MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SALT CREEK SANITARY DISTRICT HELD AT 201 S. ROUTE 83, VILLA PARK, IL ON JULY 20, 2015.

Regular Meeting was called to order at 6:00p.m. Present: Trustees, William Dewyer: President, Dennis Keating: Vice-President and Raymond Hensley: Clerk. Also present: Manager Jim Listwan, Business Admin. Debbie Seaton, Engineer Mark Halm and Attorney Bob Kay.

<u>Minutes Approved</u> Trustee Hensley moved, seconded by Trustee Keating to approve the minutes of the Regular Scheduled Meeting of June 15, 2015. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Bill Listing Review and discussion ensued. Trustee Hensley moved, seconded by Trustee Keating to approve the bill listing dated July 20, 2015 and to pay when funds are available prior to their due date. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Water Shut-Off List Trustee Dewyer moved, seconded by Trustee Hensley to approve the water shut off list dated July 2015. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Reconciliation Report/June 2015 Bus. Admin. Seaton presented the June Reconciliation report for review and discussion. Trustee Dewyer moved, seconded by Trustee Keating to approve the Reconciliation report as of June 30, 2015. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

<u>Investment Maturing</u> Trustee Hensley moved, seconded by Trustee Keating to approve the reinvestment of a CDAR maturing within the Debt Service Ph. 4 fund for 1 year. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

<u>Payment Service Network Contract</u> Trustee Hensley moved, seconded by Trustee Keating to accept contract with Payment Service Network for customers credit card payments on behalf of the District via online website portal. Ayes: Dewyer, Keating. Hensley. Nays: None. Motion carried.

Engineer Updates Engineer Halm informed the board that he and Manager Listwan will be monitoring the electricity bills to track savings since the Turbo Blower was put on line in May.

Manager's Report/March Manager Listwan presented his report for the month of June. Discussed the potential opportunity of switching laboratory testing providers. Discussion revolved around possible cost saving, logistics, pricing and data access. Trustee Dewyer moved, seconded by Trustee Keating to approve the Manager's Report for June 2015 and place it on file. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Primary Tank #1 Bids and Spec. Manager Listwan requested authorization be given to Engineer Halm to prepare plans and specs. for Sludge Cross Collector, Flights and Chains and Gear Box relocation for Primary Tank #1. Trustee Keating moved, seconded by Trustee Hensley approval for plans and specs not to exceed \$10,000 for work on Primary Tank #1. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

<u>Bidding Threshold Policy</u> By Resolution 2015-01 Trustee Dewyer moved, seconded by Trustee Hensley to approve the competitive bidding threshold to \$25,000. Ayes: Dewyer, Keating, Hensley. Nays: None. Motion carried.

Meeting Adjourned Trustee Dewyer moved, seconded by Trustee Hensley to adjourn the meeting at 7:00 p.m. Ayes: Dewyer, Keating Hensley. Nays: None. Motion carried.

APPROVED ATTEST Raymond Hensley, Clerk

Prepared by Debbie Seaton, Bus. Admin.