

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK  
SANITARY DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON JANUARY 16, 2017.**

**The Regular Meeting was called to order by Trustee Hensley at 6:00 p.m.** Present: Trustees, Raymond Hensley, President; Dennis Keating, Vice-President and William Dewyer, Clerk. Also present: Manager Jim Listwan, Business Administrator Debbie Seaton, Attorney Bob Kay and Engineer Mark Halm.

**Minutes Approved** Trustee Dewyer, seconded by Trustee Hensley to approve the minutes of the Regular Meeting of December 12, 2016. Ayes: Hensley, Keating and Dewyer: Nays: None. Motion carried.

**Bill Listing** Review and discussion ensued. Trustee Dewyer moved, seconded by Trustee Keating to approve the bill listing dated January 16, 2017 and to pay when funds are available prior to their due date. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

**Water Shut Off List** Bus. Admin. Seaton presented a list of delinquent accounts dated January 2017 requesting approval to proceed with water termination. Trustee Dewyer moved, seconded by Trustee Hensley to approve the water shut off list dated January 2017. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

**Reconciliation Report/December 2016** Bus. Admin. Seaton presented the December Reconciliation report for review and discussion. Trustee Keating moved, seconded by Trustee Dewyer to approve the Reconciliation report for December 2016 as presented. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

**Investments Maturing** Trustee Dewyer moved, seconded by Trustee Keating to approve the reinvestments of CDAR's and CD's for Corporate, Improvement and Debt. Service Fund maturing in January and February 2017 as presented. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

**Request for Late Charge Reversal** A request from McDonalds Corp to reverse a late charge in the amount of \$121.19 has been received and presented to the board for approval. Trustee Keating moved, seconded by Trustee Dewyer to approve a one-time reversal of the late charge. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

**Manager's Report/December 2016** Manager Listwan presented his report for the month December. Manager Listwan discussed the operations of the plant and belt press operations. Trustee Hensley moved, seconded by Trustee Dewyer to approve the Manager's Report for December 2016 and place it on file. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

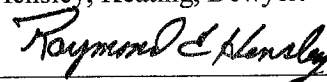
**Sludge Cake Pump Bids** Two bids were received and opened on January 11, 2017 for a new Sludge Cake Pump from Lai, Ltd. and Gasvoda & Assoc. After a review of the bids submitted, Manager Listwan recommended the bid to be awarded to Lai, Ltd. for an amount not to exceed \$39,500. Trustee Hensley moved, seconded by Trustee Dewyer, to award the bid opening to LAI, Ltd. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

**EE Recognition** Trustee Dewyer moved, seconded by Trustee Hensley to ratify Manager Listwan's action of employee bonuses for a total of \$2,000.00. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

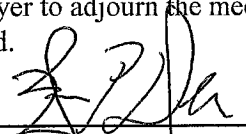
**Custodian Agreement** Trustee Hensley moved, seconded by Trustee Dewyer to approve a Custodian Agreement with First Midwest Bank and New York Mellon Bank for funds insured above FDIC limits held at First Midwest Bank. Previously known as Standard Bank. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

**Meeting Adjourned** Trustee Hensley moved, seconded by Trustee Dewyer to adjourn the meeting at 6:38 p.m. Ayes: Hensley, Keating, Dewyer. Nays: None. Motion carried.

APPROVED

  
Raymond Hensley, President

ATTEST

  
William Dewyer, Clerk

Prepared by Debbie Seaton, Bus. Admin.