

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SALT CREEK SANITARY DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON JULY 16, 2012.

The Regular Meeting was called to order at 6:07 p.m. Present: Trustees Gail Carlson, President; Mary Guardalabene, Vice-President; Phillip Rodriguez, Clerk. Also present: Manager Fred Dale, Business Administrator Debbie Seaton, Attorney Bob Kay, Chief Operator Jim Listwan, Bob Sanguinette, Jeff Johnson and Dan Sjong from Maxim Construction. Engineer Mark Halm arrived at 6:20 p.m.

Minutes Approved Trustee Rodriguez moved, seconded by Vice-President Guardalabene to approve the minutes of the Regular and Closed Session meeting of June 11, 2012.

Vice President Guardalabene moved, seconded by Trustee Rodriguez approved the destruction of the closed meeting tape of June 11, 2012 upon being held for 18 months.

Vice-President Guardalabene moved, seconded by Trustee Rodriguez to approve the minutes of the June 21, 2011 Special Meeting. Ayes: Carlson, Guardalabene, Rodriguez. Nays: None. Motion carried.

Public Participation Manager Dale introduced Dan Sjong, Bob Sanguinetti and Jeff Johnson of Maxim Construction to the board. Maxim Construction was awarded the bid for the Tertiary Building project. Mr. Sanguinetti anticipated that construction should start the first week in August and offered to attend future board meeting to update the board on the status of the project.

Water Shut Off List Trustee Rodriguez moved seconded by Vice-President Guardalabene to approve the water shut off list dated July 2012 presented by Bus. Admin. Seaton. Ayes: Carlson, Guardalabene, Rodriguez. Nays: None. Motion carried.

Reconciliation Report/June 2012 Business Admin. Seaton presented the June Reconciliation Report for review and discussion. Vice-President Guardalabene moved, seconded by Trustee Rodriguez to approve the Reconciliation Report for June 2012 and place it on file. Ayes: Carlson, Guardalabene, Rodriguez. Nays: None. Motion carried.

IGFOA Conference Vice-President Guardalabene moved, seconded by Trustee Rodriguez to authorize Bus. Admin. Seaton to attend the IGFOA conference to be held on September 9-11, 2012 in Normal, IL. Ayes: Carlson, Guardalabene, Rodriguez. Nays: None. Motion carried.

Resolution 2012-04 Attorney Kay presented Resolution 2012-04 a resolution approving Loan documents and an agreement between SCSD and IEPA for Loan #17-3325 relative to Tertiary Building Project in the amount of \$4,665,370 at 2.295%. Vice-President Guardalabene moved, seconded by Trustee Rodriguez to approve Resolution 2012-04. Ayes: Carlson, Guardalabene, Rodriguez. Nays: None. Motion carried.

Contract Signing and Notice to Proceed Engineer Halm presented the contract between SCSD and Maxim Construction along with a Notice to Proceed for the Phase 4, Tertiary Building project. Four originals were presented for signatures. The Board thanked Maxim Construction representatives for their attendance. Mr. Sjong, Sanguinetti and Johnson left the meeting at 6:30 p.m.

Bill Listing Review and discussion ensued. Trustee Rodriguez moved seconded by Vice-President Guardalabene to approve the bill listing dated July 16, 2012, and to pay when funds are available prior to their due date. Ayes: Carlson, Guardalabene, Rodriguez. Nays: None. Motion carried.

Manager's Report Manager Dale presented his report for the month of June. Once again there were no excursions of the District's NPDES permit limits. However, severe heat along with very low flows caused some operating difficulties with all of the effluent parameters higher than May's averages. Despite the low flows, electricity consumption was elevated due mostly to the way the UV lamps have to operate. Trustee Rodriguez moved, seconded by Vice-President Guardalabene to accept the Manger's report for June 2012 and place it on file. Ayes: Carlson, Guardalabene, Rodriguez. Nays: None. Motion carried.

IAWA Conference Manger Dale requested authorization for Chief Operator Jim Listwan and himself to attend the annual IAWA conference in Normal IL. On September 19-21, 2012. Vice-President Guardalabene moved, seconded by Trustee Rodriguez to approve the attendance to IAWA conference for an amount not to exceed \$1,500.00. Ayes: Carlson, Guardalabene, Rodriguez. Nays: None. Motion carried.

DuPage County's Amended Ethics Ordinance The District received a copy of DuPage County's Amended Ethics Ordinance which will be reviewed by Attorney Kay for any changes the District may want to adopt.

Connection Fees owed by New Urban Development Manager Dale stated that there has been no reply from New Urban Development regarding a letter dated June 19, 2012 for unpaid connection fees for the property located at Myrtle and Kenilworth Ave. The board request that Attorney Kay research the Districts enforcement action regarding unpaid fees. Attorney Kay to report back to the board at the next regular scheduled meeting.

Executive Session Trustee Rodriguez moved, seconded by Vice-President Guardalabene to move to Closed Session at 6:42 p.m. to discuss Manager's replacement and employees compensation. Ayes: Carlson, Guardalabene, Rodriguez. Nays: None. Motion carried.

Meeting Resumed The regular meeting resumed at 6:48 p.m.

SCSD Manager Position Trustee Rodriguez moved, seconded by Vice-President Guardalabene to appoint Jim Listwan as the District's Manager, effective September 1, 2012 with a salary of \$72,000 along with a District vehicle. Ayes: Carlson, Guardalabene, Rodriguez. Nays: None. Motion carried. Congratulations from the Board and staff members were expressed to Mr. Listwan.

Trustee Rodriguez left the meeting at 7:00 p.m.

District Website Manager Dale updated the board on the status of the District's website. Design firm is in the process of updating the website to meet the changes of fiscal year 12/13. It's anticipated the web site will be up and running by the end of July.

Meeting Adjourned Vice-President Guardalabene moved, seconded by President Carlson to adjourn the Regular meeting at 7:12 p.m. Ayes: Carlson, Guardalabene. Absent: Rodriguez. Nays: None. Motion carried.

APPROVED _____ ATTEST _____
Gail G. Carlson, President Phillip A. Rodriguez, Clerk

Prepared by Debbie Seaton, Bus. Admin.