Increase Per Attorney Robert Kay's letter dated January 17, 2017 advising the board of hourly rate increase for legal services effective February 1, 2017. Trustee Dewyer moved, seconded by Trustee Hensley to approve attorney's hourly rate increase. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

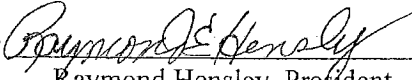
Engineering Services for Transformer Relocation Engineer Mark Halm submitted a proposal for the relocation of Com Ed's transformer located on the premises in the amount of \$40,350.00. Trustee Keating moved, seconded by Trustee Dewyer to approve Walter E Deuchler Associates proposal in the amount of \$40,350.00 for the relocation of the transformer contingent upon the attorney's review of the contract. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

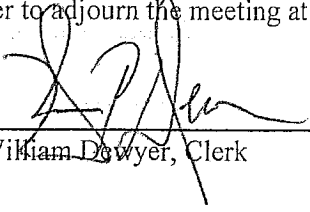
Manager's Report/January 2017 Manager Listwan presented his report for the month January. Manager Listwan discussed the increased flow to the plant and its impact. An update was given on the work on primary #1. Trustee Dewyer moved, seconded by Trustee Keating to approve the Manager's Report for January 2017 and place it on file. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

IAWA Conference Manager Listwan requested authorization for Bus. Admin. Seaton and himself to attend IAWA conference in Springfield on March 28-30, 2017. Trustee Hensley moved, seconded by Trustee Dewyer to authorize both to attend the conference in Springfield. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

Special Meeting A special meeting will be held on Saturday, March 4, 2017 in the District Board room.

Meeting Adjourned Trustee Hensley moved, seconded by Trustee Dewyer to adjourn the meeting at 7:03 p.m. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

APPROVED 
Raymond Hensley, President

ATTEST 
William Dewyer, Clerk

Prepared by Debbie Seaton, Bus. Admin.