

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
SALT CREEK SANITARY DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL
ON JANUARY 14, 2013.**

Regular Meeting was called to order at 6:00 p.m. Present: Trustees, Phillip Rodriguez, President; Dennis Keating, Vice-President and William Dewyer, Clerk. Also present: Manager Jim Listwan, Attorney Bob Kay, Business Administrator Debbie Seaton, Engineer Mark Halm. Also present: Bill Manos of Kappy's Restaurant.

Minutes Approved Trustee Dewyer moved, seconded by Vice-President Keating to approve the minutes of the Regular Meeting of December 17, 2012. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

Public Participation Mr. Manos of Kappy's Restaurant located at 10 E Roosevelt Rd. requested from the board an extension on his payment arrangement dated October 23, 2012. Mr. Manos stated that new restaurants in the area have opened it has put a hardship on his business that he has operated for 20 years. Since the original payment arrangement, Mr. Manos account is \$1,800.00 in arrears and is requesting any extension the board may grant to prevent termination of services at his location. The board thanked Mr. Manos and informed him that he would be contacted the following day with the boards decision. Mr. Manos left the meeting at 6:15 p.m. The board concurred to give Mr. Manos until the end of January to bring his payment arrangement up to date with a 30 day extension on his January payment. Failure to meet this deadline will result in water termination.

Bill Listing Review and discussion ensued. Vice-President Keating moved, seconded by Trustee Dewyer to approve the bill listing dated January 14, 2013 and to pay when funds are available prior to their due date. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

Loan Disbursement Trustee Dewyer moved, seconded by Vice-President Keating to approve the loan disbursement request with IEPA for the Phase 4 Tertiary Building project in the amount of \$114,004.35. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

Water Shut Off List Trustee Dewyer moved, seconded by Vice-President Keating to approve the water shut off list dated January 2013. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

Reconciliation Report/December 2012 Bus. Admin. Seaton presented the December Reconciliation report for review and discussion. Trustee Dewyer moved, seconded by Vice-President Keating to approve the Reconciliation report dated December 2012. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

Customer Late Charge Bus. Admin. Seaton received a phone call requesting a late charge of \$151.14 be considered for reversal. Mr. Slatin, owner of 328 E St. Charles Rd. stated he had been disputing his high usage meter read with the Village of Villa Park. After the meter had been pulled and tested no problems were found and Mr. Slatin is willing to pay the high bill but asked the board to consider reversing the late charge. Trustee Dewyer moved, seconded by Vice-President Keating to reverse the late charge in the amount of \$151.14 after the account has been paid. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

Ordinance #507 Attorney Bob Kay presented Ordinance #507, an Ordinance concerning water service termination between Salt Creek Sanitary District, Village of Villa Park and IL American Water. The ordinance also includes a \$25.00 tagging fee for any property that requires a final notice tag to be placed on the premises prior to water termination. Trustee Dewyer moved, seconded by Vice-President Keating to approve Ordinance 507 regarding water termination due to delinquent wastewater treatment bills. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

Attorney Representation Attorney Kay announced to the board that as of January 31, 2013 he will be leaving the firm of Peregrine, Stime, Newman, Ritzman and Bruckner Ltd. to start his own practice. Mr. Kay expressed his wishes to continue on as legal counsel to Salt Creek Sanitary District if the board so wishes. The board and staff congratulated Mr. Kay on his new venture and advised him they would take the matter under consideration.

Tertiary Building Update Engineer Halm presented copies of Maxim Constructions invoice in the amount of \$114,004.35 which has been reviewed and approved for loan disbursement.

Mr. Halm reported that within the past month construction on the Tertiary building has included pouring of concrete walls and gravel for flooring.

Manager's Report/December Manager Listwan presented his report for the month December.

Manager Listwan presented four security camera/surveillance system quotes from two security companies. The quotes were higher than anticipated. No action was taken.

Trustee Dewyer moved, seconded by Vice-President Keating to approve the Manager's Report for December 2012 and place it on file. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

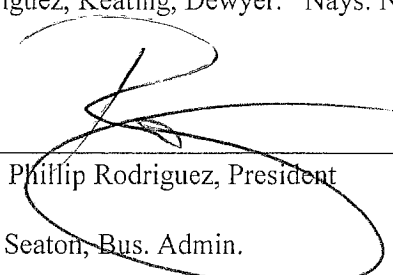
IAWA Conference Manager Listwan requested authorization for Bus. Admin. Seaton and himself to attend the IAWA Mini Conference to be held in Springfield, February 27-28, 2013. Approximate cost for the conference including registration and overnight stay will not exceed \$500.00. Vice-President Keating moved, seconded by Trustee Dewyer to authorize the attendance of IAWA Conference in Springfield. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

Attorney Bob Kay and Engineer Mark Halm left the meeting at 7:30 p.m.

Legal Representation The board and staff acknowledged that Mr. Kay's representation has served the district well and confirmed a good working relationship. After discussion of Attorney Kay's performance as legal counsel for Salt Creek Sanitary District the board concurred to retain Mr. Kay as legal counsel for the district as he represents himself as an independent attorney. This matter will be reviewed again at a later time.

Meeting Adjourned Trustee Dewyer moved, seconded by Vice-President Keating to adjourn the meeting at 7:48 p.m. Ayes: Rodriguez, Keating, Dewyer. Nays: None. Motion carried.

APPROVED


Phillip Rodriguez, President

ATTEST


William Dewyer, Clerk

Prepared by Debbie Seaton, Bus. Admin.